

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
REGULAR MEETING  
APRIL 17, 2017 – 7:00pm**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**  
Minutes of April 3, 2017 Special Meeting and the April 3, 2017 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
  - 1. Police Officer Appointment
  - 2. Auditor Appointment FY2017
  - 3. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
  - 1. FY2016 Audit Review by BlumShapiro
  - 2. Water Test Update
  - 3. All Day Vote
  - 4. Public Hearing-School Renovations Project
  - 5. Dog Park Update
  - 6. Food Service Cart-Assignment of Lease Agreement
  - 7. Financial Dashboard
  - 8. Happenings
- IX. PUBLIC COMMENT**
- X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Establish public hearing for 2017 Neighborhood Assistance Act
2. Food Service Cart Lease Agreement
3. Tax Refunds-Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. PUBLIC COMMENTS**

**XIV. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XV. ADJOURNMENT**

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Ciotto, Tompkins and Carrier, Town Manager Lee, Town Manager Assistant Colby and Town Clerk Skultety.

Councilwoman Morante led the Pledge of Allegiance.

**I. PRESENTATIONS**

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the Minutes of April 3, 2017 Special Meeting and the April 3, 2017 Regular Meeting. The motion was seconded by Vice Chairman Saunders and passed 7-0**

**IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the Conservation Commission meeting and the Committee on Aging. Both committees are extremely active. Chairwoman Pugliese attended the induction ceremony to the Memorial Wall of Honor honoring Cadwell Hoerle.

**V. APPOINTMENTS/RESIGNATION**

**1. Police Officer Appointment**

Vice Chairman Saunders motioned to appoint Dominic Savo to the position of Police Officer effective April 17, 2017. The motion was seconded by Councilwoman Tompkins and passed 7-0.

**2. Auditor Appointment for FY2017**

Vice Chairman Saunders motioned to appoint the firm of BlumShapiro to conduct an audit for the Town of Plainville for the 2017 fiscal year. The motion was seconded by Councilwoman Tompkins and passed 7-0.

**VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

In the absence of Chairwoman Saunders, Chairwoman Pugliese announced the Superintendent's Showcase.

**VII. REPORT OF TOWN ATTORNEY**

No report

**VIII. REPORT OF TOWN MANAGER**

- **FY2016 Audit Review by BlumShapiro**

Nikoleta McTigue from BlumShapiro gave a summary of the FY16 Town Audit. Copies of the audit is available for review at the Town Clerk's office.

- **Water Test Update**

Over the last two weeks, water samples have been collected from approximately 30 homes and businesses throughout Plainville. The samples were collected by Department of Public Health and Regional Health District staff.

It is expected that the analysis of the water samples will be completed in two to three weeks. A meeting with Town staff and Valley Water to review the test results will be held in mid-May. It is expected that representatives from DPH and PURA will attend this meeting as well.

A Public Information session is tentatively scheduled for **Thursday, June 8<sup>th</sup> at 7:00 pm** at a location to be determined. At this Public Information Session, Department of Health staff will present the water analysis results. The Department of Health officials will also present their recommendations and residents will have an opportunity to ask questions and comment as well.

- **All Day Vote**

The All-Day Budget Vote will be held next Tuesday, April 25<sup>th</sup> in the Fire House meeting room. Under the Town Charter, residents will have the opportunity to vote separately on General

Government and Board of Education budgets. There will also be advisory questions for those residents who elect to vote no on either of the two questions.

The proposed Town and Board of Education budgets have been published in the weekly newspaper and it has been posted on the Town website at [www.plainvillect.com](http://www.plainvillect.com)

- **Public Hearing – School Renovations Project**

A Public Hearing on the School Renovations Project will be held a week from today on April 24<sup>th</sup> at 7:00 pm in the Wheeler Elementary School Gymnasium. There will also be tours of Wheeler Elementary School beginning at 6:00 pm. Residents are encouraged to take a tour of the Wheeler School and to attend the Public Hearing.

A referendum on the appropriation to fund these improvements is anticipated to occur on Tuesday, June 6<sup>th</sup>. That vote will also be held at the Fire House meeting room between the hours of 6:00 am to 8:00 pm.

Information regarding the proposed project can also be found on the Town website at [www.plainvillect.com](http://www.plainvillect.com)

- **Dog Park Update**

Town staff has been working with several members of the Dog Park Committee, including Chairman Dan Ciesielski, to do a field review of a dog park at the end of Norton Place Extension. Dan Ciesielski and Scott Adamson, members of the Committee both thought this could be a good location for the Dog Park. Chairman Ciesielski will be bringing this location back to the Dog Park Committee at their next meeting to be held on May 10. Dog owners are encouraged to come to the proposed site to give feedback to the Committee.

- **Food Service Cart – Assignment of Lease Agreement**

Since June of 2015, the Town has leased some town-owned land on White Oak Avenue near Tilcon to East Coast Hot Dogs. East Coast Hot Dogs has operated a food truck at that location for several years.

Town staff has been notified that East Coast Hot Dogs will be selling his business to Rick Martin who would like to continue with the same lease arrangements going forward. Mr. Martin intends to use the same name as the existing business.

- **Financial Dashboard**

The Financial Dashboard was reviewed and is posted on the Town website.

- **Happenings**

Assistant to the Town Manager Assistant Colby reported on Town activities and events within the Plainville Coalition, Senior Center, Library and Plainville Wind Ensemble. More information may be obtained at [www.plainvillect.com](http://www.plainvillect.com)

## **IX. PUBLIC COMMENTS**

John Kisluk, 65 Forestville Ave comments included the Wheeler School proposed project. He feels the project could be scaled back and costs reduced.

Lou Frangos, 10 Fairbanks St comments included the progress of the Old Linden Street School Park.

Town Manager Lee stated the project is not 100% complete. Some of the steps the contractors are responsible for before turning the project over to the Town, are still being done. Sidewalks and decorative fencing will be installed after the school year has ended. The sundial will be shipped upon completion and mounted on the base once that has been installed. Activity will ramp up when school is out.

Joanne Edman, 166 West Main St comments included the recent rescue of a dog named George from Norton Park. She commended the Plainville Wind Ensemble for their benefit donations to Animal Control.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

### **1. Establish public hearing for 2017 Neighborhood Assistance Act**

**Councilwoman Tompkins motioned to establish a public hearing on Monday, May 1, 2017 at 7:00pm in the Municipal Center, One Central Square to hear public comment of proposals for the 2017 Neighborhood Assistance Act. The motion was seconded by Vice Chairman Saunders and passed 7-0.**

### **2. Food Service Cart Lease Agreement**

**Vice Chairman Saunders motioned to authorize Town Manager Lee to execute a Lease Agreement with East Coast Hot Dogs for a food service cart located on Woodford Avenue Extension effective May 1, 2017. The motion was seconded by Councilwoman Tompkins and passed 7-0.**

### **3. Tax Refunds – See Addendum**

**Councilwoman Tompkins motioned to approve the tax refund as listed on the Addendum. The motion was seconded by Vice Chairman Saunders and passed 7-0.**

## **XII. OTHER DISCUSSIONS OF INTEREST**

Town Manager Lee stated that the proposed school projects have been reviewed by the Department of Administrative Services and assured the cost is alignment with similar projects in other communities.

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

**At 8:20pm Councilwoman Tompkins made a motion to adjourn. The motion was seconded by Councilman Carrier and passed 7-0.**

Respectfully submitted by,

Carol A. Skultety, Town Clerk  
& Clerk of the Town Council

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	<b>Refunds</b>	<b>4/17/2017</b>	
		<b>Current Year</b>	<b>Amount</b>
1	Golaszewski, Helena, 354 Cooke St		\$195.28
	<b>Total</b>		<b>\$195.28</b>