

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
June 7, 2021 - 7:00pm**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
May 17, 2021 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Library Board of Trustees
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Revenue Collector's Suspense List
 - 2. FY 2021 Discussion – Transfers/Additional Appropriations
 - 3. Farmington Canal Heritage Trail/Phase 1 – Public Information Virtual Meeting – June 22nd
 - 4. American Rescue Plan Act
 - 5. Summer Meeting Schedule
 - 6. Girl Scout Troop 66006 – Bronze Award
 - 7. Anti-Racism Task Force – 6/29 Event at Norton Park
 - 8. COVID-19 Update
 - 9. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**
- XI. NEW BUSINESS**
 - 1. Establish public hearing for 4th Quarter Transfers
 - 2. Establish public hearing for Additional Appropriations for FY 2021 Budget
 - 3. Revenue Collector's Suspense List
 - 4. Tax Refunds – Addendum
- XII. OTHER DISCUSSIONS OF INTEREST**
- XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**
 - 1. Personnel Matter
 - 2. Land Acquisition Matter

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Town Council members Wazorko, Morante, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Chomick, and Town Clerk Porrini.

Councilman Gnazzo was absent.

Councilman Underwood led the Pledge of Allegiance.

***Vice Chairwoman Tompkins motioned to add the following agenda item:**

SECTION XI. NEW BUSINESS

- 4.* Resolution regarding Affordable Housing Plan Technical Assistance Grant – Round 2
5. Tax Refunds

The motion was seconded by Councilman Wazorko and passed 6-0.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of May 17, 2021 Regular Meeting. The motion was seconded by Councilman Underwood and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilman Underwood reported the Cemetery Association will host a grand opening of the Pet Cemetery on June 12, 2021.

Chairwoman Pugliese attended the ribbon cutting ceremony at Louis Toffolon Elementary School for a new outdoor learning area.

V. APPOINTMENTS/RESIGNATION

1. Library Board of Trustees

Councilwoman Morante motioned to appoint Roberta Lauria (R), 18 Perron Road, to the Library Board of Trustees for a term ending November 7, 2023. The motion was seconded by Councilman Wazorko and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report was given.

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. REPORT OF TOWN MANAGER

- Revenue Collector's Suspense List

Revenue Collector Ana LeGassey has submitted the Suspense List to the Town Council for those taxes she believes are considered “uncollectable”. These taxes include motor vehicle, personal property, real estate, and those owed by deceased persons. The recommended suspense list totals \$193,589.24. • Motor vehicle totals \$50,884.50, personal property totals \$68,783.46, real estate totals \$52,769.90 and taxes owed by deceased

persons total \$21,151.38. • Those that are put on the suspense list will be turned over to a collection agency for further attempts to collect the taxes owed. Some of those on the proposed suspense list have already been turned over to the Town Attorney. The deceased file will not be turned over for collection. • There is an item under New Business regarding the proposed Suspense List.

- **FY 2021 Discussion – Transfers/Additional Appropriations**

There is an item under New Business that would set a Public Hearing for FY21 Transfers and Additional Appropriations as required by the Town Charter for June 21, 2021, at 7:00 pm. • The list of the proposed transfers and additional appropriations will be finalized next week and posted on the Town webpage.

- **Farmington Canal Heritage Trail/Phase 1 – Public Information Virtual Meeting – June 22nd**

A virtual public information meeting on Phase 1 of the Farmington Canal Heritage Trail through Plainville will happen on Tuesday, June 22, 2021, at 7:00 pm. The meeting will start with a formal presentation of the proposed trail which will go from Norton Park to Town Line Road. A questions and answers session will immediately follow the presentations.

Instructions on how to access the meeting and how to provide comments can be found on the Town webpage at www.plainvillect.com. The meeting will also be live streamed via Microsoft Teams Live Event and YouTube Live. Interested residents are encouraged to participate in this Virtual Public Information Meeting. Phase 1 is scheduled to be constructed in the summer of 2023. Funding for the construction of the trail will come from a state grant.

- **American Rescue Plan Act**

On June 2, 2021, the Office of Policy & Management notified Plainville regarding the American Rescue Plan Act of 2021. Plainville is considered a non-entitlement town and, as such, monies received will be a pass-thru from the State. The funding will be distributed in two tranches – 50% now and 50% next year. The first deposit will be made within 30 days of when the State receives payment from the US Department of Treasury.

According to the information provided, Plainville will receive a total of \$5,189,197.56 from the Rescue Plan. Half of this amount (\$2,594,598.78) is expected to be received during the summer. There are specific uses where this money can be spent. While the Treasury has issued some preliminary guidelines, Town staff is not yet prepared to make a recommendation to the Town Council on where these monies would be best allocated. For example, one of the areas where monies could be used is for “broadband infrastructure”, however, the guidelines suggest that this can only be done in those areas that do not have broadband available (as Plainville does) or a community that is under served by broadband (which Plainville is not) It is anticipated that more specific details will be forthcoming over the next several months which will allow for Town staff to bring forth some recommendations on how best to utilize these funds while staying within the confines of the requirements.

- **Summer Meeting Schedule**

The Town Council has traditionally held only one meeting during the months of July, August, and September. Town staff is recommending that the Town Council consider holding their summer meetings on July 19th,

August 16th, and September 12th. Please note that the September meeting would be held on the second Monday of the month. There is an item under New Business regarding this recommendation.

- **Girl Scout Troop 66006 – Bronze Award**

Troop 66006 from Plainville has recently been awarded the Girl Scout Bronze Award – the highest honor a Junior can achieve. This troop is led by Melissa Thorpe and Jennifer Cole and consists of eleven fifth grade students from both Toffolon and Wheeler Elementary Schools. Troop 66006 is here this evening to be recognized for their efforts in achieving the Girl Scout Bronze Award.

- **Anti-Racism Task Force – June 29th Event @ Norton Park**

The Speaker Series subcommittee of the Task Force is planning an exciting event on June 29 in Norton Park at 6:30 PM. This event will be the first in their series which they are tentatively calling "Plainville Talks". The program will feature a musical performance by the Queen Ann Nzinga's Daughters followed by a

presentation/talk by Task Force member Dayna Snell. This program is being co-sponsored by the Plainville Anti-Racism Task Force, the Plainville Public Library, Plainville Youth Services and Plainville Recreation Department. The Task Force is requesting that both the Town Council and Board of Education become sponsors as well. The event will be held in the bandshell pavilion at Norton Park. It will be done in "summer concert- style" and attendees are encouraged to be "bring your own chair and snacks". The Task Force is also looking into getting a food truck to make it a more festive atmosphere. All are welcome to attend the June 29th Anti-Racism Task Force initial "Plainville Talks" event at Norton Park beginning at 6:30 pm.

- **COVID-19 Update**

The latest information from the State Department of Health indicates that Plainville now has less than 5 cases per 100,000 population for COVID-19. Hartford HealthCare, in conjunction with the Plainville Southington Health District, will be conducting a walk-in vaccination clinic this Thursday (June 10 2021) from 1:00 pm to 4:00 pm at the Recreation Department located at 50 Whiting Street. The free clinic will be for anyone 12 and over. Both the Pfizer and Johnson & Johnson vaccines will be available. Minors must have a parent/guardian present to sign consent at clinic. Participants 18 and older can choose between the Pfizer or J&J vaccine. Those who receive the Pfizer vaccine will automatically be scheduled for Dose 2 at the same appointment time and same location on Thursday, June 1st. The Norton Park pool is scheduled to open on Saturday, June 12th. On May 19th, the State Health Department updated their Pool Operation Guidelines. As a result, the Norton Park Pool will operate as follows this summer:

Pool would be open from noon to 7:00 pm each day with no time restriction. Season passes will be sold at \$25 per person (same as the previous couple of years) with no cap on the number to be sold. Passes can be acquired online or in person at the Recreation & Parks Office. Daily passes available for \$5. For the month of June – 100 persons will be allowed into the facility at one time. If there are no COVID-19 cases linked to the pool in June, the pool will open to maximum capacity starting July 1st. Non-residents will be limited to two per household until July 1st. More information about the Elizabeth Berner Pool operation, including swim lesson information, can be found on the Town website at www.plainvillect.com Visitors to the Municipal Center and other Town buildings are not required to wear face masks if they have been fully vaccinated.

- **Planning Grant for CT Municipalities**

The CT Department of Housing just announced that they are inviting grant applications from small municipalities seeking to prepare and adopt an Affordable Housing Plan under the provisions of 8-30 of the CT General Statutes. The grant opportunity is intended to enable eligible municipalities to undertake a proactive planning process and lay out a strategy for meeting the housing needs of existing and future

residents and workers. The grants are for \$15,000. It is expected in the not-too-distant future that the State legislature will require Towns to have an Affordable Housing Plan, and this is an opportunity to have it done at no cost to Plainville. To apply for the grant – a resolution must be approved by the Town Council. There is an item (added) to New Business which would authorize the Town Manager to apply for the state grant to assist in the development of an Affordable Housing Plan for Plainville.

- **Happenings**

Assistant Town Manager Daskal reported on activities in the Town Clerk's Office, Tax Office and Senior Center details can be found on the Town's website: www.plainvillect.com

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St opposed Alignment C of the proposed Trail.

Zachary Ferguson, 40 Atherton Terrace spoke regarding on-going litigation matters of the Town of Plainville.

Lou Frangos, 10 Fairbanks St, spoke regarding the Police Department overtime.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Establish Public Hearing for 4th Quarter Transfers

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, June 21, 2021, at 7:00pm in the Municipal Center to hear public comment on an ordinance entitled "Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2021" The motion was seconded by Councilman Wazorko and passed 6-0.

2. Establish Public Hearing for Additional Appropriations for FY 2021

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, June 21, 2021, at 7:00pm in the Municipal Center to hear public comment on additional appropriations for Fiscal Year 2021 Budget. The motion was seconded by Councilman Wazorko and passed 6-0.

3. Revenue Collector Suspense List

Vice Chairwoman Tompkins motioned to approve the Revenue Collector's Suspense List. The motion was seconded by Councilman Wazorko and passed 6-0.

4. Resolution regarding Affordable Housing Plan Technical Assistance Grant – Round 2

Vice Chairwoman Tompkins motioned to adopt a resolution regarding the Affordable Housing Plan Technical Assistance Grant – Round 2. The motion was seconded by Councilman Wazorko and passed 6-0.

5. Tax Refunds – See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Wazorko and passed 6-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

At 7:49pm Vice Chairwoman Tompkins motioned to enter Executive Session for the purpose of discussing a Personnel Matter and pending litigation matters. The motion was seconded by

Councilman Wazorko and passed 6-0.

The Executive Session ended at 8:25pm.

No further action was taken.

XIV. ADJOURNMENT

At 8:26 pm Vice Chairwoman Tompkins motioned to adjourn. The motion was seconded by Councilman Underwood and passed 6-0.

Respectfully submitted by,



**Cindy A. Porrini, Town Clerk
& Clerk of the Town Council**

6-2021

RESOLUTION REGARDING THE HOUSING PLAN TECHNICAL ASSISTANCE GRANT – ROUND 2

WHEREAS the State of Connecticut Department of Housing is authorized to extend financial assistance to municipalities with populations below 50,000 to provide technical assistance in the preparation of a Five-Year Affordable Housing Plan under the provisions of Connecticut General Statute Section 8-30j; and

WHEREAS it is desirable and in the public interest that the Town of Plainville make application to the State for such financial assistance to undertake the study, analysis, and preparation of a Five-year Affordable Housing Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE PLAINVILLE TOWN COUNCIL

1. That it is cognizant of the conditions and pre-requisites for such State financial assistance imposed by the Connecticut General Statutes, Section 8-30j, and

2. That the filing of an application for the “Affordable Housing Plan Technical Assistance Grant – Round 2” for State financial assistance in an amount not to exceed \$15,000.00 is hereby approved and that Robert E. Lee, Town Manager, is authorized to execute and file such application with the Connecticut Department of Housing, to provide additional information, to execute any other

6/7/21

documents as may be required, and to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered. In addition, this authorization extends to the execution of any amendments, decisions, and revisions thereto, and to act as the authorized representative of the Town of Plainville

Refunds

6/7/2021

	Current Year	Amount
1	ACAR Leasing LTD, PO Box 1990, Fort Worth TX	\$301.71
2	ACAR Leasing LTD, PO Box 1990, Fort Worth TX	\$427.90
3	ACAR Leasing LTD, PO Box 1990, Fort Worth TX	\$298.60
4	Nissan Infiniti LT, PO Box 650214 Dallas, TX	\$393.18
5	Nissan Infiniti LT, PO Box 650214 Dallas, TX	\$360.02
6	Nissan Infiniti LT, PO Box 650214 Dallas, TX	\$377.01
7	Nissan Infiniti LT, PO Box 650214 Dallas, TX	\$32.54
8	Carrington Mortgage Serv. c/o Corelogic Coppell, TX	\$1,364.37
	Total	\$3,555.33

Sewer Usage

1	Ramine, Peggy 67 East Broad Street, Plainville	\$25.00
	Total	\$25.00