

**Town Council Sub-Committee Meeting Minutes  
December 12, 2017 – 5:00 P.M.  
Town Council Conference Room**

I. Call to Order – **Attendees: Katherine Pugliese, Deb Tompkins, Rosemary Morante, Christopher Wazorko, Robert E. Lee, Robert Buden, Scott Colby**  
**Invited: Dave Emery, Dominick Moschini**

II. Items Discussed:

- Dave Emery, Roadways Superintendent discussed with the Sub-Committee members and to Town Staff the impact of not filling an open position within the Roadways Department. Dominick also discussed the Capital Improvement Plan item for the Roadways Department that has been placed on hold and the potential impact it can have on operations. Following the discussion with Dave Emery, he exited the meeting at 5:15 P.M.
- Dominick Moschini, Roadways Superintendent discussed with the Sub-Committee members and to Town Staff the impact of not filling an open position within the Roadways Department. Dominick also discussed the Capital Improvement Plan item for the Roadways Department that has been placed on hold and the potential impact it can have on operations. Following the discussion with Dominick Moschini, he exited the meeting at 5:30 P.M.
- Robert E. Lee discussed the Capital Improvement Plan and the outlook for the FY 2019 Capital Improvement Plan and potential savings from this both in the current fiscal year as well as in FY 2019.
- The Sub-Committee discussed with the Town Staff a potential supplemental tax bill.
- Discussion took place on what impact a supplemental tax bill would have on the budget to help with the deficit.
- Discussion also took place on the potential impact a supplemental tax bill would have on the taxpayers.
- The current deficit in the Self Insurance Health Fund is approximately \$2.3 million, most of which has occurred since March of 2017. The Sub-Committee recommends utilizing unassigned fund balance to relieve the deficit in the current year.
- The Sub-Committee supports a reduction in FY 2018 (current) expenditures by \$662,920 by;

Debt Service	\$287,722
Not filling (3) vacant positions	\$90,000
CIP	\$26,000
Reduction of Sunday Library Hours	\$6,348
Completed CIP Balance Transfers	\$47,230
BOE FY 2018 Savings	\$220,000
<b>Savings Total</b>	<b>\$677,300</b>
- This reduction in the current fiscal year of \$677,300 still leaves a deficit of \$1.22 million. The budget Sub-Committee is recommending that the unassigned fund balance be reduced to no less than 12% (from current 15.4%). This 3.4% reduction is equal to approximately \$2 million.

- The Sub-Committee is recommending that this amount be used to mitigate the deficit in the Self Insurance Health Fund account this fiscal year.
- As a result, the Sub-Committee is recommending a supplemental tax of 0.75 mills or 2.3%. This would generate an additional \$990,000 in the current fiscal year. Coupled with the expenditures of \$677,300, this would still result in a deficit of \$235,000 at this time. The Sub-committee recognized that this could be reduced by the end of the fiscal year if past trends continue.
- For the average homeowner currently paying \$4,100 in real estate taxes, the supplemental bill will result in an increase of approximately \$95.00 this year.
- The Sub-Committee is also concerned of further possible reductions in the current fiscal year as well for future State Aid as a result of the continuing State Budget projected deficit that have yet to be addressed.

III. Adjournment: Meeting adjourned at 7:00 P.M.