

**MINUTES
MOTIONS ONLY
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
September 21, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
August 17, 2020 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Firefighter Resignation
 - 2. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**
- VII. REPORT OF TOWN ATTORNEY**
- VIII. REPORT OF TOWN MANAGER**
 - 1. Whiting Street Road Reconstruction Project
 - 2. Request from Farmington Canal Condominiums-Urban Act Grant
 - 3. Sewer User Fee Discussion
 - 4. White Oak RFQ Update
 - 5. COVID-19 Update
 - 6. Financial Dashboard
 - 7. Happenings
- IX. PUBLIC COMMENTS**
- X. OLD BUSINESS**

XI. NEW BUSINESS

1. Bid #2020-13E, High School Security Vestibule
2. Bid #2021-02Replacement 4WD mower
3. Tax-Refunds-Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Attorney Mastrianni and Town Clerk Skultety.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of August 17, 2020 Regular Meeting with corrections of the motions. The motion with corrections was seconded by Councilman Underwood and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

1. Firefighter Resignations

Councilman Gnazzo motioned to accept with regret the resignations of Ashley O’Connell and Michael Bruno from the Plainville Fire Department. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

- **Whiting Street Road Reconstruction Project**

Several months ago, Town staff submitted a request to CRCOG under the LOTCIP program for the reconstruction of Whiting Street. This was a competitive grant program funded by the State and administered by CRCOG. The request totaled \$2,324,400.

Last week the CRCOG Policy Board approved that this project be included in their LOTCIP program for 2021. Plainville was one of twenty-three projects that were approved by the CRCOG Policy Board.

The project involves two phases. The first phase is from Broad Street to Fairview Avenue, a distance of approximately 1,900 feet. This portion will be paid for by the LOTCIP Grant. Phase 2 extends from Fairview Ave. to East Street, a distance of approximately 1,300 feet. This phase will be paid for through the Road Bond Program.

The project includes an upgrade of the drainage system and the removal of the old trolly tracks currently buried in the road.

Town Manager Lee thanked John Bossi, Director of Technical Services and Mike Perry, Town Surveyor for putting together the necessary information for the grant application that was submitted to CRCOG. The quality of their work was instrumental in CRCOG's recommendation to fund the project.

It is anticipated that the reconstruction of Whiting Street should happen next summer.

- **Request from Farmington Canal Condominiums – Urban Act Grant**

In June of last year, the State D.O.T. removed trees along Route 72 in Plainville. The recent storm in August blew down several other trees as well adjacent to the highway. This resulted in eliminating a good portion of the buffer between the highway and the Farmington Canal Condominiums located off Farmington Avenue.

As a result, noise from the highway has greatly increased according to the Farmington Canal Condo Association President. The Association contacted Representative Bill Petit to see if the D.O.T. would install a sound barrier in this area because of the elimination of the tree buffer.

Representative Petit indicated that the D.O.T. did not have funds for this purpose. He suggested that bond funds could be applied for through the Urban Act Program.

It is a relatively simple process to apply for funding under the Urban Act Program. The difficulty is getting the funds approved.

The President of the Condo Association has requested that the Town apply for these funds. If there are no objections, Town staff will submit a grant application under the Urban Act Program. If approved the grant would pay for 100% of the cost of any sound barrier installation.

It was the consensus to move forward with the grant application.

- **Sewer User Fee Discussion**

Sewer user charges are billed on November 1st each year. The Finance Department has updated the long-term projection for the sewer operating fund through the Year 2026.

The goal is to maintain a fund balance equal to three months' worth of the sewer operating budget. Based on this analysis, Town staff is recommending a 2% increase in the sewer user charges for this year. It is noted that a previous budget projection completed about five years ago projected that an increase of 4 ½% would be needed in 2021.

Currently, the minimum charge is \$407.76. The 2% recommendation would result in the minimum charge increasing by \$8.16.

A Public Hearing must be held before the Town Council can decide on any proposed change to the sewer user charge. There is an item under **New Business** that would set the Public Hearing for the next Town Council meeting on October 5th.

- **White Oak RFQ Update**

Proposals from developers interested in the White Oak property are due this Thursday, September 24th at 2:00 pm in the Town Manager's Office. Between 5-8 developers have expressed interest in the property.

Once the proposals have been received, Town staff will provide them to the Town Council members for your review.

- **COVID-19 Update**

The State Health Department recently issued guidelines regarding the re-opening of Senior Centers in Connecticut. Due to the COVID-19 pandemic, the Senior Center suspended in person services at the Senior Center.

The Senior Center is expected to resume limited in person services on Monday, November 2nd.

The November 2nd opening is dependent on several factors including adjustments to advanced registration, social distancing, maximum attendance restrictions, and scheduling.

In addition, physical upgrades to the Senior Center need to be made. These improvements include; alterations and modifications to the reception desk and working space areas as well as the re-location of the common area furniture. Items have been ordered and it will take several weeks before they arrive and can be installed.

There is growing concern about a "second wave" of COVID-19 related cases and this may further impact the Senior Center as the winter approaches. Updates will be posted on the Town website.

It should be remembered that seniors are the most at-risk population and senior centers must exercise caution throughout the re-opening and ensuring strict adherence to the protocols. The

November 2nd proposed re-opening offers time to address still developing and pending concerns and offer safe and healthy programming.

With few exceptions, Plainville is following re-opening procedures and timelines similar to other CT senior centers.

- **Financial Dashboard**

The Financial Dashboard for the first two months of the fiscal year was reviewed and has been posted on the Town website.

- **Happenings**

Assistant Town Manager Daskal announced activities and updates regarding elections, bulk waste, Robertson Airport, Senior Center and sewer user bills. Detailed information can be found on the Town's website www.plainvillect.com

IX. PUBLIC COMMENTS

X. NEW BUSINESS

1. Establish public hearing for Sewer User Rate

Vice Chairwoman Tompkins motioned for the Town Council acting as the Water Pollution Control Authority to establish a public hearing for Monday, October 5, 2021, at 7:00pm in the Municipal Center, One Central Square to hear public comment on the sewer user rate for the period, November 1, 2020 to October 31, 2021. The motion was seconded by Councilman Gnazzo and passed 7-0.

2. Tax Refunds- See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 7-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. **Land Acquisition Matter**
2. **Town Manager Evaluation Discussion**

Councilman Wazorko motioned to enter into Executive Session at 7:48pm for the purpose of discussion Land Acquisition and the Town Manager's Evaluation.

Present were all Town Council members, Town Manager Lee, Assistant Town Manager Daskal and Town Attorney Mastrianni.

Discussion ensued.

Executive Session ended at 8:45pm. No action was taken

XIII. ADJOURNMENT

The meeting adjourned at 8:46pm.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

	Refunds	9/21/2020	
		Current Year	Amount
1	Andrukiewicz, Benjamin, Old Saybrook,		\$112.27
2	Andrukiewicz, Benjamin, Old Saybrook,		\$17.31
3	CTFire Equipment, Inc, Farmington, VT		\$307.08
4	Debinski, Kazimierz, 49 View St		\$77.89
5	Debinski, Kazimierz, 49 View St		\$148.18
6	DeVoe, Mark or Nancy, 239 Farmington Ave		\$14.43
7	DeVoe, Mark or Nancy, 239 Farmington Ave		\$38.63
8	Field, Christopher, PO Box 73		\$77.93
9	Hawron, Patricia, Delta,AL		\$9.04
10	Hodge, Kenneth or Karen, 15 Jeanette Dr		\$32.26
11	Honda Lease Trust, Holyoke, MA		\$142.49
12	Honda Lease Trust, Holyoke, MA		\$254.53
14	Honda Lease Trust, Holyoke, MA		\$64.88
15	Honda Lease Trust, Holyoke, MA		\$123.84
16	LaFleur, Kathryn, or Kathryn Poet, 20 Northampton Ln Apt A1		\$8.69
17	Lemanski, Alexandar, 50 Rockwell Ave		\$25.16
18	Orzol, Jacek, 7 Maria Rd		\$48.57
19	Pawlow, Jaroslaw or Wieslawa, 3 Weatherstone Ridge Rd		\$7.86
20	Rocco, Pauline, Kissimmee, FL		\$19.53
21	Santana, Evelyn, 10 Twining St		\$64.60
22	Sevigny, Stephen, 63 N Washington St		\$11.04
23	Wharton, David or Elisa, Laramie, WY		\$35.04

9/21/20

24	Wharton, David or Elisa, Laramie, WY	\$44.63
	Total	\$1,685.88

	Prior Years	Amount
1	CTFire Equipment, Inc, Farmington, CT	\$238.36
2	Jurzyk, Eliza or Leszek, 10 Nod Rd	\$37.60
	Total	\$275.96