

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
December 4, 2023 – 7:00p.m.**

- I. PRESENTATIONS:** Town Chair Presentation – Joe Catanzaro
Fire Department Service Awards
40+ Years Active Fire Service – Andy Moore
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
October 30 Special Meeting; November 20, 2023 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
1.Fire Police & Support Staff Appointment
2.Recreation & Park Advisory Board Resignation
3.Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1.MSP Renovate-Like-New Project Update
2.EV Charging Stations
3.Roadways Garage Project Update
4.Condale Lane – Accept as Town Road
5.Emergency Management Performance Grant
6.Discover Plainville Steering Committee
7.Winter Season Reminders
8.Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
1.Condale Lane – Accept as Town Road
2.Emergency Management Performance Grant Application Resolution
3.Tax Refunds - Addendum
- XII. OTHER DISCUSSIONS OF INTEREST**
1. Town Manager Residency
- XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
- XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00 pm. Present were Chairman Wazorko, Vice Chairwoman Morante, Council members Christopher, Gediman, Hurley, Tompkins, Underwood, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Borea, and Town Clerk Arena.

Councilman Gediman led the Pledge of Allegiance

I. PRESENTATIONS

**Town Chair Presentation – Joe Catanzaro
Fire Department Service Awards
40+ Years Active Fire Service – Andy Moore**

Town Chair Presentation – Joe Catanzaro

Councilwoman Tompkins presented Joe Catanzaro with a commemorative Town chair and thanked him for his volunteer hours of service to the community as a member of the Town Council.

Fire Department Service Awards

Chairman Wazorko thanked the men and women of the Plainville Fire Department for the service. He congratulated them for their Service Awards.

Councilman Underwood congratulated and presented the following Firefighters Service Awards:

Trevor Buchus	5 Years
Adam Centurelli	
Tyler Rizzo	
Elijah Spada	
Aime Ziegler	10 Years
James Lenois, Jr.	20 Years
Kurt Plourde	
Philip Brousseau	25 Years
Donald Parker	
George Davey, Jr.	30 Years
Andrew Moore*	40 Years*

40+ Years of Active Fire Service

At this time a presentation was made by Councilman Underwood to active Firefighters that have served the Town of Plainville for 40 years or more. Receiving this recognition was Andy Moore.

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilwoman Christopher motioned to approve the minutes of October 30, 2023 Special Meeting; November 20, 2023 Regular Meeting. The motion was seconded by Councilman Gediman and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

Fire Department

Councilman Underwood motioned to appoint Joseph Silverio as Fire Police and Support Staff to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Recreation and Park Advisory Board

Councilman Gediman motioned to ratify the Town Manager's acceptance of the resignation of Brent Davenport from the Recreation & Park Advisory Board. The motion was seconded by Councilwoman Christopher and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **MSP Renovate-Like-New Project Update**

At the joint meeting of the Town Council and BOE on Wednesday, November 29, 2023, there were a few questions raised as to the timing of the referendum and selecting the appropriate date. I am working with town Staff and the Town Attorney to review the requirements. Some of the issue we are looking at focus on the language around holding a referendum on the same day as the budget vote; if absentee ballots are allowed and the preliminary indication is "yes"; and if the timing of the vote can be changed, i.e., from 12-8pm to 6am – 8pm if the Town Council feels it's necessary.

- **Ev Charging Stations**

The Town of Plainville currently has two electric vehicle (EV) charging stations, one at the Municipal Center and the other at Plainville High School. Both units are identical and were installed over a decade ago with State grant money. These units are outdated and obsolete, and the Town is looking to upgrade using available rebates and incentives.

The Town has opted to utilize the services of Resource Lighting & Energy (RLE), a partner of the Connecticut Conference of Municipalities (CCM). With their assistance, the Town is pursuing the installation of five Level 2 Charging Stations at, Municipal Center, Library, Rec Dept. PHS, Paderewski Park. As a result of available incentives through Eversource, this solution is at zero cost to the Town.

- **Roadways Garage Project Update**

The Town of Plainville retained Loureiro Engineering Associates, Inc. (LEA) to complete preliminary evaluations of multiple sites in Plainville to construct a new Department of Public Works facility consisting of a main warehouse building, loading docks, laydown areas, office space, a salt shed, a fueling station, and employee parking. Two locations for the proposed facility were considered. Site 1 is located at the current Public Works facility on Granger Lane. Site 2 is located at Norton Park at the location of the existing Buildings and Grounds facility on Norton Trail.

LEA completed preliminary evaluations of each Site to assess their ability to support a Public Works facility

that meets the needs of the Town and to determine which of the two Sites would be best suited for the construction and operation of the Public Works facility. LEA recommends that Site 2 be considered for the location of a new joint facility between the Town of Plainville Public Work Department and Building and Grounds Department. This recommendation is based on the following:

Site 2 offers enough space to accommodate the needs of both the Public Works Department and the Building and Ground Department eliminating the need for a new Building and Grounds facility in the future. Site 2 incorporates all the wants and needs of both departments as determined in the site visits and meetings with the Town of Plainville. This includes expanded operations and storage space, additional office space, a new fueling station and salt shed, and additional outdoor storage. Site 1 did not offer enough space to incorporate a new salt shed into the conceptual design and thus additional locations will have to be considered if the Public Works facility is to remain at Granger Lane.

Site 2 offers enough constructable space to accommodate future expansion. There is the potential to add more vehicle bays, parking areas, outdoor storage, or additional buildings if the future expansion of the facility requires it. The preliminary cost estimates are \$5.5 million for Site #1- Grainger Lane and \$13.6 for Site #2 – Norton Park. Both projects would require bond funding. There is a bond request pending at the state level for \$3 million to defer the cost of the project.

- **Condale Lane – Accept as Town Road**

The Condale Lane subdivision was approved by the Planning and Zoning Commission in 2018. The construction wrapped up almost two years ago, but the road was cut up by Eversource Gas (without the developer's knowledge) before all road work was completed.

After eventual completion, John Bossi inspected the improvements and signed off, indicating the road and all associated improvements have been satisfactorily completed. The Planning and Zoning Commission voted to release the road bond on November 14, of 2023 and at the same time, made a positive referral to the Town Council for formal acceptance of [the extension of] Condale Lane as a town road.

There is an item under New Business to accept Condale Lane as a town road.

- **Emergency Management Performance Grant**

This annual grant covers the total estimated cost for salaries or stipends for full or part-time EMD's, Deputy EMD's and support staff. The amount is \$17,445. There is an item under New Business to approve the resolution and authorize the Town Manager to apply.

- **Discover Plainville Steering Committee**

The Town Manager's Office is proposing that the Town Council establish a temporary steering committee for the purposes of economic and brand development. More specifically, the steering committee, named the Discover Plainville Steering Committee, would be tasked with helping Town Staff develop a Town slogan and a logo.

The proposed membership (9-10 people) is as follows: Michael Paulhus, Andy Cirioli, Cal Hauburger, Amanda Gilbride, Sarah Tomczyk, Matthew Collado, 1-2 members of Town Council, 1-2 community members/business owners that have related experience. The "Discover Plainville Steering Committee" is dedicated to fostering community engagement and economic development by spearheading the creation of a new town slogan and logo, among other initiatives.

- **Winter Season Reminders**

Snow and Ice Removal Ordinance - The Town of Plainville General Code (Chapter 347, Article IV) requires owners and tenants of any property adjacent to a sidewalk to remove snow and ice from sidewalks no later than 24 hours after the end of snowfall. Owners and tenants should also remove any ice or fully cover any ice with sand, ashes, or similar substance within 24 hours of formation. Owners, tenants, and contractors are also prohibited from plowing, throwing, and pushing snow or ice onto any public highway, street, or roadway.

12/4/23

Fire Hydrant Snow Removal - The Town of Plainville's Fire Marshal would like to remind residents and business owners to keep fire hydrants free from the obstruction of snow during the winter season. As you shovel or remove snow from your driveways and sidewalks, please take time to clear a 3-foot circle around the fire hydrant to keep it accessible. We appreciate your help in keeping our community safe. All night parking ban runs from December 1 – April 1. It is unlawful for the owner or operator of a motor vehicle to park that vehicle on any street in the Town of Plainville for more than one hour between the hours of 12:00 midnight and 6:00 a.m. on any given day.

Mailbox Replacement Policy - Residents are expected to maintain their mailbox in such a manner that it will withstand a New England winter and the weight/impact of snow, slush, and ice being discharged by the snow removal equipment. Mailboxes should not be rotted or deteriorated and should be installed according to the U.S. Postal Service's guidelines.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

Lou Frangos, 10 Fairbanks St., spoke on various topics.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Condale Lane – Accept as Town Road

Councilman Gediman motioned to accept Condale Lane as a Town road. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Emergency Management Performance Grant Application Resolution

Councilwoman Christopher motioned to adopt a resolution regarding the Emergency Management Performance Grant Application for federal fiscal year 2023. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Tax Refunds- See Addendum

Councilman Gediman motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

1. Town Manager Residency

Chairman Wazorko asked the Town Council Members for thoughts and comments regarding the Residency of the Town Manager. This was a Charter question on the November 7, 2023 ballot and failed. The Town Council Members asked for further clarification from the Town Attorney at a future council meeting.

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 8:01 pm Councilman Hurley motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,



Cindy Arena, Town Clerk
& Clerk of the Town Council

Refunds

**12/4/2023
Previous Year**

1	Patricia J Fischer, 14 Cedar Street, Plainville, CT	\$152.83
	Total	\$152.83