

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
October 5, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
Sewer User Rate for the period November 1, 2020 to October 31, 2021
- III. MINUTES OF PREVIOUS MEETING**
September 21, 2020 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Firefighter Appointment
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Clean Earth Request Regarding PFAS
 - 2. November 2nd Town Council Meeting
 - 3. White Oak RFQ Update
 - 4. 2021 Revaluation
 - 5. Leaf Collection
 - 6. COVID-19 Update
 - 7. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**

XI. NEW BUSINESS

1. Set Sewer User Rate
2. Bid #2020-12, 2021 Revaluation
3. Tax-Refunds-Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko (remotely), Morante, Gnazzo (remotely) Underwood, Town Manager Lee, Assistant Town Manager Daskal, Attorney Chomick and Town Clerk Skultety. Councilman Rocco was absent

I. PRESENTATIONS

II. PUBLIC HEARING

Sewer User Rate for the period November 1, 2020 to October 31, 2021

Town Clerk Skultety read the following legal notice:

TOWN OF PLAINVILLE
TOWN COUNCIL
PUBLIC HEARING
MONDAY OCTOBER 5, 2020

NOTICE IS HEREBY GIVEN that in accordance with Sec. 7-255 of the Connecticut General Statutes, the Plainville Town Council, acting as the Water Pollution Control Authority will hold a Public Hearing at 7:00 p.m. on Monday October 5, 2020 in the Council Chambers in the Municipal Center, One Central Square to consider the following:

1. Sewer user rate for the period November 1, 2020 to October 31, 2021

Copies of proposed rates are available at the office of the Town Clerk during regular business hours.

Dated at Plainville, Connecticut this 24th September 2020.

Chairwoman Pugliese opened the hearing for public comments

John Kisluk, 65 Forestville Ave spoke in support of the proposed 2% increase.

Hearing no more speakers the hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of September 21, 2020 Regular Meeting. The motion was seconded by Councilman Underwood and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

1. Firefighter Appointment

Councilman Gnazzo motioned to appoint Gabriel Mercado, 134 West Main Street, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Vice Chairwoman Tompkins and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

Attorney Chomick mentioned a written opinion has been submitted regarding voting on the bidding process for the White Oak Project.

VIII. REPORT OF TOWN MANAGER

- **Clean Earth Request Regarding PFAS**

Presentation was postponed

- **November 2nd Town Council Meeting**

The first meeting in November is scheduled for the eve of Election Day. Historically the Town Council has cancelled this meeting. Unless there are objections, Town staff will prepare cancellation notices regarding the November 2nd meeting.

It was the consensus to cancel the November 2, Town Council Meeting.

- **White Oak RFQ Update**

The Town received two proposals for the development of the White Oak property. One proposal was submitted by D'Amato Construction Company and Meyer Enterprises. Another proposal was submitted by Manafort Brothers Inc., Newport Realty and TWM Development LLC.

Town staff has arranged for both developers to give presentations of their proposals and to answer questions regarding same.

This is scheduled for Thursday, October 15, 2020 beginning at 6:00 pm in the Plainville High School Cafeteria. Each of the developers will be given approximately one hour with 30 minutes allocated for their presentation and 30 minutes for questions and comments from Town Council members and Town staff.

The public is invited to attend the meeting to observe the presentations.

- **2021 Revaluation**

Municipalities in Connecticut are required to perform revaluation of their real estate every five years. Plainville is scheduled to perform our revaluation as of the October 2021 Grand List.

Two bids have been received to perform the 2021 revaluation. They were submitted by Vision Government Solutions and Tyler Technologies. Town staff has reviewed both proposals and is recommending that Tyler Technologies be chosen to perform the work.

Tyler Technologies performed the last revaluation and the Town has already implemented their software system. Town staff is recommending that the services include performing the “sales only” comparison work which includes inspections of all residential and commercial properties that sold in the last two years and an additional 1,500 inspections of residential properties selected by the Assessor.

The proposal includes what is known as Sketch verification. Sketch verification is a technology where aerial flight imagery is matched to all recorded property sketches. Any differences are flagged for further inspection.

It is also recommended that the services include photographs of all properties which would be downloaded onto the property cards.

The cost for these services total \$195,900. The Capital Improvement Budget currently has \$140,896 appropriated for the revaluation. The remaining amount totaling \$55,004 will be included in the FY22 Capital Budget.

There is an item under **New Business** that would award the revaluation bid to Tyler Technologies of Norwich, CT in the amount of \$195,900 as recommended by Town staff.

- **Leaf Collection**

Leaf collection will begin on Monday, October 26th and continue through Monday, November 30th. Due to COVID-19 and associated health concerns, the Town will not be utilizing temporary

workers this leaf season. Given this, residents are asked for their assistance in getting leaves to the curb line as early as possible.

Residents are reminded to place their leaves to the curb line and avoid blocking sidewalks or roadways. Additional information regarding leaf collection can be found on the Town website at www.plainvillect.com

- **COVID-19 Update**

Phase 3 per the Governor's Orders will begin on Thursday, October 8th. In response to the loosening of some restrictions, the Plainville Library will be re-instating socially distanced table seating only throughout the library and increase computer time limit to one hour.

The library is requesting that patrons always limit their visits to one hour maximum and to wear masks while in the building.

- **Happenings**

Assistant Town Manager Daskal announced activities and updates regarding elections, bulk waste, Robertson Airport, Senior Center and sewer user bills. Detailed information can be found on the Town's website www.plainvillect.com

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave comments included emails he'd sent to the Town Council and Town Manager and a zoning concern at a used car dealership.

Joanne Edman, 166 West Main St spoke in opposition to proposed trail alignments

X. NEW BUSINESS

1. Set Sewer User Rate - See addendum

Vice Chairwoman Tompkins motioned for the Town Council acting as the Water Pollution Control Authority to increase the Sewer User Rate by 2% for the period, November 1, 2020 to October 31, 2021. The motion was seconded by Councilman Underwood passed 6-0.

2. Bid #2020-12, 2021 Revaluation

Vice Chairwoman Tompkins motioned to award Bid #2020-12, 2021 Revaluation, to Tyler Technologies, Norwich, CT, in the amount of \$195,000. The motion was seconded by Councilman Underwood and passed 6-0.

3. Tax Refunds- See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee mentioned a zoning violation notice has been sent out to the previously mentioned concern. He also mentioned the same COVID19 option for delaying payment for July's taxes could be considered for the sewer user fee if the Town Council decided to. He pointed out that the user fee bills were substantially less than tax bills.

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Evaluation Discussion

Due to the logistics of the meeting and seeing a council member was absent, it was the consensus of the Town Council to post pone the Town Manager's evaluation until the next meeting.

XIII. ADJOURNMENT

Vice Chairwoman Tompkins motioned to adjourned at 7:30pm. The motion was seconded by Councilwoman Morante and passed 6-0.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Town of Plainville, CT
Sewer Rates Current/Adopted
For the Fiscal Year Period November 1, 2020 - October 31, 2021

<u>Description</u>	<u>Current Rate</u>	<u>Proposed Increase</u>	<u>2.00% Proposed Rate</u>
Standard Charge, per 1,000 Cubic Feet Effluent Discharge	\$ 56.92	2.00%	\$ 58.06
Minimum Charge	\$ 407.76	2.00%	\$ 415.92
Well Users	\$ 505.58	2.00%	\$ 515.68
Effluent Discharge, per 1,000			

Gallons	\$ 163.12	2.00%	\$ 166.38
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Refunds 10/5/2020

	Current Year	Amount
1 Daimler Trust, Fort Worth, TX		\$412.33
2 Dandrea, Jason, 135 New Britain Ave #24		\$12.43
3 Edwards, Deanna, Carolina Shores, NC		\$18.52
4 Honda Lease Trust, Holyoke, MA		\$57.65
5 Honda Lease Trust, Holyoke, MA		\$77.83
6 Honda Lease Trust, Holyoke, MA		\$48.92
7 Rafiq, Aftab, 226 W Main St		\$207.72
Total		\$835.40