

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
June 1, 2020 – 6:00p.m.**

6:00pm WORK SESSION:

Landfill Discussion – Tighe & Bond

The Work Session was virtually called to order at 6:00pm on Monday June 1, 2020. In attendance were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Town Clerk Skultety and Technical Services Director Bossi.

Also, in attendance for the presentation from Tighe & Bond were, Dana Huff, James Olsen, Nicholas Granata and Jacklyn Caceci for a Power Point Presentation.

A review was given for tasks that have been completed in 2019 and projected tasks for 2020. Discussion included possibilities of landfill expansion for impacted soils, ongoing RCRA Corrective Action and Stewardship Permit requirements. Proposals will require CTDEEP and or EPA approval.

The Council will review updated plans as well as evaluate financing the proposals in the next few months.

No action was taken.

The Work Session was adjourned at 6:50pm.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
June 1, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**

May 18, 2020 Special and Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Town Treasurer Resignation
2. Town Treasurer Appointment
3. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. 4th Quarter Transfers and Additional Appropriations
2. Revenue Collector's Suspense List
3. COVID-19 Update
4. Summer Schedule
5. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Establish public hearing for "Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2020"
2. Establish public hearing for Additional Appropriations for Fiscal Year 2020 Budget
3. Revenue Collector's Suspense List
4. Tax Refunds

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The Regular Meeting was virtually called to order at 7:00pm. Present remotely, were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Attorney Mastrianni, Intern Kylie Boule and Town Clerk Skultety. Coordinating the live feed was Director of IT Ross.

Also, in attendance was Recreation Director Hewett and Ana LeGassey.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilman Wazorko motioned to approve the minutes of May 18, 2020 Special and Regular Meeting. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Town Manager Lee introduced Intern Kylie Boule and described some of the tasks she has been given. He went on to mention the recent problems with Frontier and phone/fax issues at the Municipal Center. Repairs are scheduled to begin on Wednesday.

V. APPOINTMENTS/RESIGNATION

1. Town Treasurer Resignation

Vice Chairwoman Tompkins motioned to accept with regret the resignation of Jacob Rocco as Town Treasurer. The motion was seconded by Councilman Underwood and passed 7-0.

2. Town Treasurer Appointment

Vice Chairwoman Tompkins motioned to appoint Glen Petit as Town Treasurer. The motion was seconded by Councilman Rocco and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report was offered.

VIII. REPORT OF TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **4th Quarter Transfers and Additional Appropriations**

Finance Director Rob Buden is finalizing the necessary transfers and additional appropriations to close out FY20 which ends on June 30th. He expects to complete this work early next week.

- **Revenue Collector's Suspense List**

In accordance with Connecticut State Statutes, the Revenue Collector has prepared the Suspense List of those taxes that are considered "uncollectable". These "uncollectable" taxes fall into four main categories namely: motor vehicles, personal property, real estate and deceased persons.

The amount recommended for the suspense list totals \$181,847.97. Once the suspense list is approved efforts will still be taken to collect these taxes. Efforts will include engaging a collection agency, town attorney and Town constables.

- **COVID-19 Update**

The Governor's Executive Order 7TT addresses the reopening of Barbers and Hair Salons effective June 1. It also Amended Prohibitions on Large Gathering are permitted for indoor social and recreational gatherings are permitted up to and including ten (10) people.

Outdoor gatherings are permitted for up to and including 25 people. No contact sports, attendees shall remain six feet apart, excluding immediate family and masks must be worn when people are within six (6) feet of each other.

The 49-person limit on religious gatherings has been raised for indoor gathering to 100 people and to 150 people for outdoor religious gatherings provided social distancing measures are employed.

As a result of this order the Regional Health District Director Lockwood has decided to reopen the ball fields, playscapes, skate park as soon as possible. Basketball hoops will be reinstalled as well. Additional social distancing signs will be posted. Chief Catania is in the process of hiring a park patrol person. This person will work approximately 4 days a week including the weekends and will be responsible for encouraging social distancing rules.

Finger printing for pistol permits will begin next Monday, June 8.

Summer camp is being proposed to be an 8-week program with hours from 9-4pm, Mon-Fri. The cost is \$5/week/child. Estimated revenue for 30 campers is \$22,800. Estimated expenditures for the eight weeks is \$32,412 reflecting a difference of \$(9,612). Most of this projected deficit can be funded by savings in the current fiscal year as a result of the temporary closing of the High School Pool.

A tentative opening of the pool will be June 20. 50 residents will be allowed inside the fence area at a time. All guests are required to purchase a \$25 pool pass.

Recreation Director Hewett expressed the importance of offering summer camp and reviewed the General Aquatics Operations Policies she and her staff have compiled.

Town Council expressed their support of the opening proposals.

- **Summer Schedule**

The Town Council has historically reduced the number of regular meetings during the summer months. Town staff is suggesting that the Town Council consider cancelling the meetings held on the first Mondays during the months of July (6th), August (3rd) and September (8th).

Town Manager Lee spoke about the possibility of resuming Council meetings in September with limited attendance.

- **Happenings**

Town Intern Bouly reported on activities and programs including Tax & Assessing Office, Library, Fire Marshal/Emergency Services, Senior Center, Youth Services and 2020 Census.

IX. PUBLIC COMMENTS

Email received from John Kisluk, 65 Forestville Ave commenting on various topics.

X. NEW BUSINESS

1. **Establish public hearing for “Ordinance Establish 4th Quarter Transfers for Fiscal Year Ending June 30, 2020”**

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, June 15, 2020, at 7:00pm to hear public comment on an ordinance entitled “Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2020”. The motion was seconded by Councilman Underwood and passed 7-0.

2. **Establish public hearing for Additional Appropriations for Fiscal Year 2020 Budget**

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, June 15, 2020 at 7:00pm to hear public comment on additional appropriations for the Fiscal Year 2020 Budget. The motion was seconded by Councilman Wazorko and passed 7-0.

3. **Revenue Collector’s Suspense List**

Vice Chairwoman Tompkins motioned to approve the Revenue Collector’s Suspense List. The motion was seconded by Councilman Rocco and passed 7-0.

4. **Tax Refunds- See Addendum**

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 7-0.

XI. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee mentioned the Americold building project has begun on Northwest Drive. An MOU is being discussed and will be brought before the Town Council in July.

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIII. ADJOURNMENT

Vice Chairwoman Tompkins motioned to adjourn at 7:55pm. The motion was seconded by Councilman Gnazzo and passed 7-0.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

	Refunds	6/1/2020 Current Year	Amount
1	DeLeon, Candida, East Hartford, CT		\$456.29
2	Hendrick, Joyce & Susan, 16 Ashford Rd		\$44.27
3	His Grace LLC, Southbury, CT		\$56.45
4	Senack, Christina, 16 Northampton Ln A-4		\$427.04
	Total		\$984.05

	Sewer User Fee	Amount
1	15 Cronk Inc, c/o Kapura, 339 Cooke St	\$203.88
2	Greenleaf, Richard, 17 Locust St	\$25.00
3	Sastre, Rosalie, 27 Homestead Ave	\$25.00
	Total	\$253.88