

**PARK & RECREATION ADVISORY BOARD
REGULAR MEETING
November 7, 2019**

**Recreation Department - 50 Whiting Street
6:00 P.M.**

Minutes

PRESENT: Brent Davenport, Tom Warnat, Chris DiTolla, Ezio Cappozzi, Ben Gediman

ABSENT: Donna Martin, Bill Bulger

STAFF: Courtney Hewett, Park and Recreation Director, Ben Dalena, Assistant Recreation Director

I. Minutes

A motion was made by: Ben Gediman to approve the September 12, 2019 Meeting Minutes.

Seconded by: Ezio Cappozzi

All in Favor 5 to 0

Motion Passes

II. ORAL PETITIONS

None

III. FACILITIES REPORT

- A. Berner Pool – they located where the crack is. 2 quotes were received. One was over \$10,000. The second one was \$2,000 - \$3,000. It will be impossible to know the depth of the crack until they get in there, but the lower quote is what we will go with. The crack is in the plumbing. They are going to look at it today.

IV. PROGRAM REPORTS

- A. Fall Programs- swim team has more children this year. Basketball for 2nd and 3rd grades starts next week. Saturday morning gymnastics is filled. The board talked about the lower number of kids signed up for swimming once the kids get into High School. Discussion followed.

- B. Winter / Spring Flyers online– Courtney reported that they are working on the flyer and hope to have it done this week. Registration will open on December 16th, a few weeks earlier than last year to give additional time to sign up. Courtney is meeting with the Superintendent about the possibility of Spring Break Camp.

V. OLD BUSINESS

- A. Memorials at Norton Park – several requests are being made to plant trees in Norton Park as a memorial of a deceased family member. Tom wants the board to talk about this further and possibly putting up a memorial section in Norton Park. A resident installed a bench and a memorial flag at Norton. The board approved a tree and plaque to be put in a couple years ago. The bench was removed. Courtney to send a letter to the person that received the approval to ask them to contact her and do a new board approved plaque. The board will need to come up with rules and regulations on how it should be handled. Then present it to the Town Council.

A motion was made by: Ezio Cappelletti to send a letter to the resident that the town had to remove the plaque that was not approved and if they want to install a new approved one to contact the Recreation Board or Town for approval.

Seconded by: Ben Gediman

All in Favor 5 to 0

Motion Passes

A motion was made by: Ben Gediman to put 2 guidelines online for residents to explain how to request a memorial from the Park and Recreation Board.

Seconded by: Brent Davenport

All in Favor 5 to 0

Motion Passes

VI. NEW BUSINESS

- A. Policy updates – Courtney presented her proposed created policy updates. Courtney wants to put them on the website.

A motion was made by: Ben Gediman

Seconded by: Ezio Cappelletti

All in Favor 5 to 0

Motion Passes

B. New Program Ideas – The board had some discussion on some new ideas that the board would like implemented. To be discussed further at the next meeting. The board talked about marketing options and ideas for advertising. FB Page, website.

C. Relay for Life –

A motion was made by: Chris DiTolla to approve the request for Relay for Life to use Norton Park on June 6 and 7.

Seconded by: Brent Davenport

All in Favor 5 to 0

Motion Passes

VII. 2020 MEETING DATES

A. Meetings for next year – the board talked about the days for meetings. The meetings will be monthly for the upcoming year. The 2nd Thursday of the month at 6:00 pm.

VIII. ADJOURNMENT

A motion was made by: Ben Gediman to adjourn the meeting at 6:35 pm.

Seconded by: Ezio Cappelletti

Vote: 5-0 in favor

Meeting adjourned at 6:35 pm

Respectfully submitted,

Jennifer Dahlstrom

Recording Secretary