

**MINUTES - DRAFT**  
**PLAINVILLE TOWN COUNCIL**  
**COUNCIL CHAMBERS – MUNICIPAL CENTER**  
**SPECIAL MEETING**  
**July 17, 2023 – 6:00p.m.**

**WORK SESSION:**

**Charter Revision Discission –**

Chairwoman Pugliese called the Work Session to order at 6:00 pm. Present were Vice Chairman Underwood, Council members Morante, Tompkins, Catanzaro, Rocco, Town Manager Paulhus, and Assistant Town Manager Cirioli, Town Attorney Chomick, and Town Clerk Arena. Council Member Wazorko was absent.

Also, in attendance members of the Charter Revision Commission, Chairman Gasparini, Dan Ciesielski, Dayna Snell, Jo Rosinski, and Quinn Wazorko-Christopher.

Chairman Gasparini explained to the Town Council members the commission reconvened on July 13<sup>th</sup> and discussed the two Charter recommendations submitted by the Council. The Town Council requested clarification and review of the intent of the All-Day Budget vote's language amendment, and the legal ramifications and purpose of the language amendment to the gender references.

Chairman Gasparini informed the Council members the commission voted to have the existing language remain as is. Discussion ensued regarding the language amendment to the gender references.

The Work Session was ended at 7:15 p.m.

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

June 19, 2023, Special & Regular Meetings; June 26, 2023, Special Meeting; June 29, 2023, Town Council/Board of Education Joint Special Meeting

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATIONS**

1. Police Officer Appointment
2. Committee on Aging
3. Appointments and Re-appointments to Boards and Commissions

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. REPORT OF TOWN MANAGER**

1. Tomasso Nature Park Update (Turtles / Art Marino, Technical Advisor)
2. Memorandum of Understanding / Assessment Deferral – Camp Pickleball, LLC
3. Fire Protection and Life Safety Systems Inspections Ordinance
4. Municipal Center Fire Alarm System Replacement
5. Farmington Canal Heritage Trail – Phase II Update

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6. Shuttle Meadow Pump Station Upgrade Project Update
7. UV Disinfection Issue at WPCF
8. Honor Heights Sewer Project Update
9. Happenings

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Memorandum of Understanding / Assessment Deferral – Camp Pickleball, LLC
2. Establish public hearing regarding Fire Protection and Life Safety Systems Inspections Ordinance
3. Bid #2024-06, Municipal Center Fire Alarm System Replacement
4. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Morante, Rocco, Tompkins, Catanzaro, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Chomick, and Town Clerk Arena. Council Member Wazorko was absent.

Councilwoman Tompkins led the Pledge of Allegiance

**I. PRESENTATIONS**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

Vice Chairman Underwood motioned to approve the minutes of June 19, 2023, Special and Regular Meetings and June 29, 2023, Town Council/Board of Education Joint Special Meeting : The motion was seconded by Councilwoman Tompkins and passed 6-0.

Vice Chairman Underwood motioned to table the minutes of the June 26, 2023, Special Meeting to August 21, 2023, Town Council Meeting. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the June meeting of the Library Board of Trustees.

**V. APPOINTMENTS/RESIGNATION**

**Police Department**

Councilwoman Tompkins motioned to postpone Police Officer appointment until the August 21, 2023, Town Council Meeting. The motion was seconded by Councilman Rocco and passed 6-0.

## Committee on Aging

Vice Chairman Underwood motioned to appoint Judith Anderson ( R), 17 Kristin Lane, to the Committee on Aging for a term ending August 1, 2025. The motion was seconded by Councilwoman Tompkins and passed 6-0.

### **VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

### **VII. REPORT OF TOWN ATTORNEY**

### **VIII. TOWN MANAGER**

Town Manager Paulhus presented and discussed the following topics:

- **Tomasso Nature Park Update (Turtles / Art Marino, Technical Advisor)**

The town was successful in working with Art Marino on the creation of two turtle beds at Tomasso Nature Park. I'd like to thank both Art and Mike Ferrara of the Highway Department for their efforts. There is evidence of turtle activity, which we hope will continue. The Conservation Commission would like to continue to have the assistance of Art Marino given his history and knowledge as the former curator of the park. Marge Burris has requested Art Marino be designated a technical advisor to help assist Jeff Sepko who is the current curator. I recommend the Town Council authorize the Conservation Commission to designate Art Marino as a Technical Adviser. This will be a volunteer non-voting member.

- **Memorandum of Understanding / Assessment Deferral – Camp Pickleball, LLC**

The Applicant has indicated its intent to construct one building consisting of 23,000 square feet consisting of new construction and site improvements. The estimated costs of the Improvements are at least (\$1,334,600), but in no event less than 85% of that number. The Economic Development Agency, after consideration of the Applicant's proposal, has recommended to the Plainville Town Council that as an inducement to the Applicant to construct the Improvements, the Town enter into a Tax Assessment Fixing Agreement ("Agreement"), when construction is completed. Additional information is included in the packet that describes the design and layout of the facility and operations.

There is an item under New Business regarding the approval of Tax Assessment Fixing Agreement for Camp Pickleball, LLC.

- **Fire Protection and Life Safety Systems Inspections Ordinance**

The Town of Plainville Fire Marshal's Office is required to inspect all fire protection systems within the Town of Plainville. This is to ensure that the systems have been inspected, tested, and maintained. To assist with this duty, the FM would like to engage the services of a third-party vendor, such as The Compliance Engine by Brycer, LLC, to provide a simple, internet-based tool to track and drive code compliance, reduce false alarm activity, and provide a safer community.

For the Fire Marshal's Office to utilize a third-party vendor, the town must add a new section to the Town of Plainville Code, authorizing the Fire Marshal's office to allow a third-party vendor to participate in the inspection process. Additional information is included in the packet that describes the process and revenue model. There is no cost to the town or fee for the building owners.

There is an item under New Business to set a public hearing to hear comment on the proposed ordinance regarding the Fire Protection/Life Safety Systems Inspections.

- **Municipal Center Fire Alarm System Replacement**

The Municipal Center Fire Alarm System is antiquated and in need of replacement. In the FY 2022 and FY 2024 Capital Improvement Plans (CIPs), the Town Council approved a total of \$90,000 for the procurement and installation of a new fire alarm system. The Buildings and Grounds Department received a quote from Johnson Controls Fire Protection LP for a total of \$76,890.00. This quote is under the budgeted amount.

There is an item under New Business regarding the award of Bid #2024-06: Municipal Center Fire Alarm System Replacement to Johnson Controls Fire Protection LP of Rocky Hill, CT under State Contract No. 18PSX0005 in the amount of \$76,890.00.

- **Farmington Canal Heritage Trail – Phase II Update**

The CT DOT will be holding a Virtual Public Informational Meeting for Phase II of the Farmington Canal Heritage Trail on July 20, 2023, at 7:00 pm. Information about registering and participating is available on our website. A Question-and-Answer session will immediately follow the CT DOT presentation.

The purpose of this meeting is to provide the community with an opportunity to learn about the proposed project and allow an open discussion of any views and comments concerning the proposed improvements. Phase II of the FCHT is approximately 2 miles long. The project consists of a linear trail from the existing trail head parking on Northwest Drive to Rte. 72 in proximity to North Washington Street.

Construction is anticipated to begin in the Fall 2025, based on the availability of funding, acquisition of rights of way, and approval of permit(s). The estimated construction cost for this project is approximately \$15.5 million. This project is anticipated to be undertaken with eighty percent (80%) Federal funds and twenty percent (20%) State funds.

- **Shuttle Meadow Pump Station Upgrade Project Update**

Shuttle Meadow Wastewater Pump Station is one of the Town's largest wastewater pump stations in Plainville transporting on average 450,000 gallons per day. The pump station was originally designed and built in 1968 (55 years ago) with some minor modifications in 2000. Considering the age of the equipment and the ability to secure spare parts, the unreliability of the alarm system, the inability of the pumps to keep up with the flows, this station needs an upgrade. The station is also considered a confined space and is dangerous each time employees must enter.

The construction is expected to last approximately 68 weeks. Project will include a new wet well, pumps, backup generator, controls, alarms, valves, piping, fittings and will eliminate the confined space/safety hazard that exists today. The bids will go out in the fall.

- **UV Disinfection Issue at WPCF**

On Saturday July 1st at approximately 6:28pm a bird flew into one of the breakers on the pole just outside the fence. Eversource was notified and responded by resetting the breaker and installing cages around each of the three breakers to hopefully prevent this from happening again. The on-call operator came in to reset equipment and ensure the plant was running on generator power for the evening. At this point it was not noticed that the UV system did not come back on. On Sunday July 2nd while resetting everything back to street power it was not noticed that the UV System was not running. The UV System is a critical component of operations that controls E.coli.

On Monday July 3rd while doing rounds it was noticed the UV system was off. The town immediately submitted a 2-hour equipment breakdown report on QAlert. DEEP was also notified by email that there was an issue with the UV System. Trojan was contacted and an emergency technician assisted the effort by walking through different reasons the system might not start. The system had power, but they would not activate so the alarm system did not see any faults to report. The team was unsuccessful in getting it started and the unit remained off. Throughout the day QAlert was updated. The team concluded that there had to be some components of the system (likely PC boards) that had been damaged. On Thursday July 6th a technician from Maher Corp arrived on site and began troubleshooting the system. He was unable to figure out why the system wouldn't turn on. The Finance Department issued a PO to satisfy the proposal requirements and parts were ordered for shipment direct to the plant.

On Friday July 7, 2023, the team found a work around to get the UV system back online until the parts arrive. On Monday July 3rd, Wednesday July 5th, and Thursday July 6th the town exceeded its E. coli limit. Each of these exceedances was logged on QAlert. It is expected that the town will continue to exceed this

permit limit until at least July 24th when all essential parts should be on site and a technician has been scheduled.

- **Honor Heights Sewer Project Update**

Ludlow Construction began the installation of sanitary sewers on June 22, 2023, at the intersection of Robidoux Road and Shepard Lane. Construction activities during the week ending June 23rd consisted of installing one sanitary sewer manhole at the intersection of Robidoux Road and Shepard Lane and extending the 8” sanitary sewer main line approximately 115 linear feet northerly on Shepard Lane toward Washburn Drive including one additional manhole.

The week ending June 30th, Ludlow Construction installed approximately 410 linear feet of 8” sanitary sewer main on Shepard Lane northerly to the intersection of Washburn Drive including two manholes. The installation of sewer main on Shepard Lane was completed. In addition, Ludlow Construction installed approximately 350 linear feet of 8” sanitary sewer main westerly on Robidoux Road from the intersection of Robidoux Road and Shepard Lane including 3 manholes to the intersection of D’Amico Drive.

The week of July 14th, Ludlow Construction installed approximately 675 linear feet of sanitary sewer westerly on Robidoux Road from D’Amico Drive to the intersection of Robidoux Road and Washburn Drive including 2 manholes. The installation of sewer main on Robidoux Road is complete. Additionally, Ludlow Construction installed approximately 500 linear feet of sewer main on Hull Drive from the intersection of Robidoux Road northerly including 1 manhole. The disturbed trench areas on Robidoux Road and Hull Drive were paved.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at [www.plainville.com](http://www.plainville.com).

## **IX. PUBLIC COMMENTS**

Lisa Lozier, 17 Grant Ave., commented on Padarewski Park.

Marge Burris, 2 Mountain View Dr., spoke about the hard work and dedication of commission members.

Art Marino, 22 Tuttle St., Bristol thanked the Town Council for their continued support as technical advisor to the Conservation Commission.

John Kisluk, 65 Forestville Ave., commented on Padarewski Park.

Lou Frangos, 10 Fairbanks St., spoke about the study for the MSP project.

Gayle Black, 4 Cianci Ave., commented on Padarewski Park.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

### **1. Memorandum of Understanding / Assessment Deferral – Camp Pickleball, LLC**

Vice Chairman Underwood motioned . to approve and authorize the Town Manager to execute the Memorandum of Understanding for Camp Pickleball, LLC, as recommended by the Economic Development Agency. The motion was seconded by Councilwoman Tompkins and passed 6-0.

### **2. Establish public hearing regarding Fire Protection and Life Safety Systems Inspections Ordinance**

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Vice Chairman Underwood motioned to establish a public hearing on Monday, August 21, 2023, at 7:00pm in the Municipal Center to hear public comment regarding an ordinance entitled “Fire Protection and Life Safety Systems Inspection.”. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**3. Bid #2024-06, Municipal Center Fire Alarm System Replacement**

Vice Chairman Underwood motioned to award Bid #2024-06, Municipal Center Fire Alarm System Replacement, to Johnson Controls Fire Protection LP of Rocky Hill, CT, under State Contract No. 18PSX0005 in the amount of \$76,890.00. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**4. Tax Refunds- See Addendum**

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**XII. OTHER DISCUSSIONS OF INTEREST**

Town Manager Paulhus introduced high school Summer intern Matthew Collado to the Town Council.

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

At 8:22 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 6-0.

Respectfully submitted by,

Cindy Arena, Town Clerk  
& Clerk of the Town Council

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Refunds			7/17/2023	
			Current Year	Amount
1	DUTKO CHERYL L	48 BARTLETT ST	PLAINVILLE, CT 06062-3121	\$ 79.81
2	GOGGIN KRISTIN Q	21 KRISTIN LN	PLAINVILLE, CT 06062-2545	\$ 64.48
3	IRIS CHERYL L	48 BARTLETT ST	PLAINVILLE, CT 06062-3121	\$ 112.80
4	PIERSCINSKI ELIZABETH	41 KENT ST	PLAINVILLE, CT 06062	\$ 151.76
<b>Total</b>				<b>\$ 408.85</b>
			Previous Year	
1	ENTERPRISE FM TRUST	9315 OLIVE BLVD	ST. LOUIS, MO 63132	\$ 56.93
2	ENTERPRISE FM TRUST	9315 OLIVE BLVD	ST. LOUIS, MO 63132	\$ 69.89
3	ENTERPRISE FM TRUST	9315 OLIVE BLVD	ST. LOUIS, MO 63132	\$ 104.09

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4	ENTERPRISE FM TRUST	9315 OLIVE BLVD	ST. LOUIS, MO 63132	\$ 119.74
5	ENTERPRISE FM TRUST	9315 OLIVE BLVD	ST. LOUIS, MO 63132	\$ 119.74
6	FREEDOM EAST LLC	395 COPPER RIDGE	SOUTHINGTON, CT 06489	\$ 325.59
7	CCAP AUTO LEASE LTD	1601 ELM ST	DALLAS, TX 75201	\$ 644.17
8	TOYOTA LEASE TRUST	3200 WEST RAY RD	CHANDLER, AZ 85226	\$ 176.24

<b>Total</b>				<b>\$ 1,616.39</b>
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**Sewer User Refunds**

1	RIVERA XIOMARM	261 WEST MAIN ST	PLAINVILLE, CT 06062	\$ 207.96
2	FREEDOM EAST LLC	395 COPPER RIDGE	SOUTHINGTON, CT 06489	\$ 13.24
3	PLOURDE CHERYL	18 CIANCI AVE	PLAINVILLE, CT 06062	\$ 217.32

<b>Total</b>				<b>\$438.52</b>
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