

MINUTES- DRAFT
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
August 15, 2022 – 6:30 p.m.

6:30 pm EXECUTIVE SESSION:

Personnel Matter

Chairwoman Pugliese called the special meeting to order at 6:30 pm. In the Conference Room of the Municipal Center, Once Central Square. Also present were Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Catanzaro, Wazorko, Town Manager Paulhus, and Robert Lee.

Discussion ensued regarding a personnel matter.

Executive Session adjourned at 6:50p.m, by a motion of Councilman Wazorko and a second by Councilman Catanzaro. The motion passed unanimously.

No further action was taken.

MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
August 15, 2022 – 7:00p.m.

I. PRESENTATIONS:

Mangiafico's Bakery & Pastry Shoppe

Town Chair - Mark Cahill, Retired Firefighter

II. PUBLIC HEARING

1. Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act
2. Additional Appropriation of \$425,000 to the Self-Insurance Fund

III. MINUTES OF PREVIOUS MEETING

July 18, 2022, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Police Officer Appointment
2. Fire Department
3. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

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VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Fire Department Dispatch
2. Bond Sale Results
3. White Oak Project Update
4. Farmington Canal Heritage Trail Update
5. WPC SBR Software and Controls
6. Reserve Officer Program – Chief Vanghele
7. ARPA Fund Recommendation
8. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act
2. Consider additional appropriation to the Self-Insurance Fund
3. Land Disposition and Development Agreement and Financial Assistant Proposal for White Oak Redevelopment Project
4. Establish public hearing to delete Outdoor Dining Ordinance
5. Establish public hearing regarding ARPA Funds
6. Bid 2023-14, WPC SBR Software and Controls
7. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Catanzaro, Wazorko; Town Manager Paulhus, Town Attorney Mastrianni and Town Clerk Porrini.

Councilman Wazorko led the Pledge of Allegiance

****Councilwoman Tompkins motioned to ratify establishing a public hearing for Monday, August 15th, at 7:00pm in the Municipal Center to hear public comment regarding an Additional Appropriation of \$425,000 to the Self-Insurance Fund.**

The motion was seconded by Councilman Rocco and passed 7-0.

I. PRESENTATIONS

Mangiafico's Bakery & Pastry Shoppe

Town Chair – Mark Cahill, Retired Firefighter

Councilwoman Tompkins presented Sal Mangiafico with a Proclamation from the Town of Plainville and wished him well in his retirement.

Vice Chairman Underwood presented Mark Cahill, Firefighter with a Service Recognition Award Certificate for his 34 years of dedicated service with the Fire Department.

II. PUBLIC HEARING

**Town Clerk Porrini read the following legal notice:

LEGAL NOTICE TOWN OF PLAINVILLE TOWN COUNCIL PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold public hearings at 7:00 p.m. on Monday August 15, 2022, in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comments regarding:

1. Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for various projects at the Police Department estimated at \$200,000.
2. An additional appropriation of \$425,000 to the Self-Insurance Fund.

Copy of said appropriation is available for public inspection in the office of the Town Clerk.

Dated at Plainville, Connecticut this 11th day of August 2022.

Chairwoman Pugliese opened the meeting to public comments to the Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for various projects at the Police Department estimated at \$200,000.

Roberta Lauria, 18 Perron Rd., questioned the amount of funds requested by the Police Chief.

Lou Frangos, 10 Fairbanks St., spoke in favor of our Police Department forming an Honor Guard.

The first public hearing was closed when no further comments were made.

Chairwoman Pugliese opened the second public hearing for comments regarding Additional Appropriation of \$425,000 to the Self-Insurance Fund.

Lou Frangos, 10 Fairbanks St., asked the council for clarification regarding the Self Insurance Fund.

Roberta Lauria, 18 Perron Rd., asked if the Self Insurance Fund will require additional payments.

Hearing no further comments Chairwoman Pugliese closed the second public hearing.

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of July 18, 2022, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

Police Department

Vice Chairman Underwood motioned to appoint Nicholas Kobani to the position of Police Officer effective August 22, 2022. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Fire Department

- a. Vice Chairman Underwood motioned to acknowledge the retirement of Kevin Toner from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.
- b. Vice Chairman Underwood motioned to appoint Taylor Cavalier, 35 Hemingway Street, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.
- c. Vice Chairman Underwood motioned to accept with regret the resignation of Chad Chamberland from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.
- d. Vice Chairman Underwood motioned to accept with regret the resignation of Evan Dube from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.
- e. Vice Chairman Underwood motioned to accept with regret the resignation of Leighton Mazurek from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Committee on Aging

- a. Councilwoman Morante motioned to appoint Sally Miller, (D) 1 Pine St., to the Committee on Aging for the new term ending August 1, 2025. The motion was seconded by Vice Chairman Underwood and passed 7-0.
- b. Councilwoman Morante motioned to appoint Tina Wishart, (U) 36 Cornell St., to the Committee on Aging for the new term ending August 1, 2025. The motion was seconded by Vice Chairman Underwood and passed 7-0.
- c. Councilwoman Morante motioned to appoint Sonia Sperduti, (D) 7 Higgins Ave., to the Committee on Aging for the new term ending August 1, 2025. The motion was seconded by Vice Chairman Underwood and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

• **Fire Department Dispatch**

The Fire Department utilizes part-time volunteer firefighters to provide dispatching of fire calls from the Fire Station. The part-time firefighters provide 128 hours of dispatching per week. Approximately 10+ years ago, the Police Department took over fire dispatching for the daytime hours - Monday through Friday - from 10:00 am to 6:00 pm. This is a total of 40 hours.

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Fire Chief Tom Moschini is requesting that the dispatching of Fire Calls during the day by the Police Department be returned to the Fire Department. Chief Moschini has spoken to Chief Vanghele regarding this, and he (Chief Vanghele) supports the request. Chief Moschini points out that having a dispatcher at the firehouse 24/7 would assist in getting items such as annual apparatus pump testing, hose & ladder testing, etc. completed in a timelier fashion as the dispatcher would be able to assist in these requirements between fire calls. Additionally, there will be occasions that - when the day shift dispatcher is also an apparatus driver - he/she may be able to respond in a timelier manner as well.

Chief Moschini also believes that this change would “a great boost in moral to” the volunteer members of the department. The cost to shift the dispatch from the police to the fire department would be approximately \$30,000 per year. (40 hrs. per week x \$14. Per hour x 52 weeks) It is expected that there will be funds available in the FY23 (current) Fire Department budget to cover the first year of operation. (10 months). It is also anticipated that some funds can be shifted in future Fire Department budget requests to cover a good portion of these cost as well. During the last six months the Police Department has dispatched a “total of 109 calls”. Please note that fire calls can take up a significant amount of a dispatcher’s time, especially when there is a working fire. Both Chief Moschini and Chief Vanghele are here this evening to answer any questions that you may have regarding this request

- **Bond Sale Results**

On August 2, 2022, the Town received 9 bids from financial institutions to purchase General Obligation Bonds totaling \$9,000,000. These bonds would be used to pay for Wheeler School Elementary Building Projects and the road resurfacing program. Before the bond sale, Town staff met with the Standard & Poor Rating Team to discuss the credit viability of Plainville. S&P then determined that Plainville should be rated AA+/Stable community. This rating is one notch below a AAA rating, the highest rating that is given.

S&P pointed out that Plainville has “a strong financial management conditions, supported by a formal reserve policy and regular budget-to-actual reports to the town council”. They also pointed out the Town has “Consistently strong financial operations, the continued maintenance of very strong budgetary flexibility”. They also noted that Plainville has a “favorable debt-and-contingent liability profile, supported by low debt” as well as “manageable retirement costs”.

As a result of this very positive rating recommendation, the “net interest cost” for the \$9,000,000 bond came in at 3.05%. This was lower than the 3.5% amount that was budgeted. This sale was also the lowest of any 20-year bond issue sold in Connecticut this year. The Town will begin paying off this bond beginning next spring.

- **White Oak Project Update**

Earlier this month the State Department of Economic & Community Development finalized the Financial Assistance Proposal (FAP) for the Former White Oak Remediation & Redevelopment Project. This FAP will provide a State Grant of \$1.170,000 for the “remediation, abatement, and partial demolition of the former White Oak Corporation Office Center at 1 & 63 West Main Street”.

The proposal is for a mixed-use development consisting of approximately 13,500 sq. ft. of medical offices, approximately 16,800 sq. ft. of industrial condos, approximately 11,000 sq. ft. of retail space, approximately 175 multi-family housing units, an approximately 30,240 sq. ft. new mixed-use building, approximately 423 parking spaces, and approximately 7 acres of green space on the 15-acre parcel.

This property has been vacant since 2003. The next step is for the Town to apply to be accepted into the Abandoned Brownfield Clean-up Program. (ABC). This program offers municipalities and developers, who are not responsible for contamination, to be afforded liability relief from responsibility to investigate and remediate off-site contamination provided that the project meet certain economic development thresholds and remediation is completed under a formal DEEP program.

Currently, Tighe & Bond, the Town's consultant for the remediation oversight, is preparing the application for the ABC program. Once accepted into the program, the Town will take title to the property. Manafort/Newport is expected to begin cleaning out the debris within the White Oak Building within the next two weeks.

There is an item under New Business for the Town Council to "ratify the Town Manager's execution of the Land Disposition and Development Agreement and attachments for the White Oak Redevelopment Project" now that the State Financial Assistance Plan has been finalized.

- **Farmington Canal Heritage Trail Update**

The State D.O.T. will be conducting a Public Information Meeting for Phase 2 of the Farmington Canal Heritage Trail Project in Plainville on Thursday, September 22, 2022, beginning at 7:00 pm. This will be a virtual meeting; however, residents can view the presentation at the Middle School Auditorium as well.

Last week, the D.O.T. design staff met with the Conservation Commission and the Parks & Recreation Advisory Board to give them a preview of the Phase 2 plans and to solicit feedback and suggestions.

Finally, the Town was notified that CRCOG has been awarded a "FY22 Rebuilding American Infrastructure with Sustainability & Equity (RAISE) Grant" in the amount of \$16,366,554. This grant will be used for the "design and construction of two trails in the municipalities of Plainville and New Britain. The first trail will fill the last major gap in the Farmington Canal Heritage Trail and the second trail will connect the FCHT to the CTFAstrak in New Britain".

Phase 1 of the trail from Norton Park to Town Line Road is scheduled to begin construction in the Fall of 2023. Phase 2 from Northwest Drive to Rte. 72 is expected to begin construction in the Fall of 2024. The design of Phase 3 through the center of Plainville and the trail to connect to the CTFAstrak has not yet started.

- **WPC SBR Software and Controls**

The Water Pollution Control Capital Improvement Plan included a \$120,000 line item to upgrade all the software and controls for the SBR System. WPC Superintendent Joe Alosso is recommending that a contract with Aqua-Aerobic System, Inc. in the amount of \$81,820 be approved for this work. This is "proprietary software" and Aqua-Aerobic Systems, Inc. is the authorized representative.

There is an item under New Business regarding this recommendation. Superintendent Alosso expects that there will be some additional costs related to electrical work, systems integration, and minor upgrades to make everything work smoothly as part of the upgrade.

- **Reserve Officer Program – Chief Vanghele**

Police Chief Chris Vanghele is here this evening to discuss implementing a "Reserve Officer Program" for the Plainville Police Department. This proposal allows a town to continue to employ a Police Officer that has retired in good standing, to keep them certified and utilizing them as needed on a part-time basis. These officers would be classified differently for purposes of payroll and enjoy no other benefits from the Town.

Specifically in Plainville, Reserve Officers will be utilized to work extra-duty assignments when no other Plainville Officer is available to work. Reserve Officers can also be assigned to large Town events where a significant need for law enforcement manpower is required.

- **ARPA Fund Recommendation**

Over the last two years, the Aviation Commission has overseen significant and much needed capital improvements to the Town-owned Robertson Airport. These improvements included a new roof on Hangar 4, the repainting of several buildings and the renovation of the Administration Building -including the

installation of a new fire alarm system. The project also included a new outdoor patio where the

residents will be able to sit at picnic benches and umbrellas to observe the comings and goings of planes and helicopters at the airport.

The total project cost, when completed, is expected to be approximately \$600,000 with \$490,000 coming from the Airport Fund and the remainder from Interstate Aviation. Town staff is recommending that the Town Council consider allocating \$250,000 from the Federal ARPA Funding to help back-fill some of the cost of the improvements. There are several additional projects in the pipeline, including apron rehabilitation, new fencing and security features and an update of the Airport Master Plan that will require the Airport Fund to cover a local share component after FAA Grants pay for the great majority (90%) of those projects.

There is an item under New Business that would schedule a Public Hearing on the use \$250,000 of ARPA Funds at the beginning of the September 12, 2022, Town Council meeting.

- **Happenings**

Town Clerk Porrini reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

Lou Frangos, 10 Fairbanks St., commented on the Financial Dashboard.

Gayle Black, 4 Cianci Ave., comments included Robertson Airport and traffic concerns.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act

Vice Chairman Underwood motioned to authorize the use of Coronavirus State and Local Fiscal Recovery funds associated with the American Rescue Plan Act for various approved projects at the Police Department estimated at \$103,031. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Consider additional appropriation to the Self-Insurance Fund

Vice Chairman Underwood motioned to appropriate \$425,000 from the General Fund, Account # 0100-000-32110-0000, to Xfers Out, Account # 0100-840-55575-0000. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Land Disposition and Development Agreement and Financial Assistant Proposal for White Oak Redevelopment Project

Vice Chairman Underwood motioned to ratify the Town Manager's execution of the Land Disposition and Development Agreement and attachments for the White Oak Redevelopment Project. Councilman Wazorko abstained from this vote. The motion was seconded by Councilwoman Tompkins and passed 6-0.

4. Establish public hearing to delete Outdoor Dining Ordinance

Vice Chairman Underwood motioned to establish a public hearing in the Municipal Center at 7:00pm on Monday, September 12, 2022, to hear public comment regarding the deletion of “Chapter 318, Article II. Outdoor Dining” from General Code. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Establish public hearing regarding ARPA Funds

Vice Chairman Underwood motioned to establish a public hearing in the Municipal Center at 7:00pm on Monday, September 12, 2022, to hear public comment regarding the use of Coronavirus State and Local Fiscal Recovery funds associated with the American Rescue Plan Act. The motion was seconded by Councilwoman Tompkins and passed 7-0.

6. Bid 2023-14, WPC SBR Software and Controls

Vice Chairman Underwood motioned to waive the bid process and award Bid #2023-14, WPC SBR Software and Controls, to Aqua-Aerobic Systems Inc., Loves Park, IL, in the amount of \$81,820. The motion was seconded by Councilwoman Tompkins and passed 7-0.

7. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 8:31 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,

Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

	Refunds	8/15/2022	
		Current Year	Amount
1	Singh, Gurmail, 59 Pershing Dr		19.15
2	Sileo, Michael & Frechette-Sileo, Catherine, 145 Redstone Hill		71.60
3	Billian, Jr. Kenneth & Cheryle, 7 Strong Ct		85.24
4	Thomas, Brian Estate of, 10 Hickory Ln		19.25

5	Wight, Tara, 32 Cianci Ave	16.12
6	Ayotte, Danny R., 115 Arcadia Ave	117.14
7	Plainville Campgrounds c/o Linda Pader, 29 Circle Ave	948.00
8	Michaud, Michael w., 306M Cooke St	182.83
9	Illes, Erzsebet, 69 Northwest Dr #35	254.93
10	Mizzy Construction Inc, 463 East St	115.88
11	Mizzy Construction Inc, 463 East St	124.82
12	Mizzy Construction Inc, 463 East St	343.87
13	Lech, Bret, 22 Pershing Dr	45.59
14	Edgerton, Gregory, 211 Elk Point, McCormick, SC 29835	19.09
15	Mullin, Leslie, 26 Canal St	260.75
16	Frazee, Robert, 144A Redstone Hill	124.95
17	Valenti, Jeannie & Francis, 26 Burnham St	40.00
18	Rubino, Richard, 34 Forestville Ave	60.48
19	Rubino, Richard, 34 Forestville Ave	127.37
	Total	\$2,977.06

Previous Year

1	Honda Lease Trust, Torrance, CA, 90501	561.53
2	Honda Lease Trust, Holyoke, MA, 01040	428.94
3	Mizzy Construction Inc, 463 East St	84.16
4	Mizzy Construction Inc, 463 East St	87.59
5	Siering, Nancy, 87 Dallas Ave	15.07
6	Siering, Nancy, 87 Dallas Ave	43.54
	Total	\$1,220.83