

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
Monday, June 6, 2022 – 6:30 p.m.**

WORK SESSION: Shuttlemeadow Pump Station – Tighe & Bond

Chairwoman Pugliese called the Work Session to order at 6:30 pm. Present were Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Catanzaro, Town Manager Lee, Town Attorney Chomick, and Town Clerk Porrini.

Also, in attendance Amy Sowitcky, Senior Project Manager from Tighe & Bond and Joe Alosso, WPC Superintendent.

Ms. Sowitcky addressed the Town Council and discussed an overview of the proposed Shuttlemeadow Pump Station Facility Upgrade project. A PowerPoint presentation was given by Ms. Sowitcky. She discussed overall pricing, as well as options for grant and loan funding.

Discussion ensued.

The Work Session was adjourned at 6:55 p.m. No action was taken.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
June 6, 2022 – 7:00p.m.**

- I. PRESENTATIONS:**
 - Memorial Day Essay Winners**
 - Middle School Robotics Teams**
 - Middle School Renovations Project – CSG**

- II. PUBLIC HEARING**

- III. MINUTES OF PREVIOUS MEETING**
 - May 16, 2022, Special and Regular Meeting and May 17, 2022, Public Hearing

- IV. ANNOUNCEMENTS – REPORTS**

- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Board of Assessment Appeals Resignation
 - 2. Appointments and Re-appointments to Boards and Commissions

- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Police Union Contract Amendment
2. Revenue Collector's Suspense Lis
3. White Oak Redevelopment Project Discussion
4. 4th Quarter Transfers and Additional Appropriations
5. Toffolon School Chiller Replacement
6. Roadways Vaccon Truck
7. Sale of Fire Engine 1
8. American Flag Donation Box – Municipal Center & Library
9. Mill Rate Discussion
10. Summer Meeting Schedule
11. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Set Mill Rate
2. Side Letter to the Police Union Collective Bargaining Agreement July 1, 2020-June 30, 2023
3. Side Letter to the Police Union Retirement Plan
4. Revenue Collector's Suspense List
5. Amendment 1 to the Tighe & Bond Agreement for Environmental Assessment Services
6. Establish public hearing for 4th Quarter Transfers
7. Establish public hearing for Additional Appropriations
8. Resolution regarding Grant Application for Middle School Renovation Project
9. Bid #2022-23, Toffolon School Chiller Replacement
10. Bid #2022-24, Roadways Vaccon Truck
11. Sale of Fire Engine 1
12. Set Summer Meeting Schedule
13. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Catanzaro, Wazorko; Town Manager Lee, Town Attorney Chomick and Town Clerk Porrini.

Councilman Rocco led the Pledge of Allegiance

I. PRESENTATIONS

Memorial Day Essay Winners
Middle School Robotics Teams
Middle School Renovations Project – CSG

Isabel Majcher, Emily Barnes, and Marco Kovac were in attendance and read their winning essays describing what Memorial Day means to them.

Chairwoman Pugliese congratulated the Middle School students for their efforts and awards and presented them with a proclamation acknowledging their accomplishments. Their teacher commented on their competition and projects and gave a brief demonstration.

Superintendent LePage; Mark Garilli, Construction Solutions Group (CSG); and Michael LoSasso, Antinozzi Architects. Mr. Garilli addressed the Town Council to provide the most up to date information for the MSP Renovation Project. The application is due to the State of Connecticut by June 30, 2022. He then introduced Mr. LoSasso who would speak on the description/outline of the Building Specifications.

A PowerPoint presentation was given by CSG to explain further the timeframe, estimated costs, and additional funding sources available to town.

At 8:29 pm Chairwoman Pugliese motioned for a 5-minute recess. The motion was seconded by Vice Chairman Underwood and passed unanimously.

Meeting was re-convened at 8:34 pm.

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of May 16, 2022, Special and Regular Meeting and May 17, 2022, Public Hearing: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the dedication ceremony of the Library Youth Services' Room in honor of Betty Boukus.

Vice Chairman Underwood attended the Open House at the Fire Department on May 21, 2022.

Chairwoman Pugliese acknowledged David Dudek as Chairman of the Memorial Day Parade and thanked him for his efforts.

V. APPOINTMENTS/RESIGNATION

Board of Assessment Appeals

Councilwoman Tompkins motioned to accept the resignation of Robert Michalik from the Board of Assessment Appeals. The motion was seconded by Vice Chairman Underwood and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report was given.

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Police Union Contract Amendment**

Over the last several months, Town staff has met with the Plainville Police Union to negotiate contract language to reduce police overtime. In return, the Town would make some increases to the police pension agreement.

Proposed changes to the Union Contract would restrict when officers can take time off when it causes overtime, reduce the payment of overtime during training classes and give some additional flexibility in assignments. According to the Police Chief Chris Vanghele, these language changes are expected to result in yearly overtime being reduced by an estimated \$200,000.

The Police Pension is proposed to increase the benefit multiplier calculation from 2% to 2.25% for police officers until their normal retirement date. If an officer continues to work for the Town beyond their normal retirement date, the multiplier will increase to 2.65%. The total retirement benefits would be capped at 75% of the participant's annual earnings. The estimated annual pension benefit cost would increase by approximately \$165,000. The changes in the pension benefits are expected to be helpful for recruiting certified officers and to retain existing officers for longer periods of time.

There are two items under New Business to consider the Side Letter to the Police Union Contract and the Side Letter to the Police Retirement Plan.

- **Revenue Collector's Suspense List**

The Revenue Collector has submitted a proposed Suspense List to the Town Council totaling \$199,930.46. The list is prepared in accordance with the CT State Statute Section 12-165, listing those taxes that the Revenue Collector believes to be uncollectable. These include motor vehicle taxes (\$86,589.94), Personal Property (\$65,591.93), Real Estate (\$46,081.45) and deceased persons who previously owned motor vehicles and/or personal property. (\$1,667.14).

The suspense list may still be collected and will be turned over to either a collection agency (TaxServ LLC), the town attorney, or the Town constables. To date, the Revenue Collector received payments totaling \$52,000 from last year's suspense list.

There is an item under New Business regarding the Suspense List.

- **White Oak Redevelopment Project Discussion**

On February 22, 2022, the Town Council authorized a contract with Tighe & Bond to provide remediation oversite for the White Oak project for \$143,883.90. There were two tasks listed in the proposal that were inadvertently not included in the total projected cost.

These two services were for Rental Equipment (\$2,000) and Laboratory Costs (\$25,092). These two items total \$27,092. Because these services are being paid through a state grant, this was reviewed by the Department of Economic & Community Development, and they approved them being included under the project costs.

There is an item under New Business that would authorize the Town Manager to execute Amendment # 1 to the "Tighe & Bond Agreement for Environmental Assessment Services of the former White Oak Property" dated April 12, 2022, in the amount of \$27,092.

- **4th Quarter Transfers and Additional Appropriations**

There are two items under New Business that would schedule Public Hearings at the June 20th Town Council meeting on the recommended 4th Quarter Transfers and an Additional Appropriation for FY22.

Details on the transfers and additional appropriation will be available next week from the Finance Department.

- **Toffolon School Chiller Replacement**

At the May 2, 2022, meeting, the Town Council authorized spending \$300,000 to replace the chiller at the

Toffolon Elementary School using proceeds from the American Rescue Plan. School Facilities Director Steve Busel is recommending that Trane US, Inc. be awarded the contract to replace the chiller for a cost of \$263,588.69. This would be a “turnkey” contract that would provide all the services related to the replacement except Professional Engineered stamped drawings and any Fire/Life Safety work that may arise.

Steve Busel is also proposing to recommend Trane as a “Sole Source” for the work. This is because Trane currently provides chiller services in most of the other school buildings including the Middle School, Linden Elementary, and the High School. By using Trane, the Town will gain economies of scale by using the same contractor for maintenance & repairs at all these schools. Trane is also a U.S. company. The lead time for the equipment is 46-48 weeks which will be in time for next year’s cooling season which generally begins in April/May.

There is an item under New Business that would waive the bid process and award the Toffolon School Chiller Replacement to Trane Technologies, Rocky Hill, CT in the amount of \$263,588.69.

- **Roadways Vaccon Truck**

At the March 21, 2022, meeting, the Town Council authorized spending \$450,000 to purchase a Vaccon Catch Basin Cleaner using proceeds from the American Rescue Plan. Town staff solicited quotes from two vendors for the purchase. Superintendent of Roadways Mike Ferrara is recommending that the Town purchase a new Mack SECA (Sewer Equipment Company of America) Single Axel 9 yard catch basin cleaner The from Chadwick-Baross of Whitman, MA.

The net cost for the vehicle is \$469,310.26 which includes the trade-in of the current 1995 Vaccon. Mike Ferrara is recommending the Chadwick-Baross vendor because it is a simpler machine to operate and that they have two CT repair facilities. The price of the proposed vehicle was determined using SourceWell Cooperative Purchasing. SourceWell is a private company that has ready-to-use, competitively solicited contracts.

There is an item under New Business that would waive the bid process and award the purchase of the Roadways Vaccon Truck to Chadwick-Baross, Whitman, MA, in the amount of \$469,310.26, which includes a truck trade-in credit of \$25,000, utilizing SourceWell pricing.

- **Sale of Fire Engine 1**

For the last two years the Town has attempted to sell Engine 1 which is a 1989 American LeFrance. The original asking price was \$22,500. Last year the Town lowered the asking price to \$12,000-15,000. The only offer that has been made to date was for \$4,000. This offer was rejected. Last August, Matt Daskal recommended that he would recommend an offer in the “\$8,000-\$10,000 range”.

The Fire Department has received an offer of \$7,500 for Engine 1. There is an item under New Business that would authorize the sale of the 1989 American LeFrance Engine 1 to Justin Manafort in the amount of \$7,500. Chief Tom Moschini is here this evening to answer any questions regarding this offer.

- **American Flag Donation Box – Municipal Center & Library**

State Representative Bill Petit and State Senator Henri Martin will be holding their annual “Retire Your Worn American Flags” event between now and Friday, June 10th. American flags are currently being collected at both the Plainville Public Library and the Plainville Municipal Center until June 10th afterward they will be properly “retired”.

- **Mill Rate Discussion**

There is an item under New Business to set the mill rate for taxes that will be mailed on or about July 1st.

Based on the State Budget that was finalized last month reducing the Governor's proposed municipal aid to Plainville by \$597,000, the calculated mill rate currently stands at 31.14 mills.

This is a decrease of 3.42 mills or -10% from FY22. There is an item under New Business to set the mill rate.

- **Summer Meeting Schedule**

The Town Council has historically held only one regular meeting during the months of July, August, and September. Town staff is suggesting that regular meetings be held on July 19th, August 15th, and September 12th. Please note that September 12th is the second Monday of the month.

There is an item under New Business regarding these suggested dates.

- **Happenings**

Town Clerk Porrini announced activities and events within and including the Tax/Assessor Office and Senior Center. Further information can be found on the Town's website:

IX. PUBLIC COMMENTS

No one Spoke

X. OLD BUSINESS

XI. NEW BUSINESS

1. Set Mill Rate

Vice Chairman Underwood motioned to set the mill rate at 30.64. The motion was seconded by Councilwoman Tompkins. The motion passed 5-2 with Councilman Wazorko and Councilwoman Morante voting against.

2. Side Letter to the Police Union Collective Bargaining Agreement July 1, 2020-June 30, 2023

Vice Chairman Underwood motioned to approve the side letter entitled "Side Letter to the Collective Bargaining Agreement Town of Plainville and the Plainville Police Union July 1, 2020 - June 30, 2023. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Side Letter to the Police Union Retirement Plan

Vice Chairman Underwood motioned to approve the side letter entitled "Side Letter to Town of Plainville Retirement Plan and Agreement for the Plainville Police Union Amended and Restated Effective 7/1/2014". The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Revenue Collector's Suspense List

Vice Chairman Underwood motioned to approve the Revenue Collector's Suspense List. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Amendment 1 to the Tighe & Bond Agreement for Environmental Assessment Services

Vice Chairman Underwood motioned to approve and authorize the Town Manager to execute

Amendment #1 to the “Tighe & Bond Agreement for Environmental Assessment Services of the former White Oak Property” dated April 12, 2022, in the amount of \$27,092. Councilman Wazorko abstained from this vote. The motion was seconded by Councilwoman Tompkins and passed 6-0.

6. Establish public hearing for 4th Quarter Transfers

Vice Chairman Underwood motioned to establish a public hearing in the Municipal Center Monday,

June 20, 2022, at 7:00pm to hear public comment regarding on an ordinance entitled “Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2022”. The motion was seconded by Councilwoman Tompkins and passed 7-0.

7. Establish public hearing for Additional Appropriations

Vice Chairman Underwood motioned to establish a public hearing in the Municipal Center Monday, June 20, 2022, at 7:00pm to hear public comment on additional appropriations for the Fiscal Year 2022 Budget. The motion was seconded by Councilwoman Tompkins and passed 7-0.

8. Resolution regarding Grant Application for Middle School Renovation Project

Councilman Wazorko motioned to table this item to the June 20, 2022, meeting. The motion was seconded by Vice Chairman Underwood and passed 7-0.

9. Bid #2022-23, Toffolon School Chiller Replacement

Vice Chairman Underwood motioned to waive the bid process and award Bid #2022-23, Toffolon School Chiller Replacement, to Trane Technologies, Rocky Hill, CT, in the amount of \$263,588.69. The motion was seconded by Councilwoman Tompkins and passed 7-0.

10. Bid #2022-24, Roadways Vaccon Truck

Vice Chairman Underwood motioned to waive the bid process and award Bid #2022-24, Roadways Vaccon Truck, to Chadwick-Baross, Whitman MA, in the amount of \$469,310.26, which includes a truck trade-in credit of \$25,000, utilizing SourceWell pricing. The motion was seconded by Councilwoman Tompkins and passed 7-0.

11. Sale of Fire Engine 1

Vice Chairman Underwood motioned to approve the sale of Fire Engine 1 to Justin Manafort in the amount of \$7,500. Councilman Wazorko abstained from this vote. The motion was seconded by Councilwoman Tompkins and passed 6-0.

12. Set Summer Meeting Schedule

Vice Chairman Underwood motioned to set the Town Council regular meetings for July, August, and September as:

July 18, 2022; August 15, 2022; and September 12, 2022

The motion was seconded by Councilwoman Tompkins and passed 7-0.

13. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Search

At 9:20 pm Chairman Underwood motioned to enter Executive Session. The motion was seconded by Councilwoman Tompkins and passed 7-0.

All seven Council members were present for the executive session along with Town Manager Lee. Discussion was held regarding then Town Manager Search. No votes were taken.

A motion was made, seconded unanimously passed, to end the executive session at 9:59 p.m. No further action was taken.

XIV. ADJOURNMENT

At 10:00 pm Councilman Catanzaro motioned to adjourn. The motion was seconded by Vice Chairman Underwood and passed 7-0.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

**Proclamation Recognizing
The VEX IQ Robotics State Championship**

WHEREAS, the VEX IQ Robotics is part of the Robotics Education & Competition Foundation that provides programs with services, solutions, for communities to foster the technical and interpersonal skills necessary for students to succeed in the 21st Century and;

WHEREAS, through the continued support of companies such as Carling Technologies, Inc., Walker Crane and Rigging, the Plainville Police Union, CT Spring and Stamping, D'Amico Construction, Precision Graphics, Aquarion Water Company and for 7 out of the past 8 years, teachers and students from the Middle School of Plainville were able to enter Local and State competitions where they excelled and secured spots that qualifying them to proceed to the World Competition in Dallas, Texas and;

WHEREAS, **Team 10931A**: Josh Carlina, Iman Bilal, and Paige Weimer; **Team 10931B**: Michael Daniel and Owen Clark; **Team 10931C**: Samantha Johnson and Jacob Mandeville; **Team 10931D**: Raman Kasabrukha and Ansh Patel; and **10931E**: Addison Wyman, Bennett Kochosky, and Larissa Godoi won multiple awards multiple times throughout the season including the **Excellence Award**, **Driver's Skills Award**, **Teamwork Award**, **Design Award**, and **Judge's Award**. The Plainville Teams are the winningest teams in the history of CT VEX IQ and;

NOW THEREFORE, BE IT RESOLVED, that we, the Town Council of the Town of Plainville, on behalf of all our citizens, do hereby extend to all the Plainville Teams involved in the VEX IQ Robotics State Championship and World Championship and to their Technology Education Teacher

Camille Westfall and PHS mentor Valiantsin Kasabrukhou our sincere congratulations on a job well done and our best wishes for continued success in the future.

Dated at Plainville, Connecticut this 6th day of June 2022

PLAINVILLE TOWN COUNCIL

Katherine Pugliese, Chairwoman
David Underwood, Vice-Chairman
Joseph Catanzaro
Rosemary Morante
Jacob Rocco
Deborah Tompkins
Christopher Wazorko

Refunds

6/6/2022

	Current Year	Amount
1	Nissan Infiniti LT LLC, PO Box 650214, Dallas TX	332.64
2	Honda Lease Trust, 1919 Torrance Blvd, Torrance, CA	83.33
3	Honda Lease Trust, 1919 Torrance Blvd, Torrance, CA	614.92
	Total	\$1,030.89

	Sewer User Fund	Amount
1	Pace, Andrew & Tracy, 8 Norton Tr	\$60.38
	Total	\$60.38