

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
May 15, 2023 – 6:00p.m.**

WORK SESSION:

Middle School Discussion

Chairwoman Pugliese called the Work Session to order at 6:00 pm. Present were Vice Chairman Underwood, Council members Morante, Tompkins, Catanzaro, Wazorko, Town Manager Paulhus, Assistant Town Manager Cirioli, and Town Clerk Porrini. Councilman Rocco was absent.

Also, in attendance Board of Education members Buchanan, Clark, Lauria, Martinez, Peterson, St. Lawrence, and White. Board Member Tyrrell arrived at 6:22 p.m.

A PowerPoint presentation was given by Town Manager Paulhus and Superintendent LePage. The presentation discussed three options: Renovate as new; Maintenance Plan and a consolidation plan. Mr. LePage gave detailed annual enrollment figures.

Discussion ensued.

The Work Session was adjourned at 7:15 p.m. No action was taken.

I. PRESENTATIONS:

II. PUBLIC HEARING

Additional Appropriation for Capital Projects

III. MINUTES OF PREVIOUS MEETING

May 1, 2023, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Aviation Commission Appointment
2. Health District Board Appointment
3. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

1. Response to Petition regarding Middle School

VIII. REPORT OF TOWN MANAGER

1. Memorial Day Parade Update
2. Shuttle Meadow Pump Station
3. WPC Security Cameras
4. WPC SBR Decanter
5. Vehicle Auction

6. Auditor Appointment
7. ARPA Discussion
8. Charter Revision Commission Update
9. Financial Dashboard
10. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Additional appropriation for Capital Projects
2. Bid #2023-18, Shuttle Meadow Pump Station
3. Bid #2023-25, WPC Security Cameras
4. Bid #2024-01, WPC SBR Decanter
5. Vehicle Auction
6. Auditor Appointment
7. Establish public hearing for ARPA Proposed Project
8. Set Mill Rate
9. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

1. Vietnam Veterans Ceremony – June 13th
2. Road Paving Schedule and Sidewalk Update

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:25 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Morante, Rocco, Tompkins, Catanzaro, Wazorko, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Chomick, and Town Clerk Porrini.

Councilman Wazorko led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

Additional Appropriation for Capital Projects

Town Clerk Porrini read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing at 7:00 p.m. on Monday, May 15, 2023, in the Municipal Center to consider:

1. An additional appropriation of \$555,000 from Unassigned Fund Balance

Copies of said additional appropriation are available for public inspection in the office of the Town

Clerk during normal business hours.

Dated at Plainville, Connecticut this 11th day of May 2023.

Chairwoman Pugliese opened the meeting to public comments. No public comment was made the public hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of May 1, 2023, Regular Meeting: The motion was seconded by Councilman Rocco and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the May 9th Library Board of Trustee’s Meeting and stated a decision had been made regarding the Bird Egg Collection.

V. APPOINTMENTS/RESIGNATION

Aviation Commission

Vice Chairman Underwood motioned to appoint Alex Cal, (R), 73 Hilltop Rd., as a Regular member of the Aviation Commission. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Plainville-Southington Regional Health District Board

Vice Chairman Underwood motioned to appoint Betsy Gaudian, (D), 37 Fairbanks Ave., to the Plainville/Southington Regional Health District Board. The motion was seconded by Councilwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

Town Attorney Chomick reported his office reviewed the petitions submitted at the previous Town Council Meeting.

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **Memorial Day Parade Update**

This year's Memorial Day Parade will take place at 9:00 AM on Monday, May 29th. As in previous years, several road closures will be in effect along the parade route for approximately one hour until the parade concludes. However, this year’s parade will have a modification to the route. The route will start the same way as it has in the past, at the intersection of Broad Street and Whiting Street, but the final leg will direct participants from West Main Street up Whiting Street and proceed south back to its starting point. This will truncate the procession, eliminating Crown and Maple Street. At the conclusion of the parade, there will be a small ceremony at Veteran’s Memorial Park on the corner of Maple Street and Whiting Street.

- **Shuttle Meadow Pump Station**

The Shuttle Meadow Road Wastewater Pump Station, located at 66 Shuttle Meadow Road, serves the southern section of Town. It was last upgraded in 2000 and the aging equipment requires a significant upgrade. The Town started the design process by issuing a request for proposals (RFP) in 2021. Tighe & Bond, Inc. (“Tighe & Bond”) was selected through that competitive procurement

process. The agreement between Tighe & Bond and the Town was amended in 2022 to include design phase engineering services (Amendment No. 1).

The Water Pollution Control Facility (“WPCF”) is proposing to amend the agreement again to include bidding and construction phase engineering services (Amendment No. 2). This scope of services would include assisting the Town during the bidding process, coordinating the Clean Water Act and the State Revolving Fund (SRF) application and associated tasks to get 2% funding from DEEP, assisting the Town during the construction of the project, providing part time resident engineering services, and providing post construction engineering. Given Tighe & Bond’s familiarity with the project, it is recommended that the Town continue to utilize their services.

There is an item under New Business to waive the competitive procurement process and award Bid 2023-18: Shuttle Meadow Pump Station Bidding and Construction Phase Engineering Services to Tighe & Bond, Inc. in the amount of \$274,000.

- **WPC Security Cameras**

The Water Pollution Control Facility (“WPCF”) is planning to install security cameras at their main plant and satellite pump stations. This project consists of replacing outdated existing camera units and installing new camera units to expand coverage. The original camera system was installed after the September 11 attacks when Congress required security enhancements at water and wastewater facilities. This system was later updated after cameras began to fail, and WPCF paid for a third party to monitor the system. The existing system has low resolution cameras with limited coverage and utility.

WPCF received a quote from Omni Data, LLC (“Omni Data”) for a total of \$26,333.04, which includes hardware, software, and professional installation services. Omni Data products and software are currently utilized throughout the Plainville school system and in other Town facilities. It is recommended that the Town continue to utilize Omni Data’s services, as they will ensure the Information Technology Department and Police Department have complete access to security cameras throughout the Town on a single compatible platform.

There is an item under New Business to waive the competitive procurement process and award Bid 2023-25: WPCF Security Cameras to Omni Data, LLC in the amount of \$26,333.04.

- **WPC SBR Decanter**

The Water Pollution Control Facility (“WPCF”) utilizes four sequencing batch reactors (SBRs) to remove undesirable components from wastewater. A decanter is a mechanism in a SBR that removes clarified wastewater from the tank during the decanting (or emptying) phase of the operational cycle. Decanters that would be compatible with the WPCF’s SBRs are no longer manufactured, and it is unlikely that a functional and suitable unit from another facility could be procured. In the event a decanter was to breakdown, WPCF operations would be seriously impacted for a protracted period.

WPCF received a quote from Aqua-Aerobic Systems, Inc (“Aqua-Aerobic”) for a total of \$99,783, to produce a new decanter that can be retrofitted with one of WPCF’s SBRs. It is recommended that the Town utilize Aqua-Aerobic Systems, Inc, as its sole source provider to build a new decanter to retrofit the existing system.

There is an item under New Business to waive the competitive procurement process and award Bid 2024-01: WPCF SBR Decanter to Aqua-Aerobic Systems, Inc. in the amount of \$99,783. Vehicle Auction

- **Vehicle Auction**

I have received a request from B&G Superintendent Dave Emery to sell a town vehicle at auction.

The vehicle in question is a 2010 Ford Explorer with the following VIN 1FMEU7DE3AUA04106. This vehicle was formerly used by the Fire Marshal and has been stored at Buildings and Grounds for approximately 1 year. The vehicle has a blown transmission and a malfunctioning computer module which is obsolete. It has no value other than parts or scrap.

There is an item under New Business to approve the sale of the vehicle at auction.

- **Auditor Appointment**

Connecticut municipalities are required to notify the State Office of Policy & Management by June 1st of the firm that will be performing the Town Audit for FY23. The Finance Director is recommending that the Town Council appoint CliftonLarsonAllen, our current auditors, to conduct this audit.

There is an item under New Business to appoint CliftonLarsonAllen as auditors for FY2023-2024.

- **ARPA Discussion**

The next item ready for public hearing is the masonry work at the High School. Using a combination of ARPA (\$150k) and Capital funding (\$20k), the Board of Education (BOE) is proposing to restore exterior masonry on the 1954 section of Plainville High School (PHS). The project would include materials, cleaning, repairs, waterproofing, painting/staining, and inspection. The scope of work is estimated to be approximately \$170,000 and will be utilizing the eZIQC contracting program through the Capital Region Purchasing Council.

There is an item under New Business to send this item to a public hearing for June 5, 2023. Charter Revision Commission Update

- **Charter Revision Commission Update**

The Charter Revision Commission is in the process of composing their draft final report that outlines their recommended changes to the Town Charter. The Commission is scheduled to meet on Thursday, May 18th to approve a draft report, which will then be posted to the Town website for public review. A Public Hearing is scheduled for Tuesday, May 23, 2023, at 5:30 PM at the Plainville Public Library Auditorium where the public can share their thoughts on the recommended changes. The Commission will meet again after the Public Hearing to consider any further changes and approve a final report to be submitted to the Town Clerk.

The deadline for submitting the final report to the Town Clerk is Monday, June 5, 2023. The Commission is on schedule to meet that due date.

- **Financial Dashboard**

The Financial Dashboard report has been provided to the Town Council through April 30, 2023, and has been posted to the Town website.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave., spoke on various topics.

Thomas Fote, 15 Bradley, St., spoke against a study of the Plainville schools.

Gayle Black, 4 Cianci Ave., commented on traffic concerns in her apartment complex.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Additional Appropriation for Capital Projects

Vice Chairman Underwood motioned to appropriate \$555,000 from General Fund Unassigned Fund Balance, Account # 0100-000-32110-0000:

with \$359,250 to Interfund Transfer Out, Account # 0100-840-55512-0000

and \$195,750 to Interfund Transfer Out Account # 0100-840-55511-0000

The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Bid #2023-18, Shuttle Meadow Pump Station

Vice Chairman Underwood motioned for the Town Council acting as the Water Pollution Control Authority to award Bid #2023-18, Shuttle Meadow Pump Station Bidding and Construction Phase Engineering Services, to Tighe & Bond, Rocky Hill, CT in the amount of \$274,000. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Bid #2023-25, WPC Security Cameras

Vice Chairman Underwood motioned for the Town Council acting as the Water Pollution Control Authority to waive the bid process and award Bid #2023-25, WPC Security Cameras, to Omni Data, West Haven, CT, in the amount of \$26,333.04. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Bid #2024-01, WPC SBR Decanter

Vice Chairman Underwood motioned to waive the bid process and award Bid #2024-01, WPC SBR Decanter, to Aqua-Aerobic Systems, Inc., Loves Park, IL, in the amount of \$99,783. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Vehicle Auction

Councilwoman Tompkins motioned to approve the former Fire Marshal vehicle for auction. The motion was seconded by Vice Chairman Underwood and passed 7-0.

6. Auditor Appointment

Councilwoman Tompkins motioned to appoint the firm of CliftonLarsonAllen to conduct an audit for the Town of Plainville's 2024 Fiscal Year. The motion was seconded by Vice Chairman Underwood and passed 7-0.

7. Establish public hearing for ARPA Proposed Project

Councilwoman Tompkins motioned to establish a public hearing on Monday, June 5, 2023, at 7:00pm in the Municipal Center to hear public comment on the use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act. The

motion was seconded by Vice Chairman Underwood and passed 7-0.

8. Set Mill Rate

Councilwoman Morante motioned to set the mill rate at 31.42 for Fiscal Year 2024. The motion was seconded by Councilman Wazorko and passed 7-0.

9. Tax Refunds- See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Vice Chairman Underwood and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

1. Vietnam Veterans Ceremony – June 13th
2. Road Paving Schedule and Sidewalk Update

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 8:30 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

Refunds

5/15/2023

Sewer User Refunds

1	Smolski, Sue, 39 Farmington Ave E4, Plainville, CT	\$63.00
Total		\$63.00