

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
AUGUST 22, 2016 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
Minutes of July 25, 2016 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Old Linden Street School Park Committee Appointment
 - 2. Fire Department
 - 3. Capital Projects Building Committee Resignation
 - 4. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Old Linden Street School Update
 - 2. Paderewski Pond Update
 - 3. Park Improvements Project Update
 - 4. Property Maintenance Update
 - 5. Senior Center Building Controls
 - 6. Financial Dashboard – July 2016
 - 7. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**

XI. NEW BUSINESS

1. Bid #2017-07, Senior Center Building Controls
2. Resolution regarding Emergency Management Performance Grant
3. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Lee Evaluation

XIV. ADJOURNMENT

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Town Manager Assistant Colby and Town Clerk Skultety.

Vice Chairman Saunders led the Pledge of Allegiance.

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilwoman Tompkins motioned to approve the minutes of July 25, 2016 Regular Meeting. The motion was seconded by Vice Chairman Saunders and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilman Carrier reported the Capital Projects Building Committee continues to look at the proposed school projects. A firm has been interviewed regarding Energy Performance Contracting. The savings for certain items would offset the financing.

Vice Chairman Saunders invited Balloon Festival Chairman Lenois to review the updates and upgraded to the Balloon Festival in regards to parking/shuttles, traffic patterns, and accommodations. Residents are encouraged to visit the website at www.plainvillefireco.com for more information.

Chairwoman Pugliese mentioned there will be a Fill-a-Race Car Food Drive at the Balloon Festival. Caterina LaBella will be in attendance with her #03 Legend Race Car to benefit the Plainville Community Food Pantry.

V. APPOINTMENTS/RESIGNATION

1. Old Linden Street School Park Committee

Councilwoman Tompkins motioned to appoint Carmine Lalama (U), 38 Bohemia Street, to the Old Linden Street School Park Committee. The motion was seconded by Councilwoman Christopher and passed 7-0.

2. Conservation Commission

Councilwoman Morante motioned to ratify the Town Manager's appoint of Jeffrey Brousseau (D), 151 Cooke Street, to the Conservation Commission for the term ending 1/15/18. The motion was seconded by Vice Chairman Saunders and passed 7-0.

3. Fire Department

A. Vice Chairman Saunders motioned to appoint Ashley O'Connell, 38 Hillside Avenue, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

B. Vice Chairman Saunders motioned to appoint Ronald Dievert, Jr., 304 Cooke Street, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

C. Vice Chairman Saunders motioned to appoint Lissa Little, 25 Broad Street, as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Committee on Aging

Councilwoman Morante motioned to reappoint to the Committee On Aging for the new term 8/1/16 – 8/1/19:

- A. Sally Miller (D), 1 Pine Street
- B. Tina Wishart (U), 36 Cornell Street
- C. Jimmy R. Caron (R), 168 Unionville Avenue

The motion was seconded by Councilman Wazorko and passed 7-0.

5. Economic Development Agency

Councilman Carrier motioned to reappoint as alternates to the Economic Development Agency for the new term 8/7/16 – 8/7/18:

- A. Mark Chase (U), 36 Pequot Rd
- B. Marc Romanow (U), 147 Hollyberry Lane

C. Robert Berube (R), 12 Eastwood Drive

The motion was seconded by Vice Chairman Saunders and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Chairwoman Saunders reported on the upcoming activities that included a Meet and Greet the PHS principal, Meet and Greet with Board members and new teachers, Strategic Planning kick off, and a kick off for the new school year which starts Sept. 1.

There was also mention of the hiring of a new Business Manager, Athletic Director, football coach and that Plainville Community Schools now have a Twitter page.

VII. REPORT OF TOWN ATTORNEY

No Report

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Old Linden Street School Update**

The Old Linden Street School has been completely taken down. The next steps in the project is to repair the connecting points to the existing building and to construct the parent drop-off and parking.

The project is currently showing a surplus of \$343,724 from the original amount that was appropriated. (\$2,635,813) The local share currently has a surplus of \$171,611 from the original amount that was budgeted. (\$1,092,853)

Manafort representatives indicated that there is only one proposed change orders currently being requested. There is still a significant amount of site work to be completed so that this could change as we get to the end of the project. However, this is all “above ground” work and any changes are expected to be minimal.

Carmine Lalama, from the Linden School Committee has worked with others on the committee to come up with ideas for ways to use some of the brick from the original building. He has made a template and has sprayed the name of the school and the dates of existence on the bricks. There is a suggested donation price of \$10/brick and the proceeds would benefit the Historic Center. He’s also proposing a seating area to be constructed around the Linden tree made out of either iron or mahogany.

Richard Ireland, Jr also spoke and thanked the committee members for their efforts and reported the gazebo will be replaced with a new one and the birdbath, flowerboxes and bird feeders have been preserved to be used at a future date. The Committee has purchased a few benches and have also been approached by a family that would like to donate a sundial for the site. He’s very

excited for the project and looks forward to its completion. He feels the community will be very pleased with the results.

Town Manager Lee mentioned he will coordinate a meeting between the School Committee and School administrators to share all ideas and work together for the common goal.

- **Paderewski Pond Update**

WPCA Staff continues to monitor Paderewski Pond by taking dissolved oxygen and temperature readings. The latest readings show that dissolved oxygen levels stand between 8.32 to 8.99 in three areas of the pond and at 4.6 in the shallow area of the pond. Some of the dense vegetation growth in the shallow area is dying off most likely leading to the low dissolved oxygen levels.

Temperature levels stand at 82 degrees. WPCA staff will begin to monitor the pond on a weekly basis through September. Before now, readings were being done on a bi-weekly basis.

Loureiro has begun their analysis of the pond and their report is due back in approximately 60 days.

The Conservation Commission has decided to move the fishing derby from October to next April.

- **Park Improvements Project Update**

Bids are due for the replacement of the playground equipment at Norton Park and Paderewski Park on August 30th. It is expected that some work will be done in November with the remainder of the installation to be completed by next May.

The bid opening for the softball field lights at Norton Park will occur on September 14th. Construction could begin in November with completion scheduled for next spring.

The tennis court fencing at Norton Park will have a bid opening on September 21st. Construction could begin in November with completion scheduled for next April.

Other bid packages being developed by Town staff include softball field fencing replacement at Norton Park, the replacement of all of the fencing around Norton Park and the construction of new restrooms/concession stand at Norton Park. All of that work is scheduled to be completed in 2017.

- **Property Maintenance Update**

Scott Colby gave the latest update on the Property Maintenance Ordinance efforts by Town staff.

Property Maintenance Update: August 22, 2016:

Since the last Town Council meeting on July 25, 2016 the Town has continued with property maintenance and code enforcement.

A total of 29 letters have been mailed out for violations.

- 17 – Bulky Waste

- 11 – Property Maintenance Section 5 – Grass

- 1 – Motor Vehicle

Out of these 29 violations, 14 have come into compliance with the ordinance.

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Town staff is currently following up with the remaining properties to ensure that the issues are resolved.

An inspection of the Chung Property was conducted on August 10, 2016 by John Bossi, Director of Technical Services. This inspection indicated the Chung Property is an active construction site. Stockpiles of materials to be incorporated into the ongoing environmental clean-up and future development activities were observed on the site.

The Property Maintenance Ordinance does not address active construction sites nor material stockpiles. It is in his opinion that the current conditions of Chung Property are not in violation of the Property Maintenance Ordinance.

If residents have any questions regarding property maintenance, they may contact Town Manager Assistant Colby at (860)793-0221 Ext. 209.

- **Senior Center Building Controls**

The Capital Improvement Budget includes \$65,730 to install HVAC Controls at the Senior Center. Town staff is recommending that Automated Building System be engaged to install these controls. ABS has performed similar work at the Municipal Center with very good results. The ABS proposal would also update the software at the Municipal Center as well.

ABS has submitted a proposal in the amount of \$66,130 which also includes balancing the system after the controls have been installed. This proposal is \$400 over the amount allocated, however, there are some funds in the Boiler Replacement project to cover the difference.

There is an item under **New Business** that would waive the bid process and award the work to install the HVAC Controls at the Senior Center to Automated Building Systems, Inc. of Glastonbury in the amount of \$66,130.

- **Financial Dashboard – July 2016**

The Financial Dashboard was distributed and reviewed. It is also on the town's website.

- **Happenings**

Intern Colby reported on activities and events within and including the Recreation Dept., Town Clerk's Office, Tax/Assessor's Office, Fire Marshal, Physical Services, Roadways Dept., bike pick up and the Conservation Commission. For more information on programs and activities residents are encouraged to visit the Town's website www.plainvillect.com.

IX. PUBLIC COMMENTS

Candace Hall, 113 Shuttlemeadow Rd, expressed her unhappiness with the tax office in that she again did not receive her bill.

Roberta Lauria, 18 Perron Rd expressed her appreciation for the support from the Town regarding Paderewski Pond and suggested background checks for all Town employees and volunteers for the Town in as a proactive measure.

Town Manager Lee responded that there are certain employees/positions that are required to have background checks before hiring including firefighters and life guards. The process takes time but understands her concerns.

Wayne Fish, 12 Maple St mentioned the speeding issue on the corners of East St and Maple St. He is taking pictures of the violators.

Joanne Edman, 166 West Main St offered a prayer and commented on PHS Cheerleaders and their fundraising efforts.

Marilyn Shorette, 18 Milford St presented an FOI request for a letter from Town Manager Lee regarding the Tilcon quarry land use proposal and asked the Town Council members for their opinions on the same topic. The consensus was that it's too early and not enough information has been gathered to date.

John Kisluk, 65 Forestville Ave presented FOI requests for information pertaining to demolition material removed from the Chung Property as well as individual Council member's evaluations for the Town Manager and contract information.

Lou Frangos, 10 Fairbanks St expressed his concerns with traffic/speeding on Bohemia Street and requested temporary speed bumps be placed in the street.

Marge Burris, 2 Mountain View Dr expressed her concern with cars going through stop signs on the corners of Shuttlemeadow Rd and Mountain View Dr. She also thanked Town employees for their assistance with Paderewski Pond.

Richard Ireland, Jr., 21 East Maple St is also concerned with the East Street and Maple St intersection. He feels the shrubbery on the corner blocks a sightline for walkers and drivers.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Bid #2017-07, Senior Center Building Controls

Vice Chairman Saunders motioned to waive the bid process and award Bid #2017-07, Senior Center Building Controls, to Automated Building Systems, Inc., Glastonbury, CT, in the amount of \$66,130. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Resolution regarding Emergency Management Performance Grant

Councilwoman Tompkins motioned to adopt a resolution entitled "Authorizing Resolution of the Plainville Town Council" regarding an Emergency Management Performance Grant application for FFY 2016. The motion was seconded by Vice Chairman Saunders and passed 7-0.

3. Tax Refunds – See Addendum

Councilman Carrier motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Evaluation

At 8:40pm Vice Chairman Saunders motioned to enter into Executive Session. The motion was seconded by Councilwoman Christopher and passed 7-0.

All seven Town Council members were present for the executive session along with Town Manager Lee. Discussion follow regarding Mr. Lee's evaluation. A motion was made, seconded and unanimously passed to end the executive session at 9:20pm. No further action was taken.

XIV. ADJOURNMENT

At 9:21pm Councilman Carrier motioned to adjourn. The motion was seconded by Councilwoman Tompkins and unanimously passed.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

11-2016

**AUTHORIZING RESOLUTION OF THE
Plainville Town Council**

RESOLVED, that the Plainville Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert E. Lee, as Town Manager of the Town of Plainville, is authorized and directed to execute and deliver any and all documents on

behalf of the Plainville Town Council and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

Refunds

8/22/2016

	Current Year	Amount
1	Anderson, Divina, 41 Metacomet Rd	\$247.13
2	Blair, John, 9 Sunrise Ter	\$32.05
3	Buchanan, John, 69 Webster St	\$5.60
4	Casey, Colette, 78 Hollyberry Ln	\$150.54
5	Cruz, Cruz, 88 New Britain Ave	\$189.16
6	Ford Credit Personal Property Tax, Detroit, MI	\$76.24
7	Magdoudi, Samiha, 344 S Washington St	\$12.70
8	Mizzy Construction, Inc, 463 East St	\$15.48
9	Mizzy Construction, Inc, 463 East St	\$153.49
10	Nissan Infiniti LT, Dallas, TX	\$282.36
11	Peshka, Melissa, Fort Myers, FL	\$28.37
12	Rewa, Maria, 247 Cooke St	\$105.79
13	Scibek, Eugene and Mary, New Port Richy, FL	\$19.04
14	Taraborrello, Daniel, Naples, FL	\$90.28
16	USB Leasing LT, Oshkosh, WI	\$692.58
17	USB Leasing LT, Oshkosh, WI	\$393.67
18	Vicinus, Joan or Brittany Svendgard, 11 Granger Ln	\$48.70
19	VW Credit Leasing LTD, Libertyville, IL	\$365.65
20	Woitowitz, Donald or Irene, 10 Terra Rd	\$28.53
	Total	\$2,937.36

	Prior Year	
1	Carey, Linda, 111 Westwood Ave	\$256.22
2	Carey, Linda, 111 Westwood Ave	\$252.62
3	Carey, Linda, 111 Westwood Ave	\$256.41
4	Ford Credit Personal Property Tax, Detroit, MI	\$277.08
5	Ford Credit Personal Property Tax, Detroit, MI	\$390.55
6	Ford Credit Personal Property Tax, Detroit, MI	\$148.87
7	Ford Credit Personal Property Tax, Detroit, MI	\$511.18
8	Hormoz Trucking LLC, 20 Woodside LN	\$481.49
9	Mitchell, Meghan, 1 Spruce St	\$73.72
10	Nissan Infiniti LT, Dallas, TX	\$282.36
11	Taraborrelli, Daniel, Naples, FL	\$24.45
	Total	\$2,954.95