

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
May 21, 2018 – 6:00p.m.**

6:00pm WORK SESSION:

**-Save Money and Reduce Trash (SMART)
Program**

-Curbside Textile Recycling

Councilwoman Pugliese called the Work Session to order at 6:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Councilmembers Wazorko, Morante and Tompkins, Town Manager Lee, Assistant to the Town Manager Colby and Town Clerk Skultety. Councilmembers Gnazzo and Cox were absent.

Jennifer Weymouth, from DEEP presented a program proposal that would address the decreasing capacities of CT's Waste-To-Energy facilities, the rising costs to Municipalities of trash and recycling collection and increases to trash disposal costs per ton. The SMART program is currently being used in Massachusetts, Rhode Island and New York as well as other states.

Residents would purchase official SMART trash bags, either 30-gal or 15-gal, at the same stores where they buy trash bags today, put trash in the bags and place the trash bags in the same container residents are using today. All recycling will be placed in the recycling containers as is the current practice.

The intent is to educate residents and raise awareness of items that can be recycled that perhaps are not being recycled currently. By increasing the volume of recycled items, the actual trash items will be reduced and thus lower the costs for disposal.

Kristen Brown, a consultant for Zero Waste addressed the Town Council with a recycling program, simplerecycling that focuses on textiles. A facility currently based out of New Britain distributes pink recycling bags that residents may fill with clean clothes, bedding, shoes and other soft material items that may be otherwise donated or thrown away. The bags are put out curbside on recycling day and will be picked up and replaced with new pink bags. The program is free and the Town will receive \$20/ton of the recycling material.

The material items will be gone through at the facility. Some items may go on to be donated to Goodwill, may be shipped overseas or sold to be used as carpet padding or insulation.

The Town Council will gather more information and look further into both programs.

**MINUTES
PLAINVILLE TOWN COUNCIL**

**COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
May 21, 2018 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
Minutes of May 7, 2018 Special and Regular Meetings
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Fire Department
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. CodeRed Presentation – Chief Catania
 - 2. Memorandum of Understanding – 349, 361 & 376 New Britain Avenue
 - 3. Donation of Land – Oak Land Developers, LLC
 - 4. Donation of Land – Roger Toffolon Estate and CT Sand & Stone
 - 5. Mill Rate Discussion
 - 6. Plainville/Southington Health District Update
 - 7. WPC Phosphorus Upgrade Project Bid Results
 - 8. Financial Dashboard
 - 9. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**

1. Memorandum of Understanding – 311 NB Plainville, LLC and J.B.W. Enterprises, LLC
2. 8-24 Referral – Donation of Land: Oak Land Developers, LLC
3. 8-24 Referral – Donation of Land: Roger Toffolon Estate and CT Sand & Stone
4. Set Mill Rate
5. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Attorney Mastrianni was in attendance.

Councilwoman Morante led the Pledge of Allegiance.

Councilwoman Tompkins motioned to add:

XI. NEW BUSINESS

- *5. Resolution regarding Energy Efficient LED Lighting Projects**

The motion was seconded by Councilman Wazorko and passed 5-0.

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of May 7, 2018 Special & Regular Meetings. The motion was seconded by Councilman Wazorko and passed 5-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante reported on the Committee On Aging's successful conference Grandparents Raising Grandchildren. It is a funded by State grant funds and was well attended.

Chairwoman Pugliese attended the Plainville Funeral Home open house/reception and wished Andrea Wasley all the best.

V. APPOINTMENTS/RESIGNATION

1. Fire Department

A. Vice Chairman Saunders motioned to appoint Ian Andrews, 72 Anderson Avenue, Bristol, as a probationary firefighter to the Plainville fire Department. The motion was seconded by Councilwoman Tompkins and passed 5-0.

B. Vice Chairman Saunders motioned to accept with regret the resignations of probationary firefighters Lissa Little and Danielle Neveu from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 5-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Saunders addressed the Town Council with a report that included the 5th Annual Fun Fest, Bill #550571 regarding not allowing mid-year budget cuts, the MOU with the Education Association of Plainville's teachers and the board of Education regarding a new one year salary scale increase as well as a 16.5% premium cost share for insurance in 2019-2020, a Super Senior Event at the Aqua Turf and the Wheeler School renovations and moving Pre-K to Linden Street School during the construction.

VII. REPORT OF TOWN ATTORNEY

No report was offered

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Code Red Presentation – Chief Catania**

Chief Matt Catania introduced a new crisis notification system to assist in communicating with Plainville residents.

CodeRed is an emergency mass notification conveyance system used for:

Emergency Management; chemical spills, snow emergencies, flood notification, shelter openings, wires down, ect.

Law Enforcement; missing children, at-risk adults, wanted criminal alerts, sex offender notifications, mass casualty incidents

Public Health; drinking water contamination, flu pandemics, ect.

Fire; evacuation notices and routs, gas leaks

Public Works; planned and unplanned construction projects, paving announcements, road closures, ect

Internal Staff Notifications, first responder notifications, police staffing quotas, two-way messaging, emergency/critical incident call out

Clients may go online to the Town's website at www.plainvillect.com to learn how to sign up and receive alerts on their phones or computers.

Chief Catania went on to announce that after the interview process of 2 very qualified candidates, Officer Jessica Martins has been chosen to be the School Resource Officer. There will be some additional training going forward and it's anticipated she will be ready by the beginning of the next school year.

- **Memorandum of Understanding – 349, 361 & 376 New Britain Avenue**

The Economic Development Agency is recommending a Memorandum of Understanding that would provide a future tax abatement to property being currently developed at 349, 361 and 376 New Britain Ave. also known as the Chung Property.

The proposed abatement would be 50% of the improvements for a period of five years with potential annual extensions up to three additional years on approval of the Town Council.

Currently, improvements are being made to 349 New Britain Ave. with proposed buildings: a 17,000 square foot retail building and a 12,000 square foot speculative commercial building. The total cost of the three buildings is estimated at \$3M.

The improvements to 361 and 367 New Britain Ave. will consist of at least a 10,000 square foot speculative commercial building or several buildings totaling the same square footage at an estimated cost of \$1.4M.

- **Donation of Land – Oak Land Developers**

Oak Land Developers of Plainville is offering to donate a 3.28 acre parcel to the Town. The parcel is part of a larger one located on the west side of Ledge Road near the Southington border.

The parcel that is being offered abuts Town-owned land to the west and State land (Sunset Park) north. The land mostly consist of steep slopes and is not developable.

If the Town Council wishes to consider accepting this parcel from Oak Land Developers, the next step is to refer it to the Planning & Zoning Commission for an 8-24 referral.

- **Donation of Land – Roger Toffolon Estate and CT Sand & Stone**

The Toffolon estate is also offering to donate to the Town three parcels of land located along the Pequabuck River near the Northwest Drive Bridge.

The three parcels total approximately 35 acres and are adjacent to other town-owned property. The acquisition of these parcels would provide a significant wildlife corridor through the northern portion of Plainville.

If the Town Council wishes to consider accepting these parcels from Roger Toffolon Estate, the next step is to refer it to the Planning & Zoning Commission for an 8-24 referral.

- **Mill Rate Discussion**

The State Budget has been finalized and the net result is that state aid to Plainville was reduced by \$4,419 from what was originally anticipated when the Town Council recommended their budget to the All-Day vote held on April 24th.

At that time, the Town Council was estimating that the mill rate would increase by 0.41 mills to 33.84.

The slight reduction in the revenues would result in a mill rate of 33.846 rounded to 33.85. This is a 0.42 mill increase or 1.25% in taxes.

- **Plainville/Southington Health District Update**

The Health District was formed six years ago. Recently, the Town of Middlefield has expressed interest in joining the District. Shane Lockwood, Director of Health for the District has been working as the interim Health Director for Middlefield and is very familiar with their operation and their needs.

It is currently estimated that the services provide to Middlefield would result in a net increase to revenues of approximately \$30K per year. The District Board of Health recently voted to accept Middlefield as the third member subject to a positive vote by the Middlefield Town Meeting. If this is approved, they would join the District on July 1st.

- **WPC Phosphorus Upgrade Project Bid Results**

Last Thursday five bids were received for the Water Pollution Control Phosphorus Upgrade Project. The low bid was submitted by Daniel O'Connell's Sons of Holyoke, MA in the amount of \$11,164,000. This is approximately \$330K less than the engineer's estimate for the project.

The bids will be reviewed by the Capital Projects Building Committee and then be forwarded to the Town Council for consideration. The recommendation will be based on their determination of the lowest qualified bidder.

This recommendation is expected to be presented to the Town Council at the June 4th meeting.

- **Resolution regarding Energy Efficient LED Lighting Projects**

Last fall the Town Council made an additional appropriation for energy improvements for various town and school buildings. Energy improvements included replacing the boilers at the Middle School and to install LED lighting at High School, Linden Street School, Fire House, Library, Municipal Center, Police Department and Senior Center.

All of the projects have been completed except the High School and Linden Street School which are partially completed.

The rebates have been received. Some of the rebates were used to finance the cost of the LED lights to lower the operating budgets going forward. About \$200,000 of the rebates will go back into the general fund.

One remaining item is a Taxable Government Obligations Contract which is the document that details the financing of the LED purchase for the High School and Linden projects.

There is a New Business item that would authorize the Town Manager to execute the Taxable Government Obligations Contract with M-Core Credit Corporation.

- **Financial Dashboard**

The Financial Dashboard covering the period through April 30th was included in the information package for this evening's meeting and has been posted on the Town website. Assistant to the Town Manager Colby briefly reviewed the dashboard.

- **Happenings**

Assistant to the Town Manager Colby reported on Town activities and events regarding the Historic Center, Plainville Coalition, Senior Center, Town Clerk's office and Public Works. More information may be obtained at www.plainvillect.com

Discussion continued including the parcels proposed for donation. The condition of the parcels near Northwest Drive has not environmental impact and will enhance the existing wildlife corridor. The taxes on those parcels combined are approximately \$1,420 annually and are currently outstanding.

The property on Ledge Road is undevelopable and has no road frontage. The estimated tax impact would be \$80/yr.

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave spoke in memory of Robert Mercer. His love and contributions to the Town and to the airport will be greatly missed.

Candance Hall, 113 Shuttlemeadow Rd spoke of her frustration of neighbor's leaving trash on their lawn and of the extension of the teacher's contract.

Dave Albert, 56 Hollyberry Ln spoke against the acceptance of the donation of the undevelopable parcel of land.

Katherine LaBelle, 50 Pierce St mentioned recent comments on Facebook regarding bullying and suggested schools have programs to address these issues.

Lou Frangos, 10 Fairbanks St questioned responsibilities of the School Resource Officer, way to get signed up for CodeRed and commented on the proposed land donation.

Joanne Edman, 166 West Main St spoke in memory of Robert Mercer and would like the Town to consider Alignment D for the trail.

Gayle Black, 4 Cianci Ave comments included the Fair Housing rules allowing dogs.

Arthur Screen, 5 Cornell St commented on how much Robert Mercer loved the Town and airport and spoke in support of accepting the proposed land donations.

X. NEW BUSINESS

1. Memorandum of Understanding – 311 NB Plainville, LLC and J.B.W. Enterprises, LLC

Councilwoman Tompkins motioned to approve and authorize Town Manager Lee to execute a Memorandum of Understanding with 311 NB Plainville, LLC and J.B.W. Enterprises, LLC, as recommended by the Economic Development Agency. The motion was seconded by Councilman Wazorko and passed 5-0.

2. 8-24 Referral – Donation of Land: Oak Land Developers, LLC

Councilwoman Tompkins motioned to submit an 8-24 referral to the Planning & Zoning Commission regarding a donation of 3.8 acres of land from Map-Block-Lot 44-E-10 located on Ledge Road as outlined in a letter dated May 11, 2018 from Attorney William Galske regarding Oak Land Developers, LLC. The motion was seconded by Councilman Wazorko and passed 5-0.

3. 8-24 Referral – Donation of Land: Roger Toffolon Estate and CT Sand & Stone

Councilwoman Tompkins motioned to submit an 8-24 referral to the Planning & Zoning Commission regarding a donation of three parcels of land totaling 33.9 acres – Map-Block-Lot 01-A-17, 07-A-17A and 08-A-35- located on and near Northwest Drive from Roger Toffolon Estate and CT Sand & Stone. The motion was seconded by Councilwoman Morante. Discussion followed. The motion passed 5-0.

4. Set Mill Rate

Councilman Wazorko motioned to set the mill rate to 33.84 effective July 1, 2018. The motion was seconded by Councilwoman Tompkins. Discussion followed. The motion passed 5-0.

5. *Resolution regarding Energy Efficient LED Lighting Projects – See Addendum

Councilwoman Tompkins motioned to adopt a resolution entitled “Obligor Resolution” regarding Energy Efficient LED Lighting Projects for the Plainville High School and Linden Street Elementary School. The motion was seconded by Councilman Wazorko and passed 5-0.

6. Tax Refunds – See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Wazorko and passed 5-0.

XI. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee asked residents who see areas and properties with bulky waste that has been there for an extended period of time to contact the Town Manager's office.

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

At 8:45pm Councilwoman Tompkins motioned to adjourn. The motion was seconded by Councilwoman Morante and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

5/21/2018

	Current Year	Amount
1	Corelogic, Coppell, TX (83 Accounts)	28,326.61
2	Field Plumbing & Heating, PO Box 73	\$10.66
3	Field Plumbing & Heating, PO Box 73	27.88
4	Fox, Lynne, 91 Williams St	\$259.00
5	Gridley, Eric & Jody, 92 Carol Dr	\$99.63
6	Mullaj, Klarita, 100 Norton Pk Rd 3C2	\$132.36
7	PennyMac, Moorpark, CA	\$1,724.85
8	Pugliese, Robert, Sr & Katherine, 50 West Broad St	\$88.71
9	Pugliese, Robert, Sr & Katherine, 50 West Broad St	\$84.38
10	Robertson, Dejaqueoshua, 250 Woodford Ave #16	\$95.94
11	Sperry, Philip & Alicja, 13 Sachem Rd	\$139.62
12	St Pierre, Nicholas & Erica, 3 Sandstone Rd	\$189.33
	Total	\$31,178.97

Prior Years

Amount

5/21/18

1	Corelogic, Coppell, TX	(7Accounts)	\$5,355.25
	Total		\$5,355.25