

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
March 20, 2023 – 7:00p.m.**

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

March 6, 2023, Regular Meeting; March 9, 2023, Special Meeting; March 9, 2023, Public Hearing; March 13, 2023, Special Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Emergency Management Performance Grant Supplemental (EMPG-S)
2. Balloon Festival Parking Discussion
3. White Oak Re-development Project Update
4. Community Project Funding – Grant Application
5. Whiting Street Reconstruction Project
6. Financial Dashboard
7. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Resolution regarding Emergency Management Performance Grant Supplemental
2. Balloon Festival Parking Fee
3. Community Project Funding
4. Establish public hearing regarding Town Council's FY2024 Proposed Budget
5. Set Location of Annual Town Meeting (All Day Budget Vote)
6. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

1. Fire Department Incident Report

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Catanzaro, Morante, Rocco, Wazorko, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Mastrianni, and Town Clerk Porrini.

Councilman Catanzaro led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of February 21, 2023, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the latest meeting of the Library Board of Trustees.

V. APPOINTMENTS/RESIGNATION

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

Board of Education Member, Lori Consalvo, reported on various activities of the Plainville High School. Ms. Consalvo mentioned the first day of school for the 2023-2024 school year will be August 31, 2023.

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **Emergency Management Performance Grant Supplemental (EMPG-S)**

This state grant will fund the preparation of our Local Emergency Operations Plan (LEOP) which is a comprehensive, risk-based, all-hazard approach document that outlines how an agency or organization will respond to an emergency.

There is an item under New Business to adopt a resolution for the submission of a supplemental grant application to the State of CT for FY2020 for the preparation on an LEOP.

- **Balloon Festival Parking**

With planning underway to bring back the Hot Air Balloon Festival to Plainville for 2023, the planning committee is recommending the event charge a nominal fee for parking to offset expenses. Since the event uses offsite parking at town property (PHS & Robertson Airport) the Town Council acting as the Parking Authority will need authorize the establishment of a fee for the 2-day event.

There is an item under New Business to authorize a parking fee of \$5.00 in designated parking locations as part of the 2023 Hot Air Balloon Festival in Plainville.

- **White Oak Redevelopment Project Update**

The project is moving along on a number of fronts but remains a complex undertaking given the number of issues surrounding environmental cleanup, brownfield remediation and economic development.

The title search has not yet been finalized as there are three outstanding easement issue that need to be resolved: A river deed; drainage easement; and prescriptive easement.

Attorney Mastrianni is working with DECD to finalize the Financial Assistance Agreement documents. Once approved the town will have access to funding and will be able to move forward with acquiring the property. The environmental scope is under review and will require an extension of our agreement with Manafort to carry out additional study. The need for an extension arose from additional assessment work Tighe & Bond completed under Amendment #2 which included further building and soil/groundwater testing to delineate contamination. Further details can be found in the memo provided by Cal Hauburger along with a preliminary development drawing.

- **Community Project Funding – Grant Application**

The Town was notified by Rep. Hayes' office about an opportunity to submit requests under the Community Project Funding program for FY 2024.

Requests from the district will be funded through various government funding bills. As such, I feel the greatest chance is through the transportation department which has an established Airport Improvement Program (AIP). The AIP has a specific carve out for "Reliver" Airports which FAA has designated for Robertson Airport. The funding request of \$1.3 million is for the construction of (2) 20-unit nested T-Hangars. This project has been identified in the Airport's Master Plan by the Town's Aviation Commission as an element of a long-term plan for sustainability of the airport operations. Robertson Airport is a well-equipped municipal airport but lacks adequate space for individual aircraft and is missing out on an opportunity to diversify its revenue stream which would further enhance the long-term viability of operations. The process is very competitive and will take several months before we are notified.

There is an item under New Business to approve the submission of the Community Project Funding grant application and the town's commitment to provide a 5% local match of \$70,000 from the Airport Fund if awarded.

- **Whiting Street Reconstruction Project**

The Town Engineer is working with the State of CT DOT on a proposed project to reconstruct the pavement on Whiting Street from Broad Street to Fairview Avenue. The project is in the semi-final design stage.

The Town of Plainville is proposing to mill the existing pavement surface to a depth of approximately five (5) inches on certain sections of Whiting Street and excavate to a depth of seventeen (17) inches in other sections of Whiting Street from Broad Street to Fairview Avenue and install approximately 2,000 linear feet of new bituminous concrete pavement. A preliminary assessment of the construction costs indicates the project costs will be approximately \$2,725,000.00. It is anticipated that the State of Connecticut will provide 100% of the construction funding through the Local Transportation Capital Improvement Program, (LOTICIP).

It is the Town's and State's policy to keep the public informed and involved when such projects are undertaken. It is important that the community shares its concerns and comments to assist in the project's development. A Public Informational Meeting will be held on March 29, 2023, at 7:00 p.m. in Room 304 of the Municipal Center.

- **Financial Dashboard**

The Financial Dashboard report has been provided to the Town Council through February 28, 2023, and has been posted to the Town website.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

3/20/23

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IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave., spoke against the Balloon Festival at Norton Park.

Lou Frangos, 10 Fairbanks St., commented on the reduction of Police overtime.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Resolution regarding Emergency Management Performance Grant Supplemental

Vice Chairman Underwood motioned to adopt a resolution regarding the Emergency Management Performance Grant Supplemental. The motion was seconded by Councilman Rocco and passed 7-0.

2. Balloon Festival Parking Fee

Vice Chairman Underwood motioned for the Town Council acting as the Parking Authority to authorize a parking fee in the amount of \$5.00 in designated parking locations for the 2023 Hot Air Balloon Festival. The motion was seconded by Councilman Rocco and passed 7-0.

3. Community Project Funding

Vice Chairman Underwood motioned to approve and authorize the Town Manager to submit a Community Project Funding request for the construction of additional hangars at Robertson Airport. The motion was seconded by Councilman Rocco and passed 7-0.

4. Establish public hearing regarding Town Council's FY2024 Proposed Budget

Vice Chairman Underwood motioned to establish a public hearing on Monday, April 3, 2023, at 7:00pm in the Municipal Center to hear public comment on the Town Council's Fiscal Year 2024 Proposed Budget. The motion was seconded by Councilman Rocco and passed 7-0.

5. Set Location of Annual Town Meeting (All Day Budget Vote)

Vice Chairman Underwood motioned to set the location of the Annual Town Meeting for the purpose of voting on the Town Council's Proposed Fiscal Year 2024 Budget at the Plainville Firehouse, Tuesday, April 25, 2023, for the hours of 6:00am to 8:00pm. The motion was seconded by Councilman Rocco and passed 7-0.

6. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Rocco and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST


1. Fire Department Incident Report

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 7:58 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilman Wazorko and passed 7-0.

Respectfully submitted by,


Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

2-2023

**AUTHORIZING RESOLUTION OF THE
PLAINVILLE TOWN COUNCIL**

RESOLVED, that the Plainville Town Council may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Michael Paulhus, as Town Manager of the Town of Plainville, is authorized and directed to execute and deliver any and all documents on behalf of the Plainville Town Council and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Refunds

3/20/2023

	Current Year	Amount
1 Ally Financial, PO Box 9001951, Louisville, KY		\$276.37
2 Ally Financial, PO Box 9001951, Louisville, KY		\$574.63
3 Honda Lease Trust, 600 Kelly Way, Holyoke, MA		\$353.74
4 Honda Lease Trust, 600 Kelly Way, Holyoke, MA		\$164.08
5 VT Inc as Trustee World Omni LT, Deerfield Beach, FL		\$558.75
Total		\$1,927.57