

ASSESSMENT APPEAL PROCEDURE

If you feel your assessment is incorrect you may appeal your assessment to the **BOARD OF ASSESSMENT APPEALS**. You may appeal by making a formal **written application** on or before Tuesday February 20, 2024. Appeal forms are available in the Assessor's Office. The completed form should be returned to the Board of Assessment Appeals, C/O Assessor's Office, 1 Central Square, Plainville, CT 06062. The Board of Assessment Appeals meets in March to hear appeals. The Board will notify all appellants who filed an appeal form on or before February 20Th, of the date, time, and place of the appeal hearing. The Board of Assessment Appeals has the power to increase or to reduce assessments. Any change of an assessment by the Board of Assessment Appeals in its 2023 Grand List session will take affect on the tax bill of July 1, 2024.

APPEAL TO THE BOARD OF ASSESSMENT APPEALS:

Property Owners_____

Name of Signer (if different from owner) _____

Position of Signer (if different from owner) _____

Property owner will be represented by self_____ agent_____

(If by agent, owner must complete authorization form on reverse side)

Name of Person & Address to which all notices should be sent:

Description of the property being appealed (location or year, make, model)

For the Grand List of 2023: Real Estate: _____ Personal Property: _____ Grand List 2022 Motor Vehicle Supplemental: _____

Account #: _____

Reason for the Appeal: _____

Appellant's estimate of value of property being appealed: _____

Signature of Owner or Agent _____ Date _____

PLEASE NOTE THAT THE ABOVE FORM MUST BE COMPLETED IN ITS ENTIRETY. PROPERTY OWNERS OWNING MORE THAN ONE PROPERTY OR VEHICLE MUST FILE A SEPARATE FORM FOR EACH ACCOUNT APPEALED. PLEASE TYPE OR PRINT LEGIBLY.

NOTICE OF APPEAL HEARING TIME AND PLACE

An appeal hearing is to be held at Plainville Municipal Center in Room _____ on _____ for _____ belonging to _____.

(For Board Use Only)

Date notice hearing time sent _____ Date of notice of decision _____

This appeal was heard at a meeting of the Board of Assessment Appeals held on the _____ day of _____, 2024.

It was voted as follows at a meeting held on the _____ day of _____, 2024:

Petition dismissed: _____ Petition denied: _____ Petition granted as follows:

\$ _____ +/- \$ _____ = \$ _____

Current Assessment Increase/Reduction New Assessment

_____ Chairman

TO THE BOARD OF ASSESSMENT APPEALS OF THE TOWN OF PLAINVILLE

Any person, including any lessee of real property whose lease has been recorded as provided in section 47-19 and who is bound under the terms of his lease to pay property taxes and any person to whom title to such property has been transferred since the assessment date, claiming to be aggrieved by the doings of the assessors of such town may appeal therefrom to such board of assessment appeals. Such appeal shall be filed, in writing, on or before March twentieth. The written appeal shall include, but is not limited to, the property owner's name, name and position of the signer, description of the property, which is the subject of the appeal, name and mailing address of the party to be sent all correspondence by the board of assessment appeals, reason for the appeal, appellant's estimate of value, signature of the property owner, or duly authorized agent of the property owner, and date of signature. The board shall notify each aggrieved taxpayer who filed a written appeal in the proper form and in a timely manner, no later than April first immediately following the assessment date, of the date, time and place of the appeal hearing. Such notice shall be sent no later than seven calendar days preceding the hearing date except that the board may elect not to conduct an appeal hearing for any commercial, industrial, utility or apartment property with an assessed value greater than five hundred thousand dollars. The board shall, not later than April first, notify the appellant that the board has elected not to conduct an appeal hearing....