

MINUTES – DRAFT
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
March 7, 2022 – 7:00p.m.

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

February 22, 2022, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Conservation Commission Re-Appointment
2. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Historic Preservation Grant
2. American Rescue Plan Act (ARPA) Proposed Projects
3. COVID-19 Update
4. Police Chief Chris Vanghele Welcome Reception
5. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Resolution regarding Historic Preservation Grant
2. Establish public hearing regarding ARPA Proposed Projects
3. Establish public hearing regarding Town Council FY2023 Proposed Budget
4. Set Location of Annual Town Meeting (All Day Budget Vote)
5. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

1. Town Manager's Proposed FY2023 Budget – Presented by Town Manager and Superintendent of School

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Litigation Matter

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Wazorko, Rocco, Catanzaro, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Mastrianni, and Town Clerk Porrini.

Vice Chairman Underwood led the Pledge of Allegiance

Chairwoman Pugliese asked for a moment of silence to acknowledge the passing of lifelong resident and former Councilmember Edgar Wynkoop. The Council members expressed their deepest sympathy to the Wynkoop family. Chairwoman Pugliese mentioned this week is the one-year anniversary of the passing of former Police Chief Matt Catania.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of February 22, 2022, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

Conservation Commission

Councilwoman Morante motioned to ratify Town Manager Lee's reappointment of Devon Tyrrell, (D), 174 West Main Street, to the Conservation Commission for the term ending January 15, 2026. The motion was seconded by Councilman Wazorko and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report was given.

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Historic Preservation Grant**

The Connecticut State Library has announced that Plainville will be receiving a grant through the Historic Document Preservation Program in the amount of \$5,500. Cindy Porrini, Town Clerk plans to utilize the grant to purchase new archival binders for permanent vital records such as birth, death & marriages for the period 1952 to 1985. These binders do not meet the current standards set by the Public Records Administrator.

There is an item under New Business that would authorize the Town Clerk to file the application for the Historic Preservation Grant.

- **American Rescue Plan Act (ARPA) Proposed Projects**

Town staff is recommending that the Town Council consider utilizing a portion of the Coronavirus State & Local Fiscal Recovery Funds (SLFRF) associated with the American Rescue Plan for three projects.

The first would authorize the purchase/ordering of the Vac-Con vehicle at an estimated cost of \$450,000.

The second item would be to replace sidewalks in the Maxine Drive/Bernice Court area. These are sidewalks that were rated poor on our sidewalk survey. Town staff would like to bid this project this spring to have the project completed this year. The estimated cost is \$450,000.

The third item would provide some additional resources to the Youth Services Department for counseling for students as well as making some improvements to the office area to make it more comfortable when meeting with them as well. The estimated cost for these changes would be \$10,000 to \$15,000.

If the Town Council wishes to consider these three items, Town staff is recommending that a Public Hearing be scheduled for March 21, 2022, at 7:00 pm before the next Town Council meeting to give residents the opportunity to comment on the recommended use of the funds.

There is an item under New Business regarding this recommendation.

- **COVID-19 Update**

The latest State Health Department COVID-19 Report indicates that Plainville is no longer in the “red” category. Over the last two weeks, Plainville has an average daily rate of 8.6 COVID cases per 100,000 population. This puts Plainville in the “yellow” category. Residents and visitors no longer are required to wear face masks when entering all municipal buildings.

- **Police Chief Chris Vanghele Welcome Reception**

A Welcome Reception for the new Police Chief has been scheduled for Wednesday, April 6th at the Plainville Library from 6:00 to 7:30 pm. This will be an opportunity for residents and business owners to stop in and meet Chris Vanghele, Plainville’s newly appointed Police Chief. There will be light refreshments served as well. A Press Release and notifications will be sent out and posted in the coming weeks.

- **Happenings**

Assistant Town Manager Daskal reported on activities regarding the Tax Office and Senior Center. Further information can be found on the Town’s website: www.plainvillect.com

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Resolution regarding Historic Preservation Grant

Vice Chairman Underwood motioned to adopt a resolution entitled “Resolution Authorizing Application for Historic Preservation Grant”. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Establish public hearing regarding ARPA Proposed Projects

Vice Chairman Underwood motioned to establish a public hearing on Monday, March 21, 2022, at 7:00pm in the Municipal Center to hear public comment on the use of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) associated with the American Rescue Plan Act for the following proposed projects:

- Purchase of Vac-Con Vehicle
- Sidewalk Installation
- Youth Services Counseling Program Improvements

The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Establish public hearing regarding Town Council FY2023 Proposed Budget

Vice Chairman Underwood motioned to establish a public hearing on Monday, April 4, 2022, at 7:00pm in the Municipal Center to hear public comment on the Town Council's Proposed Fiscal Year 2023 Budget. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Set Location of Annual Town Meeting (All Day Budget Vote)

Vice Chairman Underwood motioned to set the location of the Annual Town Meeting for the purpose of voting on the Town Council's Proposed Fiscal Year 2023 Budget at the Plainville Firehouse, Tuesday, April 26, 2022, for the hours of 6:00am to 8:00pm. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

At this time Vice Chairman Underwood motioned for a 5-minute recess. The motion was seconded by Councilwoman Tompkins and passed unanimously.

XII. OTHER DISCUSSIONS OF INTEREST

1. Town Manager's Proposed FY2023 Budget – Presented by Town Manager and Superintendent of School

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Litigation Matter

At 8:05pm Vice Chairman Underwood motioned to enter Executive Session to discuss a Litigation matter. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Present were seven Town Council members and Town Manager Lee, Assistant Town Manager Daskal, and Town Attorney Mastrianni. Discussion ensued regarding the litigation matter.

At 8:45pm Vice Chairman motioned to go out of Executive Session. The motion was seconded by Councilwoman Tompkins and passed 7-0.

No votes were taken.

XIV. ADJOURNMENT

At 8:46 pm Councilman Rocco motioned to adjourn. The motion was seconded by Councilman Wazorko and passed 7-0.

Respectfully submitted by,

Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

1-2022

**RESOLUTION AUTHORIZING APPLICATION FOR
HISTORIC PRESERVATION GRANT**

RESOLVED, that Robert E. Lee, Town Manager, or the Town Clerk as his designee, is empowered to execute and deliver in the name and on behalf of the Town of Plainville, a contract with the Connecticut State Library for a Historic Documents Preservation Grant.

Refunds

3/7/2022

	Current Year	Amount
1	Synergy Electrical Systems, PO Box 399	81.56
2	Synergy Electrical Systems, PO Box 399	875.06
3	Carling Technologies Inc, 60 Johnson Ave.	9,169.86
Total		\$10,126.48