

- I. PRESENTATIONS:** Distinguished Budget Presentation Award
- Cal Hauburger
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
March 1, 2021 Regular Meeting, March 4, 2021 Public Hearing; March 8,9, and 10
2021 Budget Special Meetings.
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
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- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
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2. Road Paving Bid
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4. COVID-19 Update/Vaccine Clinic – 4/2/2021
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1. Bid #2021-15B, Construction Equipment & Operator Rental
2. Bid #2021-16, Robotic Survey Equipment
3. Bid #2021-17, Police Department Data Storage

4. Bid #2021-18, Town Schools Data Storage
5. Establish public hearing regarding Town Council's Proposed FY2022 Budget
6. Set Location of Annual Town Meeting (All Day Budget Vote)
7. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

1. Finalize FY2022 Budget Recommendations and Possible Action

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Mastroianni, and Town Clerk Porrini.

Also, in attendance IT Director Ross.

Vice Chairwoman Tompkins led the Pledge of Allegiance.

Councilman Wazorko motioned to add:

XI. NEW BUSINESS

***1. Proposed Agreement with Big Steve's Grill, LLC regarding Forgivable Loan Application for relocation purposes.**

The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

I. PRESENTATIONS

Chairwoman Pugliese presented Cal Hauburger, Economic Development Coordinator with a certificate from the Government Finance Officers Association as recipient of the Distinguished Budget Presentation Award for his efforts and preparations for the Annual Budget.

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of March 1, 2021 Regular Meeting; March 4, 2021 Public Hearing; March 8, 9, and 10, 2021 Budget Special Meetings. The motion was seconded by Councilman Underwood and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

1. Aviation Commission

Councilman Underwood motioned to accept with regret the resignation of Robert Zirpolo from the Aviation Commission. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report was given

VII. REPORT OF TOWN ATTORNEY

Attorney Mastroianni stated the owner of Big Steve's Grill, LLC had contacted his office regarding relocation of their restaurant. The restaurant is eligible to apply for a forgivable loan in the amount of \$10,000 through the Economic Development Administration. Attorney Mastroianni recommended the Town Council enter into an agreement with the owner of the restaurant for the relocation of the restaurant.

VIII. TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **Data Storage – Police Department and Town/Schools**

The FY21 Capital Improvement Plan included \$100,000 for the Police Department for data storage and \$80,000 for data storage for the Town and the Schools (\$40,000 apiece). The IT Department is recommending that the Town Council approve the purchase of data storage for the Police Department from Storage Networks of Westford, MA in the amount of \$52,640. The IT Department is also recommending that the Town Council approve the purchase of data storage for the Town & Schools from Storage Networks of Westford, MA in the amount of \$47,875.

Both recommendations are included under New Business for your consideration this evening. IT Director Kevin Ross is participating in this meeting to give a summary of the equipment and the reasons for his recommendation.

- **Road Paving Bids**

Town staff is recommending that the Town Council authorize the rental of construction equipment and operator for pavement milling to Garrity Construction of Bloomfield, CT at the same hourly rates that they have billed the Town for the last four construction seasons. The total amount of the authorization shall not exceed \$125,000.

There is an item under New Business regarding this recommendation.

- **Robotic Survey Equipment**

The FY21 Capital Improvement Plan included \$25,000 for the purchase of Robotic Survey Equipment for the Technical Services Department. Town staff is recommending that the Town Council authorize the purchase of a robotic total station, data collector and accessories from Superior Products Distributors, Inc. of Milldale, CT utilizing State Bid Contract in the amount of \$22,425.83.

There is an item under New Business regarding this recommendation.

- **COVID-19 Update**

The Town, working with Hartford HealthCare, will hold a COVID-19 vaccination clinic for Plainville residents on Friday, April 2nd. The vaccination clinic will be held at the Firehouse. The Town has partnered with Hartford HealthCare who will be providing 100 first doses of the Moderna vaccine. The clinic for the second dose will take place at the Firehouse as well on Friday, April 30th. Those who received the first dose will automatically be signed up for the second dose as well.

Residents must register for appointments in advance. Town residents will have the opportunity to begin registering for the clinic beginning on Wednesday, March 24th between the hours of 9:00 am and 1:00 pm. When calling, residents must have their insurance card available, if they have one, and an email address. Those who do not have insurance will receive the vaccine at no cost. It is expected that the phones will be very busy the day of registration and Town staff is requesting that residents be patient when calling.

Information on the clinic – including the phone number for registration - will be posted on the Town website and announced on social media beginning on Friday. I want to thank Hartford HealthCare for providing the staff and the vaccines for this clinic. Additionally, the State launched a new program today where seniors and others that cannot travel to a vaccination clinic can register to have the COVID-19 vaccine administered at their home.

Seniors and others who are “shut-in” can register for the vaccine to be delivered to their home by calling the Plainville Southington Health District at 860-793-3419 or 860-276-6275.

- **Financial Dashboard**

The Dashboard was included in the meeting package and has been posted on the Town website.

- **Happenings**

Assistant Town Manager Daskal reported on activities and programs for the Senior Center details can be found on the Town’s website: www.plainvillect.com

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St comments included the White Oak property and the Trail.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Proposed Agreement with Big Steve’s Grill, LLC regarding Forgivable Loan Application for Relocation Purposes

Vice Chairwoman Tompkins motioned to approve and authorize the Town Manager and Town Attorney to enter into an agreement with Big Steve’s Grill, LLC regarding application of forgivable loan in the amount of \$10,000 for relocation purposes as recommended by Town Attorney Mastroianni. The motion was seconded by Councilman Gnazzo and passed 7-0.

2. Bid #2021-15B, Construction Equipment & Operator Rental

Vice Chairwoman Tompkins motioned to award Bid #2021-15B, Construction Equipment & Operator Rental, to Garrity Asphalt Reclaiming, Bloomfield, CT, in an amount not to exceed

3/15/21

\$125,000. The motion was seconded by Councilman Underwood and passed 7-0.

3. Bid #2021-16, Robotic Survey Equipment

Vice Chairwoman Tompkins motioned to award Bid #2021-16, Robotic Survey Equipment, under State Contract #19-PSX-0190 to Superior Instruments, Milldale, CT, in an amount of \$21,573.81 and approve the purchase of accessories for a total amount of \$22,425.83. The motion was seconded by Councilman Gnazzo and passed 7-0.

4. Bid #2021-17, Police Department Data Storage

Vice Chairwoman Tompkins motioned to waive the bid process and award Bid #2021-17, Police Department Data Storage, to Storage Networks, Westford, MA, in the amount of \$52,940. The motion was seconded by Councilman Underwood and passed 7-0.

5. Bid #2021-18, Town/Schools Data Storage

Vice Chairwoman Tompkins motioned to waive the bid process and award Bid #2021 – 18, Town/Schools Data Storage, to Storage Networks, Westford, MA, in the amount of \$47,875. The motion was seconded by Councilman Gnazzo and passed 7-0.

6. Establish Public Hearing regarding Town Council's Proposed FY2022 Budget

Vice Chairwoman Tompkins motioned to establish a public hearing for Monday, April 5, 2021 at 7:00 p.m. in the Municipal Center to hear public comment on Town Manager's FY2022 Proposed Budget. The motion was seconded by Councilman Gnazzo and passed 7-0.

7. Set Location of Annual Town Meeting (All Day Budget Vote)

Vice Chairwoman Tompkins motioned to set the location of the Annual Town Meeting for the purpose of voting on the Town Council's Fiscal Year 2022 Proposed Budget at the Plainville Firehouse on Tuesday, April 27, 2021 for the hours of 6:00am to 8:00pm. The motion was seconded by Councilman Gnazzo and passed 7-0.

8. Tax Refunds- See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

1. Finalize FY2022 Budget Recommendation and Possible Action

Discussion was held. The Council will review additional information received; no action was taken.

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

At 8:01pm Vice Chairwoman Tompkins motioned to enter Executive Session for the purpose of discussing a Personnel Matter. The motion was seconded by Councilman Gnazzo and passed 7-0.

The Executive Session ended at 8:19pm.

No further action was taken.

XIV. ADJOURNMENT

At motion was made at 8:21 p.m. to adjourn and passed unanimously.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

Refunds

3/15/2021

	Current Year	Amount
1	Midwest Loan Services - Hancock, MI	\$2,550.63
2	Cruz, Aixa - Dover, NH	\$270.76
3	Forcella, Rosalba & David - 15 Church St, Plainville	\$263.49
Total		\$3,084.88