

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
October 28, 2019 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
Minutes of October 7, 2019 Special and Regular Meetings
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. WPC Fiber Connection Bid
 - 2. Abandonment of a Portion of Corporate Avenue
 - 3. Leaf Collection
 - 4. Financial Dashboard
 - 5. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**

XI. NEW BUSINESS

1. Bid#2020-02, WPC Fiber Connection Bid
2. Ratification of Town Hall Union Contract
3. Consider Abandonment of a Portion of Corporate Avenue
4. Tax Refunds-See Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

Chairwoman Pugliese called the special meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Council members Wazorko, Morante, Gnazzo, Cox and Carrier, Town Manager Lee, Town Attorney Mastrianni and Town Clerk Skultety. Vice Chairwoman Tompkins and Assistant to the Town Manager Colby were absent.

Councilman Cox led the Pledge of Allegiance.

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilman Cox motioned to approve the minutes of October 7, 2019 Special and Regular Meetings. The motion was seconded by Councilman Gnazzo and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante's report included the Library had very successful book sale and will be reviewing library policies. The Conservation Commission is planning a clean-up event at Paderewski Park and the Committee on Aging will be hosting the annual craft fair and Veterans lunch.

Chairwoman Pugliese attended the official opening of the concession stand at Norton Park and explained the journey the Plainville Soccer League took over many years to plan and fundraise for its completion. She thanked everyone involved for their efforts.

Chairwoman Pugliese also thanked Councilman Carrier for volunteering his time and contributions while serving as a member of the Town Council.

V. APPOINTMENTS/RESIGNATION

No appointments were made.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Hardy reported on the opening of the concession stand as well. Career Day will be November 22 and the Student Recognition luncheon will be held Friday Nov 1.

VII. REPORT OF TOWN ATTORNEY

No report was offered.

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **WPC Fiber Connection Bid**

Recently, Town staff advertised for bid to provide the necessary equipment to the treatment plant and four pump stations to allow them to communicate with each other after the fiber is installed.

Two bids were received with the low bid in the amount of \$99,800 submitted by Progress Engineering of Manchester, Maine. The estimated cost for this work was \$150K.

Progress Engineering also provided an estimate of \$5,450 to provide two variable frequency drives for the Mountainview Pump Station. Town staff is recommending the acceptance of this alternate for a total award of \$105,250.

There is an item under **New Business** regarding this recommendation to award a contract to Progress Engineering in the amount of \$105,250 to make four pump stations and the treatment plant ready to connect to the town fiber optic system.

The total estimated cost of the project was originally \$711,878. In addition to the pump station equipment coming in under estimate, the make ready portion of the project also appears to be coming in under the original estimate as well by approximately \$89K.

Sources of revenue for the project include \$200K from the Capital Improvement Budget, \$250K from the Sewer Fund and \$24,262 from State E-Rate reimbursement. The remaining amount (\$237,616) is yet to be finalized, however, given the savings in the make ready and the equipment for the pump stations, this amount could be eventually reduced to \$103,866.

- **Abandonment of a Portion of Corporate Avenue**

In January the Town Council approved the abandonment of a portion of Corporate Avenue in order to allow for the development of a parcel of land located along Northwest Drive owned by FCP-TWO LLC. The owner is requesting the abandonment of another small parcel in order to provide for a potential tenant.

The parcel consists of 1,800 square feet. There is an item under **New Business** regarding this request.

- **Leaf Collection**

Leaf collection season has begun. The Roadways Department led by Superintendent Dominic Moschini, will be rotating through Plainville vacuuming up the leaves. Two or three crews will collect the leaves including weekends as well.

Residents are requested to place their leaves at the edge of the road outside of the travel portion avoiding placement on sidewalks. Leaves will be collected through the first week of December. Information regarding leaf collection can be found on the Town website.

- **Town Manager Conversation**

Two conversation gatherings have been scheduled so far at the Library. The first will be held on Thursday, November 14 from 6pm to 8pm with guest Superintendent LePage. The next is scheduled for Wednesday, December 4 from 6pm to 8pm with guest Police Chief Catania. Residents are encouraged to attend and discuss any issues they may have.

- **Financial Dashboard**

The Dashboard through the first quarter of the fiscal year was included in the meeting package information and has been posted on the Town webpage. Town Manager Lee reviewed the activities through the end of September.

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave made negative comments regarding the trail and suggested the Town Council stop the plans to go through Town.

Joel Edman, 63 Hollyberry Ln spoke against Alignment C going through Norton Park and feels residents will be paying for the maintenance of the trail in the future.

Dave Albert, 56 Hollyberry Ln thanked the Town Council for their work and spoke in opposition to the trail going through Norton Park.

David Spencer, 127 Milford St Ext commented on taxes, town and school budgets and the road bond referendum. He would like to see the debt service reduced before expending the funds.

Joanne Edman, 166 West Main St strongly opposes Alignment C and feels it will cost taxpayers money in time.

Nicole Palmieri 20 Julie Rd for the BOE added Thursday the 7th there will be parent advisory committee meeting, Nov 9 there will be a 5K at the Middle School, Nov 11, Veterans Day school is open, assemblies will the focus will be on Veterans.

Lou Frangos, 10 Fairbanks St questioned if the Town Council will have a chance to see and approve the final design plan.

X. NEW BUSINESS

1. Bid #2020-02, WPC Fiber Connection Bid

Councilman Cox motioned to award Bid #2020-02, WPC Plant & Pump Station Fiber Connection Bid, to Progress Engineering, LLC, Manchester, ME, in the amount of \$105,250. The motion was seconded by Councilman Gnazzo and passed 6-0.

2. Ratification of Town Hall Union Contract

Councilman Cox motioned to ratify the Town Hall Clerical/Library/Dispatch Employees Local 1303-472 of Council #4 AFSCME Collective Bargaining Agreement for the term July 1, 2019 through June 30, 2022. The motion was seconded by Councilman Wazorko and passed 6-0.

3. Consider Abandonment of a Portion of Corporate Avenue

Councilman Cox motioned to approve the abandonment of a portion of Corporate Avenue, ± 1,800 square feet, as depicted in the Exhibit Map revised 10/16/2019. The motion was seconded by Councilman Gnazzo and passed 6-0.

4. Tax Refunds-See Addendum

Councilman Gnazzo motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Cox and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee announced the new Director of Recreation, Courtney Hewett has started and is looking forward to working with Town staff and residents.

Chairwoman Pugliese commended the time and efforts Town Council members have put in over the last two years and wished everyone good luck.

She continued and thanked Town staff, numerous volunteers, Police Chief Catania, the police department, Buildings & Grounds crew and the Roadways crew for their help in making the Pumpkin Festival a success.

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

Councilman Cox made a motion to adjourn at 7:55pm. The motion was seconded by Councilman Carrier and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

	Refunds	10/28/2019 Current Year	Amount
1	Smith, Eric, 92 W Main St #A13		\$88.96
2	Swanson, Mark, 78 Metacomet Rd		\$35.31
3	Szokalski, Isabelle, New Rochelle, NY		\$32.10
	Total		\$156.37

	Sewer User Fee	Amount
1	DeSocio, Lorraine or Theresa DeSocio, 19 Hollis Ln	\$25.00
	Total	\$25.00