

**I. PRESENTATIONS:** **GFOA Award – Rob Buden**

- Additional Appropriation for Pre-referendum Costs for School Capital Maintenance Projects

## Minutes of May 2, 2016 Special and Regular Meetings

## 1. Appointments and Re-appointments to Boards and Commissions

1. Dog Park Update
2. Revenue Collector's Suspense List
3. FY2017 Budget Update
4. Farmington Canal Heritage Trail Update
5. Construction Manager for School Projects
6. BAN Sale Discussion
7. BAN2016 Financial Dashboard
8. Virtual Net Metering Update
9. Happenings

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**X. OLD BUSINESS**

**XI. NEW BUSINESS**

1. Consider Additional Appropriation for Pre-referendum Costs for School Capital Maintenance Projects
2. Consider Construction Manager recommendation for School Capital Maintenance Projects
3. Consider Pre-referendum Costs for School Capital Maintenance Projects
4. Revenue Collector's Suspense List
5. Tax Refunds - Addendum

**XII. OTHER DISCUSSIONS OF INTEREST**

**XIII. PUBLIC COMMENTS (con't.)**

**XIV. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XV. ADJOURNMENT**

Councilwoman Pugliese called the meeting to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Also present were Vice Chairman Saunders, Council members Wazorko, Morante, Christopher, Tompkins and Carrier, Town Manager Lee, Assistant Town Manager Osle and Town Clerk Skultety.

Councilwoman Morante led the Pledge of Allegiance

**\*Vice Chairman Saunders motioned to ratify the establishment of a public hearing for Monday, May 16, 2016 at the Municipal Center. The motion was seconded by Councilwoman Christopher and passed 7-0.**

**I. PRESENTATIONS:**

Town Manager Lee presented Finance Director Buden with the Certificate of Achievement for Excellence in Financial Reporting. This award was from the Government Finance Officers Association to Plainville for its Comprehensive Annual Financial Report for Fiscal Year End June 30, 2015. The Town has meet these standards and has received this award for the last 28 years.

**II. \*PUBLIC HEARING**

- Additional Appropriation for Pre-referendum Costs for School Capital Maintenance Projects

Town Clerk Skultety read the following legal notice:

LEGAL NOTICE  
TOWN OF PLAINVILLE  
TOWN COUNCIL PUBLIC HEARING  
MAY 16, 2016

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing at 7:00pm on Monday, May 16, 2016 in the Council Chambers of the Municipal Center, One Central Square, to consider an appropriation of \$209,000 for pre-referendum costs associated with the Wheeler Elementary School, Middle School and High School maintenance projects.

Dated at Plainville, Connecticut this 12<sup>th</sup> day of May, 2016.

Chairwoman Pugliese stated the appropriation amount being considered is \$109,000 and opened the hearing for comments.

John Kisluk, 65 Forestville Ave spoke against the school projects and feels the proposed amount is too high. He feels a General Contractor could do a better job controlling costs and the Town just has to stop spending money on the school and cut back on the projects.

Lou Frangos, 10 Fairbanks St. questioned the costs and breakdown of the school projects and asked if there will be a school fiscal budget dashboard.

The response was the Town Council has determined the referendum vote for the capital maintenance projects should be this fall. The Capital Projects Building Committee has recommended a Construction Manager be engaged for pre referendum services that would better refine the total estimated costs from the previous figures when discussion began. Kaestle Boos is also being recommended to compile preliminary schematic designs for the projects. Those designs will be given to the Construction Manager who will then refine the cost for the project. As the Town receives this information it will be made available to the public with details about the projects before the referendum.

Joanne Edman, 166 West Main St commented on the amount for the proposed projects and feels the Animal Control facility should receive more funds.

The response was the Middle School was built in 1992 and many of the mechanical systems are outdated and in need of upgrades. The roof is also in need of replacement. The proposed projects would take care of the current infrastructure as opposed to waiting and then major and more costly renovation work would be necessary. Wheeler Elementary School will have similar upgrades. The Town's debt service is substantially dropping off over the next few years and the timing of this proposal is appropriate.

Hearing no further comments Chairwoman Pugliese closed the public hearing.

### **III. MINUTES OF PREVIOUS MEETING**

**Councilwoman Tompkins motioned to approve the minutes of May 2, 2016 Special and Regular Meetings. The motion was seconded by Vice Chairman Saunders and passed 7-0.**

### **IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the Committee on Aging and reported on the status of parking lot project.

Vice Chairman Saunders mentioned the Memorial Day Parade will be held on Monday, May 30 beginning at 9:00a.m. He went on to say the Fire Department has begun discussion regarding making improvements to the Balloon Festival activities.

### **V. APPOINTMENTS/RESIGNATION**

#### **1. Inland Wetlands Commission**

**Councilwoman Christopher motioned to appoint Sean McMahon (U), 46 Park St. as a regular member of the Inland Wetlands Commission for the term ending 1/7/18. The motion was seconded by Councilwoman Tompkins and passed 7-0.**

### **VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

Chairwoman Saunders' report included the school administration has been looking for community feedback through Thouthtexchange on school's website and the response has been positive. Upcoming events include The Volunteer Recognition Dinner, Super Senior Banquet, Turf Field Ribbon Cutting Ceremony, PHS Graduation and the last Board meeting will be on June 14.

### **VII. REPORT OF TOWN ATTORNEY**

No Report

### **VIII. REPORT OF TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- **Dog Park Update**

An Advisory Recreation & Park Board sub-committee was appointed in March to recommend a plan for the development of a dog park in Plainville. Dan Ciesielski, Chairman of the Committee was in attendance along with other members and gave an update of their progress. A mission statement was developed which reads "To create a fenced in, off lease park where well behaved

dogs, under the supervision of their owners can exercise in a clean, safe environment without endangering people and the property of others”.

To date, the Committee continues to work with the Rec Board and has visited other dog parks in person and online. Other town’s dog park committee members have been invited to attend their meetings and explain their processes and talk about fundraising activities to help with costs. A list of amenities was created in addition to a set of rules, with the help of the Canine Control Officer that would be expected to be followed.

The Committee has considered 6 sites in Town. Norton Park across from the maintenance building, the brown picnic area in Norton Park by the little league field, Robert Street Ext., Robert Street cul-de-sac, Paderewski Park and Trumbull Park. The Committee is recommending the brown picnic area in Norton Park. Considerations for the site include accessible parking, availability of water, limited noise effect on neighbors, previously approved by the Rec Board and presumed less preparation of site work in comparison to other sites.

The Committee will continue to work on a cost proposal, look for ways to involve the community and fundraising ideas and will then present the Town Council with a final proposal. At this time the estimated cost for fencing, gates, benches and related site work is \$23,000. The recommended area is approximately 1 acre with .08 for large dogs and .02 for smaller ones.

The public is encouraged to view the area which is staked out and visit the Facebook page for information. Committee members are looking to reach out to the community and will be at the Wings and Wheels event.

Discussion continued and Chairman Ciesielski invited the public to the next meeting on May 25 at 6:00 at the Recreation Building.

- **Revenue Collector’s Suspense List**

The Revenue Collector has submitted the proposed suspense list for Town Council’s consideration. This list is prepared in accordance with Connecticut State Statute Section 12-165 listing those taxes the Revenue Collector believes to be uncollectable. The list includes motor vehicle, personal property and real estate taxes totaling \$148,027.11.

Taxes can still be collected for those accounts on the suspense list. The Revenue Collector will be assigning the delinquent personal property taxes to the Constables and the delinquent motor vehicle taxes to a collection agency.

- **FY2017 Budget Update**

Both the State Senate and the House of Representatives have passed a budget for FY17 and it will now go to the Governor for signature. The budget would reduce state aid to Plainville that was originally proposed by the Governor back in February by \$310,059. This represents 0.22 mills or 0.69% in taxes.

Reductions included Education Cost Sharing (-\$74,629), School Transportation (-\$145,921), and the Municipal Revenue Sharing Account (-\$159,607). The Legislature also decided not to eliminate personal property taxes for accounts that total less than \$10,000 as proposed by

Governor Malloy. This decision means that Plainville will be adding back to the revenue estimates a little over \$70,000 that could have been lost if the proposal had gone forward.

Now that the state aid amounts have been finalized, the Town Council can now move forward with setting the mill rate.

It was the consensus to hold a special meeting on Tuesday, May 24, 2016 at 6:00 in the Municipal Center.

- **Farmington Canal Heritage Trail Update**

The Town of Farmington has gone out to bid for the construction of the Farmington Canal Trail that will now extend the trail to Northwest Drive in Plainville. The apparent low bid was submitted by J. Iapaluccio, Inc. of Brookfield. It is anticipated that work on the new trailhead in Plainville will begin at the end of June or early July.

- **Construction Manager for School Projects**

The Capital Projects Building Committee interviewed four firms to provide construction management services associated with the Wheeler Elementary, Middle School and High School Capital Maintenance Projects. They have unanimously recommended that O & G Industries of Torrington be engaged to perform this work.

They also recommended that the Town Council engage O & G Industries to provide pre-referendum services at a cost not to exceed \$25,000.

- **BAN Sale Discussion**

On May 10, six bids were received for \$2M in Bond Anticipation Notes associated with the Road Bond Project. The low bid was submitted by TD Securities with a net interest cost of 0.8899%. This note will mature next year on May 17, 2017.

- **FY2016 Financial Dashboard**

The Financial Dashboard through April 30<sup>th</sup> was reviewed and has also been posted on the Town website.

- **Virtual Net Metering Update**

Solomon Energy has notified the Town that legislation recently enacted by the General Assembly would allow for more municipalities to participate in the Virtual Net Metering Program. It is anticipated that the Governor will sign the legislation into law.

Last year, Solomon Energy attended a Town Council meeting and discussed the benefits of the program. Plainville will now qualify to participate in the program.

Chris Whitman, Solomon's CEO, will attend the June 6th meeting to give an update on the benefits of participating in the virtual net metering program.

- **Community Foundation Grant**

The Plainville Senior Center Director was notified that they were authorized a grant by the Community Foundation of Greater New Britain in the amount of \$15,808 to maintain a part-time office assistant at the Center. The grant would cover 100% of the position in the first year, 50% in the second the thereafter by the Town would be responsible for the entire amount.

- **Happenings**

Assistant Town Manager Osle reported on activities and events within and including the Tax Office, Senior Center, Library, Historic Center and the Town Clerk's Office. For more information on programs and activities residents are encouraged to visit the Town's website [www.plainvillect.com](http://www.plainvillect.com).

## **IX. PUBLIC COMMENTS**

Joanne Edman, 166 West Main St. expressed her displeasure on many topics

John Kisluk, 65 Forestville Ave. comments included the process for setting the mill rate and hopes the budget is approved as it was approved by the voters.

Lou Frangos, 10 Fairbanks St. comments regarded the proposed dog park

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

### **1. Consider Additional Appropriation for Pre-referendum Costs for School Capital Maintenance Projects**

Councilman Carrier motioned to appropriate \$109,000 from Account #0100-000-32110-0000, Unassigned Fund Balance, to Account #0100-000-55587-000, Transfer Out to School Capital Maintenance Projects, for pre-referendum costs associated with the Wheeler Elementary School, Middle School and High School capital maintenance projects. The motion was seconded by Vice Chairman Saunders. Discussion followed and the motion passed 7-0.

### **2. Consider Construction Manager recommendation for School Capital Maintenance Projects**

Vice Chairman Saunders motioned to engage O&G Industries, Inc., to be the Construction Manager for Wheeler Elementary School, Middle School and High School capital maintenance projects as recommended by the Capital Projects Building Committee. The motion was seconded by Councilwoman Tompkins. Discussion followed and the motion passed 7-0.

### **3. Consider Pre-referendum Costs for School Capital Maintenance Projects**

**Councilman Carrier motioned to:**

- a. authorize Town Manager Lee to execute an agreement with O&G Industries, Inc., Torrington, CT, for pre-referendum costs for the Wheeler Elementary School, Middle School and High School capital maintenance projects in the amount of \$25,000 and;**
- b. authorize Town Manager Lee to execute an agreement with Kaestle Boos Associates, Inc., for professional services associated with the required preliminary schematic design for the Wheeler Elementary School, Middle School and High School capital maintenance projects in the amount of \$84,000.**

**The motion was seconded by Vice Chairman Saunders and passed 7-0.**

**4. Revenue Collector's Suspense List**

**Councilwoman Tompkins motioned to approve the Revenue Collector's Suspense List. The motion was seconded by Councilman Carrier and passed 7-0.**

**5. Tax Refunds – See Addendum**

**Councilwoman Tompkins motioned to approve the tax refunds as listed on the addendum. The motion was seconded by Councilman Carrier and passed 7-0.**

**XII. OTHER DISCUSSIONS OF INTEREST**

Town Manager Lee responded to the question “if the dog park will be monitored”. He mentioned other parks that were reviewed were not monitored and would be subject to the posted rules and regulations similar to skate park. The park users would be on the honor system.

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**XIV. ADJOURNMENT**

**At 8:25 a motioned was made to adjourn, seconded and unanimously passed.**

Respectfully submitted by,

Carol A. Skultety, Town Clerk  
& Clerk of the Town Council

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**Refunds****5/16/2016**

	<b>Current Year</b>	<b>Amount</b>
1	Coelho, John , Southington, CT	\$87.21
2	Hall, Michael, 32 Hardwood Rd	\$381.96
	<b>Total</b>	<b>\$469.17</b>