

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
October 17, 2016 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
Minutes of October 3, 2016 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Firefighter Appointment
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Municipal Free Wi-Fi Splash Page Discussion
 - 2. Park Improvements Project Bid Update
 - 3. Recycling Container Donation – CWPM
 - 4. Financial Dashboard
 - 5. Discussion regarding November 7, 2016 Town Council Meeting
 - 6. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**

1. Bid #2017-03, Park Improvements – Norton Park Field Lighting
2. Bid# 2017-06, Park Improvements – Playground Equipment
3. Bid# 2017-08, Park Improvements – Norton Park Tennis Court Fencing
4. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

XIV. ADJOURNMENT

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Tompkins and Carrier, Town Manager Lee, Assistant to Town Manager Colby and Town Clerk Skultety. Councilwoman Christopher was absent.

Councilman Wazorko led the Pledge of Allegiance.

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Saunders motioned to approve the minutes of October 3, 2016 Regular Meeting. The motion was seconded by Councilwoman Tompkins and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilman Carrier attended the Capital Projects Building Committee meeting where discussion was held regarding the end stage of the Old Linden project and proposals for the Wheeler and Middle School improvements.

Vice Chairman Saunders and Councilwoman Morante attended the Conservation Commission meeting where discussions included Earth Day and Paderewski Pond observations.

Chairwoman Pugliese commented on the upcoming 2nd Annual Pumpkin Festival and encouraged resident participation.

V. APPOINTMENTS/RESIGNATION

1. Fire Department

Vice Chairman Saunders motioned to appoint Aime Ziegler, 17 Farmington Ave, Apt. 3, as a Regular Firefighter of the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 6-0.

2. Aviation Commission

Councilman Carrier motioned to reappoint Robert Mercer (D), 215 Unionville Ave as a regular member of the Aviation Commission for the new term 11/1/16 – 10/31/19. The motion was seconded by Vice Chairman Saunders and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report

VII. REPORT OF TOWN ATTORNEY

No report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Municipal Free Wi-Fi Splash Page Discussion**

The free Municipal Wi-Fi is up and running. Assistant Town Manager Osle and Executive Assistant Metayer were in attendance and gave a brief overview for accessing the free Wi-Fi and future options and benefits for local advertising on the Splash Page. Currently the Town is looking for sponsorships that would benefit businesses and support for maintenance costs.

- **Park Improvements Project Bid Update**

Bids were recently received for three elements of the project.

Four bids were received to install the new lighting system at the softball field in Norton Park. The low bid was submitted by Shock Electrical Contractors of Danbury in the amount of \$159,325. This bid includes new light poles and control system as well as the replacement of the lights. Town staff is recommending that the contract be awarded to Shock Electrical Contractors for the work.

Three bids were received for new playground equipment at both Norton and Paderewski Parks. The low bid was submitted by Creative Recreation in the amount of \$100,000. The second bid was almost \$84,000 higher than the low bid. After the bids were received, Town staff met with

Creative Recreation and, subsequently, determined that several modifications were warranted. A revised quote of \$120,392 was agreed to which is still significantly less than the second low bid.

The estimated budget for the playground equipment is \$183,000. Due to the expected savings in this area, Town staff is exploring making some additions to the playground equipment at Norton Park. As such, the recommendation this evening is to award the contract to Creative Restoration is the amount not to exceed \$140,392. This would allow for the purchase of \$20,000 of additional playground elements to be determined in the near future by Town staff.

Three bids were received for the replacement of the tennis court fence at Norton Park. The low bid was submitted by Atlas Companies of Branford in the amount of \$17,889.20. Town staff is recommending that the bid be awarded to Atlas Companies in the amount of \$17,889.20.

These three bids are being paid for through a grant that will provide 75% reimbursement. The Town will pay for 25% of the cost of these improvements. The lighting bid came in overestimate but the difference will be offset by the savings in the playground equipment.

- **Recycling Container Donation – CWPM**

Over the last couple of several years the Recycling Committee has recommended that the Town purchase recycling bins to improve our recycling efforts at the Town parks. Building & Grounds modified some of the Towns' existing recycling barrels and distributed them at Norton Park. They were somewhat ineffective due to the fact that they could easily be used for trash as well.

Recently Town Manager Lee had a conversation with Jason Manafort of CWPM who indicated that they were looking to make a donation to a recycling project in Plainville. As a result of the donation, the Town will be purchasing eleven 55 gallon blue metal recycling containers that will be placed next to trash receptacles at Norton, Paderewski and Trumbull Parks.

Town Manager Lee thanked Jason Manafort and CWPM for their thoughtfulness and generosity in making this donation to improve recycling opportunities in our Town parks.

- **Financial Dashboard**

The Financial Dashboard was distributed and reviewed. The Dashboard has also been posted on the Town website.

- **Discussion regarding November 7, 2016 Town Council Meeting**

Over the last five years the Town Council has cancelled the meeting that is held the night before the elections. Based upon what is known today, there are no overriding issues that need to be addressed in two weeks. It was the consensus of the Town Council to cancel the November 7 Town Council meeting.

- **Happenings**

Town Manager Assistant Colby reported on activities and programs regarding and within the Library, Senior Center, Lion's Club, Department of Public Works and Bulk Pick-Up. For more details residents are encouraged to visit the town's website www.plainvillect.com

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St offered a prayer

John Kisluk, 65 Forestville Ave comments included the Town Manager's support for Tilcon Proposal before the study is completed.

Marilyn Shorette, 18 Milford St spoke regarding the Tilcon quarry and has started a petition against the proposal.

Lou Frangos, 10 Fairbanks St commented on the Dashboard and the use of unassigned fund balance for tax relief.

Richard Ireland, Jr 21 Maple St thanked Manafort for the recycling donation and would like to see the Farmington Canal marker restored.

X. NEW BUSINESS

1. Bid #2017-03, Park Improvements – Norton Park Field Lighting

Vice Chairman Saunders motioned to award Bid #2017-03, Norton Park Field Lighting, to Shock Electric, Danbury, CT in the amount of \$159,325. The motion was seconded by Councilwoman Tompkins and passed 6-0.

2. Bid #2017-06, Park Improvements – Playground Equipment

Councilwoman Tompkins motioned to award Bid #2017-06, Norton and Paderewski Parks Playground Equipment, to Creative Recreation, Newington, CT, for an amount not to exceed \$140,392. The motion was seconded by Vice Chairman Saunders and passed 6-0.

3. Bid #2017-08, Park Improvements – Norton Park Tennis Court Fencing

Councilman Carrier motioned to award Bid #2017-08, Norton Park Tennis Court Fencing, to Atlas Companies, Branford, CT, in the amount of \$17,889.20. The motion was seconded by Councilwoman Tompkins and passed 6-0.

4. Tax Refunds – See Addendum

Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Vice Chairman Saunders and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

At 7:55pm Vice Chairman Saunders motioned to enter into Executive Session to discuss a personnel matter. The motion was seconded by Councilwoman Tompkins and passed 6-0.

Present in executive session were Town Manager Lee, Chairwoman Pugliese, Vice Chairman Saunders, Council members Carrier, Tompkins, Morante and Wazorko, Police Chief Catania and Attorney Weinstock. Discussion ensued regarding a personnel matter.

At 8:45pm, a motion was made, seconded and unanimously passed to end the executive session.

No further action was taken.

XIII. ADJOURNMENT

At 8:46 pm Councilwoman Tompkins motioned to adjourn. The motion was seconded by Vice Chairman Saunders and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Refunds

10/17/2016

	Current Year	Amount
1	Arduini, Frederick or Diane, 36 Orrin Ave	\$14.50
2	Barham, Michael, Harbor City, CA	\$23.80
3	Bull, Bruce, 1 Washburn Dr	\$24.15
4	Carey, Earl, co/ Anne Marshall, Esq, New Britain, CT	\$84.29
5	D'Addese, Josephine or Mary, 35 Norton Pl	\$100.00
6	Honda Lease Trust, Holyoke, MA	\$259.25
7	JP Morgan Chase Bank, Fort Worth TX	\$136.44
8	Lopez, Amilcar, PO Box 124	\$11.49
9	Peshka, Melissa, Fort Meyers, FL	\$44.34
10	Peshka, Melissa, Fort Meyers, FL	\$43.22
11	Peterson, Carol or George, Marco Island, FL	\$22.55
12	Toyota Lease Trust, Chandler, AZ	\$57.32
	Total	\$821.35

Prior Year

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1	Corelogic Real Estte Tax Service, Westlake, TX	\$1,616.49
2	Thimko, Oleksandr, 20 Julie Rd C16	\$124.10
Total		\$1,740.59