

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
November 21, 2016 – 6:30p.m.**

6:30pm WORK SESSION: Gold Star Mothers

Councilwoman Pugliese called the special meeting to order at 6:30pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Morante, Tompkins and Carrier, Town Manager Lee, Assistant Colby and Town Clerk Skultety. Councilwoman Christopher and Councilman Wazorko were absent.

Bob Doolittle and Dan Burgess addressed the Town Council with the idea of erecting a Gold Star Monument in Town to honor families who have lost love ones during war time. Mr. Doolittle saw a similar monument in Arizona and would like the Town of Plainville to consider one here as well.

It was the consensus to move forward with the idea and form a committee that would include possible members from the Town Council, Veterans Council, Advisory Park & Recreation Board, Marine Reserves and representatives from the VFW. The committee would discuss the appropriate language on the monument, funding and its location in Town.

The Work Session ended at 6:50pm.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
November 21, 2016 – 7:00p.m.**

- I. PRESENTATIONS:**
 - Farmington Canal Heritage Trail
 - School Building Projects Presentation

- II. PUBLIC HEARING**

- III. MINUTES OF PREVIOUS MEETING**
 - Minutes of October 17, 2016 Regular Meeting

- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
1. Land Acquisition Appointment
 2. Fire Department Appointments/Resignation
 3. Insurance Commission Resignation
 4. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
1. Linden Street Committee Recommendation
 2. Hazard Mitigation Grant Program-Phase 1
 3. Non-treated Road Salt and Treated Road Salt Bids
 4. Plainville Housing Authority Request
 5. Financial Dashboard-October 2016
 6. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
1. 2016-09, Influent Valve Replacement
 2. 2017-10, Non-Treated Road Salt Bid
 3. 2017-11, Treated Road Salt Bid
 4. Vehicle Auction Request
 5. Tax Refunds - Addendum
- XII. OTHER DISCUSSIONS OF INTEREST**
- XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
- XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Attorney Chomick was present for the meeting. Councilman Wazorko entered the meeting at 7:40pm.

Councilman Carrier led the Pledge of Allegiance.

Chairwoman Pugliese took a moment to acknowledge the recent passing of retired town employee Lucky Powell and extend condolences to her family.

I. PRESENTATIONS:

- Farmington Canal Heritage Trail

Timothy Malone from Capitol Region Council of Governments and Project Manager David Head from VHB gave a brief update of the Gap Closure Trail Study. It is still in the planning stage and areas of consideration are connectivity of the trail through Town, safety and security of the trail minimizing conflicts with motor vehicles, facility type as a multiuse trail or separate off road trail, environmental impact of the trail and the cost of the design, construction and continued maintenance.

Currently they are in discussions with the railroad regarding sections of the trail along railways. The group will continue with public planning workshops in the spring. Town Manager Lee mentioned the State sees this project as a high priority and filling the gap would create a trail between Long Island Sound and Northampton, MA and benefit towns along the way. Anyone interested can visit the website www.gapclosurestudy.com.

- School Building Projects

Capital Projects Building Committee members Mark Belanger and Tom Arcari reported that in January of 2014 the Town Council agreed to hire Kaestle Boos Associates to work with the Building Committee for pre referendum architectural services. In June 2016, O&G Industries was engaged as Construction Manager for pre referendum services. Kaestle Boos has compiled preliminary schematic designs for the projects and O&G is in the process of refining the design cost for the projects.

Chuck Boos from Kaestle Boos Associates, Inc. and Ken Biega from O&G Industries reviewed school building renovations options and an estimated summary of the roofing project at the Middle School, renovate like new conceptual design at Wheeler Elementary and site work at the High School. With the current proposal, the renovations at Wheeler Elementary School would be eligible for 64% reimbursement from the State provided a referenda for the projects is approved before June 30, 2017.

As of November 21, the total estimated cost range for the three school projects is \$24,936,103 to \$28,254,103. The total estimated net cost is \$13,548,788 to \$14,607,788 after reimbursements. It was noted that these proposed figures would be in line with the budget's debt service. Once O&G receives the energy savings figures from ECG, the estimated summary will be refined and reviewed with the Capital Projects Building Committee and the Town Council for consideration for a referenda in early 2017. If approved, there will be public forums and presentations of the proposed school projects before any referenda will be held.

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of October 17, 2016 Regular Meeting. The motion was seconded by Vice Chairman Saunders and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the Committee on Aging meeting and mentioned they have been hosting the Thanksgiving Day and Christmas Day dinners for 42 years.

Chairwoman Pugliese mentioned the upcoming Tree Lighting Ceremony sponsored by the Chamber of Commerce and volunteers from the Fire Company.

V. APPOINTMENTS/RESIGNATION

1. Land Acquisition Appointment

Councilwoman Morante motioned to appoint Lisa Lozier, 17 Grant Avenue, as a member of the Conservation Commission to the Land Acquisition Committee. The motion was seconded by Councilwoman Tompkins and passed 6-0.

2. Fire Department

- a. Vice Chairman Saunders motioned to appoint Zachery Bishop, 9 Mel Road, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.**
- b. Vice Chairman Saunders motioned to appoint Michael Bruno, 5 D'Amico Drive, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.**
- c. Vice Chairman Saunders motioned to appoint Matthew Grizskaukas, 6 Linda Drive, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.**
- d. Vice Chairman Saunders motioned to accept with regret the resignation of Brandon Butler from the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

3. Insurance Commission

Councilwoman Tompkins motioned to accept with regret the resignation of Susan McCabe from the Insurance Commission. The motion was seconded by Vice Chairman Saunders and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Saunders reported on the Veterans Day school activities and stated the Board of Education is working on budget and CIP plans. She went on to mention 2 teachers have received State honors and that the new High School track is having some issues but is still under warranty.

VII. REPORT OF TOWN ATTORNEY

No report was offered

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Linden Street Committee Recommendation**

Over the last several months, the Linden Street Committee has been meeting with the Linden Street School Principal and other school administrative personnel to come up with a plan for the front portion of the school property along East Maple Street. They have developed a plan that includes new sidewalks, a fence along a portion of East Maple and Linden Street, the placement of the Old Linden School limestone façade, and other items that were previously located in the former courtyard.

The demolition project is close to completion except for some minor punch work items. The project is also coming in under budget. The latest budget numbers indicate that the overall project will be under budget by approximately \$330,000. Because there are State grant funds involved, the local share of the project is expected to have a surplus of over \$160,000.

The installation of the new sidewalks as proposed would cost in the vicinity of \$38,000 with a contingency included. A quote for the installation of a 4' decorative fence is \$14,280.

The proposed design also includes a location for the old bell and a birdbath that were previously located in the courtyard. The plan also locates a future gazebo in the front portion of the property as well as a possible small garden.

One unique component of the proposal is a sundial to be donated by the DiMinno Family in memory of their daughter Mary Rose.

At this time Mr. DiMinno addressed the Town Council and spoke about his daughter and his family's desire to honor her by having an Armillary Sphere created and erected it in the park area of Linden Street School. The sundial would also serve as a learning tool for the students. This gesture is a donation by the DiMinno Family in memory of Mary Rose Faith.

Chairwoman Pugliese thanked Mr. DiMinno and his family for their thoughtful and generous donation and looks forward to the installation of the sundial.

Town Manager Lee concluded, Town staff is seeking to move forward with the sidewalk replacement, fence installation and façade relocation utilizing some of the surplus monies. These three items are not expected to exceed \$60,000.

- **Hazard Mitigation Grant Program – Phase 1**

The first phase of the Roberts Street Extension Buy-Out Program has been completed. Fourteen homes were acquired and demolished. The total cost for Phase I was \$3,005,248.42. FEMA and State Bonding reimbursement ended up at \$2,993,135.56. This left a local share of \$112,148.86. The local share covered a portion of the demolition and closing costs which were not eligible for state reimbursement. The FEMA Grant paid for 75% of the demolition and closing costs.

The Town had previously appropriated \$100,000 towards the project. Based on the final amounts, the Town will need to appropriate an additional \$12,148.86 for Phase I.

The Phase II Project is moving forward as well with five of the nine properties already purchased. The estimated Phase II local share is \$71,536. Town staff will prepare an additional appropriation request in the amount of \$83,685 to cover both Phases of the FEMA buy-out program.

- **Non-Treated Road Salt and Treated Road Salt Bids**

Town staff is proposing to purchase 1,000 tons of Non-Treated Road Salt under the State Contract price of \$73.17 per ton. The vendor is Cargill Deicing Technology of North Olmstead, Ohio.

Town staff is also proposing to purchase 800 tons of Treated Road Salt from DRVN Enterprises, Inc. of Wethersfield, CT for \$81.50 per ton. This matches the low bid price per ton for “Clear-Lane Green Salt” that was submitted through a recent CRCOG Bid. Town Public Works staff prefers the “Brown Ice-Be-Gone Salt because it is premixed and have experienced better results.

- **Plainville Housing Authority Request**

The Plainville Housing Authority would like the Town to submit a Small Cities Application in the amount of \$800,000 that would be used to make much needed handicapped accessibility improvements to 80 of their housing units.

Town staff was not planning to submit a Small Cities Grant Application during the upcoming round as there are still monies to be spent on housing rehabilitation from a previous grant.

Town staff will work with the Housing Authority to prepare an application for submission to the State. No action is required by the Town Council at this time.

- **Financial Dashboard – October 2016**

The Financial Dashboard was reviewed. This information has also been posted on the Town webpage.

- **Happenings**

Assistant Colby reported on activities and events at the Library, Police Department, Recreation, Tax and Senior Center. For more information residents are encouraged to visit www.plainvillect.com

IX. PUBLIC COMMENTS

Dan Ciesielski, 33 Overlook Dr commented on the Dog Park and a proposed location of Robert St Ext. He had some questions and concerns regarding the area and suggested the Town Council reconsider Norton Park as the final location of the Dog Park and to allocate funding in the next budget.

Joanne Edman, 166 West Broad St offered a prayer and spoke about missed opportunities for Old Linden Street School

Lou Frangos, 10 Fairbanks St asked for clarification regarding the proposed school projects, Heritage Trail and the Dog Park.

Arthur Screen, 62 Roberts St Ext stated he is in the process of cleaning out his house to move and suggested the Town have more information on the website regarding where residents can dispose of household items and recycling programs.

X. NEW BUSINESS

1. 2016-09, Influent Valve Replacement

Councilman Carrier motioned to award Bid #2016-09, Influent Valve Replacement, to A&R Controls, South Berwick, ME, in the amount of \$52,041. The motion was seconded by Vice Chairman Saunders and passed 6-0.

2. 2017-10, Non-Treated Road Salt Bid

Councilwoman Tompkins motioned to award Bid #2017-10, Non-Treated Road Salt, under State Bid #15PSX0168 to Cargill Deicing Technology, North Olmstead, OH for an amount of \$73.17 per ton. The motion was seconded by Vice Chairman Saunders and passed 6-0.

3. 2017-11, Treated Road Salt Bid

Vice Chairman Saunders motioned to waive the bid process for Bid #2017-11, Treated Road Salt, and award to DRVN Enterprises., Wethersfield, CT, for an amount of \$81.50 per ton. The motion was seconded by Councilwoman Tompkins and passed 6-0.

4. Vehicle Auction Request

Councilman Carrier motioned to authorize vehicles for auction as recommended by the Buildings & Grounds Superintendent. The motion was seconded by Councilwoman Tompkins and passed 6-0.

5. Tax Refunds – See Addendum

Vice Chairman Saunders motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Councilwoman Tompkins and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

At 9:00pm Councilman Carrier motioned to adjourn. The motion was seconded by Vice Chairman Saunders and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

11/21/2016

	Current Year	Amount
1	Allen, John or Linda, Line Lexington, PA	\$169.83
2	Brodowski, Zbigniew, 54 Bradley St #A4	\$33.02
3	Collins, Daniel or Valarie, 44 Pequot	\$19.96
4	Davis, Matthew, 19 Fairview Ave	\$19.83
5	Doize, Anne, 126 New Britain Av J2	\$36.65
6	Elkovich, Joseph, East Hartford	\$6.40
7	Esposito, Dario, 307 East St #9	\$25.88
8	Evans, Kimberly, 29 Maria Rd	\$11.20
9	Family's Financial LLC, 492 East St C18	\$86.92
10	Fowler, William or Viola, 20 Stillwell Dr Apt 6	\$142.65
11	Garewski, Gary, 28 View St	\$85.41
12	Griffin, John, 44 Tomlinson Ave	\$50.23
13	Grochot, Edyta, 21 View St	\$11.52

14	Hermanowski, Michael or Tracey, 56 Metacomet Rd	\$36.50
15	Honda Lease Trust, Holyoke, MA	\$83.30
16	Honda Lease Trust, Holyoke, MA	\$124.12
17	Jones, Willie, 7 Woodside Ln	\$10.18
18	Kawecki Witold, 103 Pinnacle Rd	\$17.60
19	Koc, Franciszek, 46 Julie Rd	\$14.40
20	Kozuch, Corey, 45 Maple St	\$41.88
21	Lopez, Marco, 69 Colonial Ct	\$60.81
22	Manyak, Ronald, 43 Burnside Ave	\$57.32
23	Morrin, David, 11 Mountain View Dr	\$107.81
24	Nissan Infiniti Lt, Dallas, TX	\$23.89
25	Peterson, Roger or Margaret, 223 Farmington Ave	\$60.00
26	Proko, Joan or John, 15 Woodside Ln	\$33.55
27	Tolis, Angelo A Jr, 17 Mt View Dr	\$114.52
28	Trinks, Michael, 5 Harvest Ln	\$124.76
29	Wright, Robert Jr, 31 Johnson Ave	\$35.83

Total	\$1,645.97
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Prior Year

1	Pavlowitz, Steven or Barbara, 119 Metacomet Rd	\$272.38
2	Pavlowitz, Steven or Barbara, 119 Metacomet Rd	\$276.28
3	Roberts, Dennis, 21 Lincoln St	\$137.51
4	Segal, Michael, 65 Est St Apt 22	\$296.08

Total	\$982.25
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