

**MINUTES - DRAFT**  
**PLAINVILLE TOWN COUNCIL**  
**COUNCIL CHAMBERS – MUNICIPAL CENTER**  
**REGULAR MEETING**  
**December 19, 2022 – 7:00p.m.**

**I. PRESENTATIONS:**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**  
December 5, 2022, Regular Meeting

**IV. ANNOUNCEMENTS – REPORTS**

**V. APPOINTMENTS/RESIGNATIONS**

1. Fire Inspector Resignation
2. Fire Investigator Appointment
3. Appointments and Re-appointments to Boards and Commissions

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. REPORT OF TOWN MANAGER**

1. ARPA Projects Discussion
2. Honor Heights Sewer Project Discussion
3. Aviation Commission Sub-Committee
4. Financial Dashboard
5. Happenings

**IX. PUBLIC COMMENTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Establish public hearing regarding ARPA funds
2. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Wazorko, Catanzaro, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Chomick and Town Clerk Porrini.

Councilman Rocco was absent

Councilman Wazorko led the Pledge of Allegiance

**I. PRESENTATIONS**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Vice Chairman Underwood motioned to approve the minutes of December 5, 2022, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 6-0.**

**IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the Library Board of Trustees meeting.

Chairwoman Pugliese attended the Commission on Aging meeting, as well as the Board of Education meeting.

**V. APPOINTMENTS/RESIGNATION**

**Fire Department**

- a. **Vice Chairman Underwood motioned to accept the resignation of John Myska as Fire Inspector effective December 31, 2022. The motion was seconded by Councilwoman Tompkins and passed 6-0.**
- b. **Vice Chairman Underwood motioned to appoint John Myska as Fire Investigator effective January 1, 2023. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

**VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

No report was given.

**VIII. TOWN MANAGER**

Town Manager Paulhus presented and discussed the following topics:

• **ARPA Projects Discussion**

The list of projects has been updated and is included in the agenda packet for your review. The list includes twelve projects that have been approved for funding and are complete or nearly complete. The next item that is ready to send to a public hearing is the Self-Contained Breathing Apparatus (SCBA) for the Fire Department.

The brand of SCBA the town is quoting is a Scott Air-Pak which is what they currently use. The department is looking to replace 36 units along with a few ancillary items, like harnesses. The original estimate was for \$300,000 but the revised quote from Shipman's Fire Equipment is for \$346,000. Savings from other projects will likely cover the added costs for the SCBA's.

There is an item under New Business to establish a public hearing for the next meeting on January 3, 2023.

- **Honor Heights Sewer Project Discussion**

Honor Heights Sewer Project involves the installation of approximately 5,600 linear feet of 8” sanitary sewer main and associated improvements, (i.e., laterals, manholes and roadway restoration). The sanitary sewer main will be extended from its current terminus at the Countryside Manor Condominium Complex to service the following residential streets: Provencher Drive, Casciello Drive, Washburn Drive, D’Amico Drive, Hittleman Court, Robidoux Drive, Hull Drive and Shepard Lane. Approximately 80 residential units will be served by the proposed sanitary sewer extension.

The preliminary cost of the proposed construction activities including the reconstruction of the roadways is expected to range between 1,200,000.00 to 1,400,000.00, (Estimate Prepared January 2022). An updated construction estimate is expected to be presented to the Town on or about January 3, 2023. The Town of Plainville has retained the services of Tighe & Bond Consulting Engineers to develop construction documents for this project. The cost of these services has been negotiated to be approximately \$67,000.00. Design work on this project began on October 24, 2022, with expected delivery of Bid Documents on or before February 15, 2023.

The installation of the proposed sanitary sewer mains is scheduled to begin in April 2023. The sanitary sewer installation and temporary restoration activities are estimated to be completed by November 15, 2023. All construction activities including final roadway restoration is slated to be complete by June 2024. Permanent roadway pavement restoration will occur in the spring of 2024.

The Engineering Department has been tasked to develop construction plans for extending public sanitary sewers into the Honor Heights neighborhood. Part of the process involves the Town Council conducting a Public Hearing for the purposes of gathering information/comments on the proposal. Tentatively the Public Hearing is planned to be held on January 17, 2023, or February 6, 2023.

- **Aviation Commission Sub-Committee**

The Aviation Commission has entertained a discussion around the formation of a joint subcommittee with members of the Town Council to discuss the airport lease agreement and other capital projects.

A list of Robertson’s current and potential Capital Improvement Projects include:

- Apron Repair
- Runway & Taxiway Extension
- T-Hangar Design and Construction
- AWOS/PAPI Installation
- Building Assessment/Rehabilitation
- Safety and Security Assessment [this would include Fencing Installation]
- New Wind Cone and Segmented Circle

The anticipated start date for this sub-committee is January

- **Financial Dashboard**

The Financial Dashboard report has been provided to the Town Council through November 30, 2022 and has been posted to the Town website.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at [www.plainville.com](http://www.plainville.com).

## **IX. PUBLIC COMMENTS**

John Kisluk, 65 Forestville Ave., commented on Paderewski Park and other various topics.

## **X. OLD BUSINESS**

**XI. NEW BUSINESS**

**1. Establish public hearing regarding ARPA funds**

Vice Chairman Underwood motioned to establish a public hearing in the Municipal Center at 7:00pm on Tuesday, January 3, 2023, to hear public comment regarding the use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**2. Tax Refunds- See Addendum**

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 6-0.

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

At 7:48 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 6-0.

Respectfully submitted by,

Cindy A. Porrini, Town Clerk  
& Clerk of the Town Council

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**Refunds**

**12/19/2022**

**Current Year**

**Amount**

1	Mercedes-Benz Financial Serv Lease, Fort Worth, TX	\$594.17
2	Hallin, Deborah, 82 Carol Dr.	\$183.47
3	Zadrozny, Brian, 9 New Castle Pl. Unionville, CT 06085	\$87.32
4	Gorski, Estate of Barbara, 37 W. Center St, Ste 208, Southington, CT	\$1,886.62
<b>Total</b>		<b>\$2,751.58</b>

**Sewer User Refunds**

1	Methoxha, Erfan, & Lillian, 13 Perron Rd.	\$2,647.54
2	Dibenigno, Angelo & Pearl-TR, 44 Bank St	\$150.96
<b>Total</b>		<b>\$2,798.50</b>