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Councilman Catanzaro led the Pledge of Allegiance

**I. PRESENTATIONS**

**Aquarion Water Softening System Update  
(Daniel Lawrence,- P.E., Vice President)**

Daniel Lawrence, V.P. of Engineering, Planning and Real Estate, gave an update on the Woodford Avenue water softening facility. He mentioned they had vendor supply issues which caused a six month delay. Currently Aquarion is anticipating the facility to be in operation by the week of November 13<sup>th</sup>. Discussion was held. Town Council members asked for additional materials to be clear as to which neighborhoods will benefit from the new water softening facility. Mr. Lawrence stated he will provide the Town Council members with the requested information as quickly as possible.

**II. PUBLIC HEARING**

**III. MINUTES OF PREVIOUS MEETING**

**Vice Chairman Underwood motioned to approve the minutes of October 2, 2023 Regular Meeting. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

**IV. ANNOUNCEMENTS – REPORTS**

Councilwoman Morante attended the October Meeting of the Library Board of Trustees.

Chairwoman Pugliese reminded the residents of the Pumpkin Fest to be held on October 21<sup>st</sup>.

**V. APPOINTMENTS/RESIGNATION**

**VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

**VII. REPORT OF TOWN ATTORNEY**

**VIII. TOWN MANAGER**

Town Manager Paulhus presented and discussed the following topics:

- **Announcement of Special Meeting on Debt Service**

The debt service special meeting will be held Monday, October 23, at 6:00pm in the Council Chamber.

The purpose of the meeting is for the Town Council to review an error that was made in the calculation and to understand the impact of the revised numbers. Debt service includes many projects not just the middle school, so the discussion for the Town Council is a broader (big picture) conversation around the impact the correction may have on the budget process and fiscal policy going forward.

Rob Buden will be on hand for the 23rd to explain the revised numbers and the impact on the budget process going forward.

- **ARPA Funding Update**

I will run through the updated list to discuss which items are still unobligated. As you may recall ARPA funds need to be obligated to projects by December of 2024, which is to say they need a public hearing and approval by the TC to be considered obligated. All ARPA dollars must be spent by December 2026.

- **Landfill Update**

The landfill closure project is making good progress and is expected to conclude by the end of December

2023. However, weather and site coordination could play a role in extending the timeline.

I have included September's report from our consultant LEA on the tracking of materials and state approval process. LEA has confirmed CT DEEP has given approval for the reuse of existing material on-site for cover material. With this approval, LEA is still on track to have the southeastern portion of the site completed by 10/16. The Town can then relocate stockpiled materials to the southeast portion of the site.

I have included pictures of the site that show the southeastern portion with millings that will serve as space for the Roadways Department to store and stockpile materials.

- **Recreation Roof Replacement Update**

The project was successfully completed, replacing a 35-year-old roof with a new rubber membrane. The work was performed by SR Products/Simon Roofing and Sheet Metal for a cost of \$87,720. · Overall, the contractor did a great job with the installation and the Town will have a 20 year warranty on the roof.

- **Norton Park Gazebo Update**

The current gazebo is approximately 15 years old and was installed without a concrete slab for a foundation. Over the years moisture has come up through the ground and weakened the structure to the point where it needs to be replaced.

The gazebo is a nice amenity for Norton Park that gets a lot of use from patrons who visit the park and those individuals and families that book it for special events. The Town is partnering with the Petit Foundation to install a new gazebo at the same location along with a concrete slab to enhance the longevity of the structure. The new gazebo is of the same size and similar design. The project is expected to be completed by mid-November.

- **Honor Heights Update**

The following work remains as of October 1, 2023.

Installation of 50 LF of main line in the easement area near Robidoux Road – Work scheduled to be performed on October 3, 2023.

Installation of 4 service laterals – work scheduled to be performed on October 2nd and 4th.

General Project Restoration – work scheduled to be performed October 5th through October 13th sidewalk, trench patch repair and lawn restoration – weather permitting.

Testing of the system – work scheduled for the week of October 16th through October 20th, with final inspection by the Town WPC and Roadways.

The suggested schedule for setting Assessment and Connections are as follows:

- October 16, 2023 – Town Council schedules Special Meeting for November 27, 2023
- Work Session to review Honor Height Sewer Project. November 27, 2023
- Town Council Work Session to Review Honor Heights Sewer Project and sets Public Hearing for Final Assessment
- December 19, 2023, with Snow Date of January 2, 2024.
- December 19, 2023/January 2, 2024 – Conducts Public Hearing for Final Assessment.
- January 2, 2023/January 17, 2024 – Set Final Assessment.
- February 20, 2024 – Final Assessment Documents Filed with the Town Clerk – Appeal Period-30 calendar days.
- March 25, 2024 – Assessment Payments are due.
- April 1, 2024 – Residents will be permitted to connect to the public sewers.

- **Financial Dashboard**

The Financial Dashboard report has been provided to the Town Council through September 30, 2023 and has been posted to the Town website.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at [www.plainville.com](http://www.plainville.com).

## **IX. PUBLIC COMMENTS**

John Kisluk, 65 Forestville Ave., commented on various topics.

Lou Frangos, 10 Fairbanks St., inquired as to the status of the 4-day work schedule for Town Hall.

## **X. OLD BUSINESS**

## **XI. NEW BUSINESS**

**\*\*Councilman Wazorko motioned to add to the agenda:**

### **XI. NEW BUSINESS**

- 2. Town Meeting Cancellation**
- 3. Tax Refunds – See Addendum**

**The motion was seconded by Councilwoman Tompkins and passed 6-0.**

### **1. Set Special Meeting regarding Honor Heights – November 27, 2023**

**Vice Chairman Underwood motioned to establish a special meeting in the Municipal Center for Monday, November 27, 2023, at 6:00pm regarding Honor Heights. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

### **2. \*Town Meeting Cancellation**

**Councilman Wazorko motioned to cancel the regular meeting Town Council meeting scheduled for Monday, November 6, 2023, the night before the municipal elections. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

### **3. Tax Refunds- See Addendum**

**Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 6-0.**

## **XII. OTHER DISCUSSIONS OF INTEREST**

Chairwoman Pugliese thanked everyone involved with the organization of the Pumpkin Fest. The co-chairs, Tammy Lombardi and Kris Dargenio, Town of Plainville employees from Buildings & Grounds, Police, Fire, and Roadways for all their hard work.

## **XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

## **XIV. ADJOURNMENT**

At 8:14 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 6-0.

Respectfully submitted by,



Cindy Arena, Town Clerk  
& Clerk of the Town Council

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**Refunds**

**10/16/2023**

	<b>Current Year</b>	<b>Amount</b>
1 Construction Resources Inc.	25 Robert Jackson Way, Plainville, CT	\$44.71
2 Poetzsch, Brian D.	17 Ashford Rd, Plainville, CT	\$65.04
	<b>Total</b>	<b>\$109.75</b>
	<b>Previous Year</b>	
1 Adamson, Scott W,	34 Meriline Ave, Plainville, CT	\$81.20
	<b>Total</b>	<b>\$81.20</b>