

AGENDA

REGULAR MEETING PLAINVILLE TOWN COUNCIL MEETING COUNCIL CHAMBERS – MUNICIPAL CENTER October 19, 2020 - 7:00pm

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

October 5, 2020 Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Firefighter Appointments
2. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. White Oak Proposal Discussion
2. Cooke Street/Pinnacle Road Crosswalk Discussion
3. 1-Ton Rack/Dump Truck – Roadways
4. COVID-19 Update
5. Financial Dashboard
6. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Bid #2021-06, 1-Ton Rack/Dump Truck
2. Tax Refunds – Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Evaluation

XIV. ADJOURNMENT



**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
October 5, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**

- II. PUBLIC HEARING**
Sewer User Rate for the period November 1, 2020 to October 31, 2021

- III. MINUTES OF PREVIOUS MEETING**
September 21, 2020 Regular Meeting

- IV. ANNOUNCEMENTS – REPORTS**

- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Firefighter Appointment
 - 2. Appointments and Re-appointments to Boards and Commissions

- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

- VII. REPORT OF TOWN ATTORNEY**

- VIII. REPORT OF TOWN MANAGER**
 - 1. Clean Earth Request Regarding PFAS
 - 2. November 2nd Town Council Meeting
 - 3. White Oak RFQ Update
 - 4. 2021 Revaluation
 - 5. Leaf Collection
 - 6. COVID-19 Update
 - 7. Happenings

- IX. PUBLIC COMMENTS**

- X. OLD BUSINESS**

XI. NEW BUSINESS

1. Set Sewer User Rate
2. Bid #2020-12, 2021 Revaluation
3. Tax-Refunds-Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00pm in the Council Chambers of the Municipal Center, One Central Square. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko (remotely), Morante, Gnazzo (remotely) Underwood, Town Manager Lee, Assistant Town Manager Daskal, Attorney Chomick and Town Clerk Skultety. Councilman Rocco was absent

I. PRESENTATIONS

II. PUBLIC HEARING

Sewer User Rate for the period November 1, 2020 to October 31, 2021

Town Clerk Skultety read the following legal notice:

TOWN OF PLAINVILLE
TOWN COUNCIL
PUBLIC HEARING
MONDAY OCTOBER 5, 2020

NOTICE IS HEREBY GIVEN that in accordance with Sec. 7-255 of the Connecticut General Statutes, the Plainville Town Council, acting as the Water Pollution Control Authority will hold a Public Hearing at 7:00 p.m. on Monday October 5, 2020 in the Council Chambers in the Municipal Center, One Central Square to consider the following:

1. Sewer user rate for the period November 1, 2020 to October 31, 2021

Copies of proposed rates are available at the office of the Town Clerk during regular business hours.

Dated at Plainville, Connecticut this 24th September 2020.

Chairwoman Pugliese opened the hearing for public comments

John Kisluk, 65 Forestville Ave spoke in support of the proposed 2% increase.

Hearing no more speakers the hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of September 21, 2020 Regular Meeting. The motion was seconded by Councilman Underwood and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION

1. Firefighter Appointment

Councilman Gnazzo motioned to appoint Gabriel Mercado, 134 West Main Street, as a probationary firefighter to the Plainville Fire Department. The motion was seconded by Vice Chairwoman Tompkins and passed 6-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

Attorney Chomick mentioned a written opinion has been submitted regarding voting on the bidding process for the White Oak Project.

VIII. REPORT OF TOWN MANAGER

- **Clean Earth Request Regarding PFAS**

Presentation was postponed

- **November 2nd Town Council Meeting**

The first meeting in November is scheduled for the eve of Election Day. Historically the Town Council has cancelled this meeting. Unless there are objections, Town staff will prepare cancellation notices regarding the November 2nd meeting.

It was the consensus to cancel the November 2, Town Council Meeting.

- **White Oak RFQ Update**

The Town received two proposals for the development of the White Oak property. One proposal was submitted by D'Amato Construction Company and Meyer Enterprises. Another proposal was submitted by Manafort Brothers Inc., Newport Realty and TWM Development LLC.

Town staff has arranged for both developers to give presentations of their proposals and to answer questions regarding same.

This is scheduled for Thursday, October 15, 2020 beginning at 6:00 pm in the Plainville High School Cafeteria. Each of the developers will be given approximately one hour with 30 minutes allocated for their presentation and 30 minutes for questions and comments from Town Council members and Town staff.

The public is invited to attend the meeting to observe the presentations.

- **2021 Revaluation**

Municipalities in Connecticut are required to perform revaluation of their real estate every five years. Plainville is scheduled to perform our revaluation as of the October 2021 Grand List.

Two bids have been received to perform the 2021 revaluation. They were submitted by Vision Government Solutions and Tyler Technologies. Town staff has reviewed both proposals and is recommending that Tyler Technologies be chosen to perform the work.

Tyler Technologies performed the last revaluation and the Town has already implemented their software system. Town staff is recommending that the services include performing the "sales only" comparison work which includes inspections of all residential and commercial properties that sold in the last two years and an additional 1,500 inspections of residential properties selected by the Assessor.

The proposal includes what is known as Sketch verification. Sketch verification is a technology where aerial flight imagery is matched to all recorded property sketches. Any differences are flagged for further inspection.

It is also recommended that the services include photographs of all properties which would be downloaded onto the property cards.

The cost for these services total \$195,900. The Capital Improvement Budget currently has \$140,896 appropriated for the revaluation. The remaining amount totaling \$55,004 will be included in the FY22 Capital Budget.

There is an item under **New Business** that would award the revaluation bid to Tyler Technologies of Norwich, CT in the amount of \$195,900 as recommended by Town staff.

- **Leaf Collection**

Leaf collection will begin on Monday, October 26th and continue through Monday, November 30th. Due to COVID-19 and associated health concerns, the Town will not be utilizing temporary

workers this leaf season. Given this, residents are asked for their assistance in getting leaves to the curb line as early as possible.

Residents are reminded to place their leaves to the curb line and avoid blocking sidewalks or roadways. Additional information regarding leaf collection can be found on the Town website at www.plainvillect.com

- **COVID-19 Update**

Phase 3 per the Governor's Orders will begin on Thursday, October 8th. In response to the loosening of some restrictions, the Plainville Library will be re-instating socially distanced table seating only throughout the library and increase computer time limit to one hour.

The library is requesting that patrons always limit their visits to one hour maximum and to wear masks while in the building.

- **Happenings**

Assistant Town Manager Daskal announced activities and updates regarding elections, bulk waste, Robertson Airport, Senior Center and sewer user bills. Detailed information can be found on the Town's website www.plainvillect.com

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave comments included emails he'd sent to the Town Council and Town Manager and a zoning concern at a used car dealership.

Joanne Edman, 166 West Main St spoke in opposition to proposed trail alignments

X. NEW BUSINESS

1. Set Sewer User Rate - See addendum

Vice Chairwoman Tompkins motioned for the Town Council acting as the Water Pollution Control Authority to increase the Sewer User Rate by 2% for the period, November 1, 2020 to October 31, 2021. The motion was seconded by Councilman Underwood passed 6-0.

2. Bid #2020-12, 2021 Revaluation

Vice Chairwoman Tompkins motioned to award Bid #2020-12, 2021 Revaluation, to Tyler Technologies, Norwich, CT, in the amount of \$195,000. The motion was seconded by Councilman Underwood and passed 6-0.

3. Tax Refunds- See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 6-0.

XI. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee mentioned a zoning violation notice has been sent out to the previously mentioned concern. He also mentioned the same COVID19 option for delaying payment for July's taxes could be considered for the sewer user fee if the Town Council decided to. He pointed out that the user fee bills were substantially less than tax bills.

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Town Manager Evaluation Discussion

Due to the logistics of the meeting and seeing a council member was absent, it was the consensus of the Town Council to post pone the Town Manager's evaluation until the next meeting.

XIII. ADJOURNMENT

Vice Chairwoman Tompkins motioned to adjourned at 7:30pm. The motion was seconded by Councilwoman Morante and passed 6-0.

Respectfully submitted by,

Carol A. Skultety, Town Clerk
& Clerk of the Town Council

Town of Plainville, CT
Sewer Rates Current/Adopted
For the Fiscal Year Period November 1, 2020 - October 31, 2021

<u>Description</u>	<u>Current Rate</u>	<u>Proposed Increase</u>	<u>2.00% Proposed Rate</u>
Standard Charge, per 1,000 Cubic Feet Effluent Discharge	\$ 56.92	2.00%	\$ 58.06
Minimum Charge	\$ 407.76	2.00%	\$ 415.92
Well Users	\$ 505.58	2.00%	\$ 515.68

Effluent Discharge, per 1,000

Gallons \$ 163.12 2.00% \$ 166.38

Refunds 10/5/2020

	Current Year	Amount
1	Daimler Trust, Fort Worth, TX	\$412.33
2	Dandrea, Jason, 135 New Britain Ave #24	\$12.43
3	Edwards, Deanna, Carolina Shores, NC	\$18.52
4	Honda Lease Trust, Holyoke, MA	\$57.65
5	Honda Lease Trust, Holyoke, MA	\$77.83
6	Honda Lease Trust, Holyoke, MA	\$48.92
7	Rafiq, Aftab, 226 W Main St	\$207.72
	Total	\$835.40

APPOINTMENTS TO BOARDS AND COMMISSIONS PENDING AS OF 10/19/20

AVIATION COMMISSION: (page 8)

3 appointments due for new term 1/20 – 10/31/23 incumbents are:

Robert Mastrianni (R), 261 Camp Street
Reade Clemens (R), 87 Farmington Avenue
David King (L), 88 Trumbull Avenue

BOARD OF ASSESSMENT APPEALS (page 8)

1 appointment due for new term 10/1/20 – 10/1/26 incumbent is:

Robert Michalik, Sr (D), 8 South Ridge Road

COMMITTEE ON AGING: (page 18)

3 appointment due for new term 1/1/20 – 8/1/23 incumbents are:

Marilyn Petit (R) 150 Broad Street
Elizabeth Creswell (D) 23 Birch Tree Road
Charlotte Politis (D) 74 Tomlinson Avenue

ECONOMIC DEVELOPMENT AGENCY: (page 11)

3 appointments due for alternate 2-yr term 8/7/20 – 8/7/22 incumbents are:

Timothy Maynard (U) 141 Hollyberry Lane
Marc Romanow (U) 147 Hollyberry Lane
Robert Berube (R) 12 Eastwood Drive

ZONING BOARD OF APPEALS: (page 20)

1 appointment due for regular member for new term 10/1/20 – 10/1/25 incumbent is:

Jody Autunno (U), 33 Maria Road

1 appointment due for alternate member for term 10/5/20 – 10/5/25

Current vacancy

VACANCIES WITHIN BOARDS AND COMMISSIONS PENDING AS OF 10/19/20

AVIATION COMMISSION: (page 8)

1 vacancy for alternate term ending 10/31/21

CENTRAL CONNECTICUT TOURISM DISTRICT: (page 10)

1 vacancy for term 10/1/18 – 9/30/21

CONSERVATION COMMISSION: (page 10) *Town Manager's appointment with Town Council ratification

1 vacancy for term ending 1/15/21

1 vacancy for term ending 1/15/22

1 vacancy for term ending 1/15/24

INLAND WETLANDS COMMISSION: (page 14)

1 vacancy for regular term ending 1/7/22

1 vacancy for alternate term ending 1/7/21

2 vacancies for alternate term ending 1/7/22

PLANNING & ZONING COMMISSION: (page 16)

2 vacancies for alternate term ending 12/1/23

RECYCLING & SOLID WASTE COMMISSION: (page 17)

2 vacancies for regular term ending 2/1/21

2 vacancies for alternate term ending 3/1/21

1 vacancy for regular term ending 2/1/22

ZONING BOARD OF APPEALS: (page 20)

1 vacancy for alternate term ending 10/5/25

Dear Mr. Lee and Chief Catania

916-20

My name is Glen Carney, my family and I live in town at 17 Eastwood Dr. My wife Donna and I have 2 boys ages 13 & 11.

I'm writing this letter today in hopes on getting support from the board to get a light at the crosswalk on Cook St at the intersection of Pinnacle Rd and Cook where the telephone polls are.

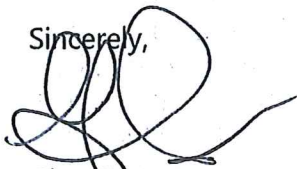
On Oct 2016, my kids and I were crossing the street at the time the crossing guard was on duty (Bob Fabrizio) at which time he was standing with a stop sign for us to cross and there was an older woman failing to stop. He quickly made himself more noticeable getting between us and the car at which time she locked her breaks up coming to a stop on the crosswalk. Bob was subsequently awarded for his actions by Chief Catania.

Since then not much has changed there have been many instances of drivers not even slowing down when we are waiting to cross, and since my boys are older I fear that neglect will put them in harm's way when they travel alone. Those situations fuel my motivation to pursue this idea.

When I look from a drivers perspective I understand the visual obstacles either when a pedestrian is standing next to the telephone pole or under the tree the view can be blurred especially at the high rate of speed drivers travel on this road. To help and hopefully slow them down putting a blinking light for a pedestrian to use so that drivers will be aware someone is in the crosswalk.

I understand there is no perfect solution and not everyone obeys the rules, but this would give another line of defense for those drivers who are clueless driving on cook st failing to even yield for this often used crosswalk. Also, please see attached letter drafted by the now school crossing guard (Wes Wood) and his experience firsthand of his observations. Thank you for your time.

Sincerely,



Glen Carney



Weston B. Wood Jr.
17 Hardwood Road
Plainville, CT 06062

Mr. Robert E. Lee
Town Manager
Plainville Municipal Center
Plainville, CT 06062

September 11, 2020

Dear Mr. Lee,

I am the crossing guard at the intersection of Pinnacle Road and Cooke Street. I have been the crossing guard at this location for four years now and am overly concerned how fast traffic travels on Cooke Street. In the four years I have been the crossing guard at this location, I have had several close calls where drivers have not slowed down or even stopped after seeing me enter the road way with my bright yellow reflector coat, or vest and in the winter months a bright yellow or orange hat along with the large stop sign.

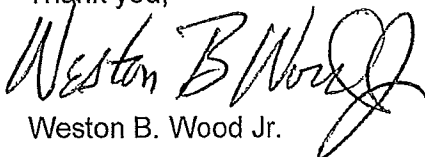
It is not only the children I cross, anyone who needs to cross while I am there I cross. My concern is that I am only at that location in the morning from 8:30am to 9:20am and in the afternoon from 3:15pm to 3:45pm. I worry about the time in between that I am not there.

For example, just this week I was getting ready to cross a group of children and Mom's riding their bikes, I started to enter the intersection with my bright yellow reflector vest and stop sign in the air and a vehicle going north just kept coming and did not stop. Because it happened so quickly, I was unable to get a plate number to report it. Thank goodness everyone on the sidewalk has waited as I had instructed them to do.

I urge you to please for the safety of the children, citizens and seniors that cross at that intersection to please consider placing a three way stop or traffic light.

Should you have any questions for me, I can be reached at

Thank you,



Weston B. Wood Jr.

CC: Matthew Catania, Plainville Police Chief

Crossing guard credited with saving child from being hit by car

By Kaitlyn Naples

| 🕒 Posted Jan 5, 2017



Bob Fabrizio is credited with saving a child from being hit by a car (Plainville Police Dept.)

TOWN OF



PLAINVILLE

ONE CENTRAL SQUARE, PLAINVILLE, CONNECTICUT 06062

MEMO

Date: October 15, 2020

To: Town Council
c.o. Robert E. Lee, Town Manager

From: Matthew Daskal, Assistant Town Manager

RE: Bid: 2021-06 1 Ton Rack/Dump Truck

The Fiscal Year 2021 Capital Improvement Plan includes the replacement of a 1 Ton rack body dump truck assigned to the Roadways Department. The Roadways Department has developed specifications and is proposing this replacement be made under State of Connecticut Contract (bid) 19PSX0161.

Replacing a 1998 model truck, this truck is specified as a 2021 GMC 3500 crew cab, diesel, 4x4 truck with 9' rack body dump and snowplow. The proposal not only replaces a 22 year old truck, but also expands functionality by moving to a crew cab configuration and adding a plow. This truck is utilized frontline as a primary vehicle for Roadways maintenance efforts and daily operations, as well as across Town departments on an as needed basis. Northwest Hills Automotive, LLC of Torrington, CT State Contract pricing for this replacement is \$61,886.24. The Capital Budget included \$60,000 for this purchase, and the remaining \$1886.24 will come from prior capital budget savings.

I am requesting the Town Council award Plainville Bid 2021-06 1 Ton Rack/Dump Truck to Northwest Hills Automotive, LLC of Torrington, CT under State Contract 19PSX0161 in the amount of \$61,886.24.

CONTRACT SUPPLEMENT
RFP-37 Rev. 4/11/19
Prev. Rev. 11/22/16

Peter Hunter
Contract Specialist

860-713-5257
Telephone Number

STATE OF CONNECTICUT

DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT DIVISION
450 Columbus Boulevard, Hartford, CT 06103

CONTRACT AWARD NO.:

19PSX0161

Contract Award Date:

1 October 2019

Proposal Due Date:

20 August 2019

SUPPLEMENT DATE:

08 October 2020

CONTRACT AWARD SUPPLEMENT #6

IMPORTANT: THIS IS NOT A PURCHASE ORDER. DO NOT PRODUCE OR SHIP WITHOUT AN AGENCY PURCHASE ORDER.

DESCRIPTION: Purchase of Cars and Light Duty Trucks

FOR:

Department of Administrative Services, All Using State Agencies, and Political Subdivisions and Not-for-Profit Organizations

TERM OF CONTRACT:

1 October 2019 through 30 September 2023

AGENCY REQUISITION NUMBER: 0000005768

CHANGE TO IN STATE (NON-SB) CONTRACT VALUE	CHANGE TO DAS-CERTIFIED SMALL BUSINESS CONTRACT VALUE	CHANGE TO OUT OF STATE CONTRACT VALUE	CHANGE TO TOTAL CONTRACT AWARD VALUE

NOTICE TO CONTRACTORS: This notice is not an order to ship. Purchase Orders against contracts will be furnished by the using agency or agencies on whose behalf the contract is made. INVOICE SHALL BE RENDERED DIRECT TO THE ORDERING AGENCY.

NOTE: Dollar amounts listed next to each contractor are possible award amounts, however, they do not reflect any expected purchase amounts (actual or implied). They are for CHRO use only.

NOTICE TO AGENCIES: A complete explanatory report shall be furnished promptly to the Procurement Manager concerning items delivered and/or services rendered on orders placed against awards listed herein which are found not to comply with the specifications or which are otherwise unsatisfactory from the agency's viewpoint, as well as failure of the contractor to deliver within a reasonable period of time specified. Please issue orders and process invoices promptly.

CASH DISCOUNTS: Cash discounts, if any, shall be given SPECIAL ATTENTION, but such cash discount shall not be taken unless payment is made within the discount period.

PRICE BASIS: Unless otherwise noted, prices include delivery and transportation charges fully prepaid f.o.b. agency. No extra charge is to be made for packing or packages.

PLEASE NOTE:

Supplement #6 is issued to post 2021 prices for some General Motors and Toyota vehicles. Future Supplements with additional 2021 pricing will follow when that pricing becomes available.

All terms and conditions not otherwise affected by this supplement remain unchanged and in full force and effect.

APPROVED _____

PETER HUNTER

Contract Specialist

(Original Signature on Document in Procurement Files)

Company Name: **Manchester Sports Center Inc.**
Company Address: **24 Adams Street, Manchester, CT 06042**
Contact Person: **Craig Peters** Tel. No.: **(860) 645-3100**
Company/Contact Person Email Address: **craig.peters@manchesterhonda.com**
Contact Person Address: **Above**
Remittance Address: **Above**
Company Web Site: **www.manchesterhonda.com** Delivery: **Per Contract**
Certification Type (SBE, MBE or None): **None** Contract Value: **\$14,555,000.00 est.**
Prompt Payment Terms: **0% 00 Net 45** Agrees to Supply Political SubDivisions: **Yes**

Company Name: **New Country Motor Cars INC**
Company Address: **1 Weston Park Rd., Hartford, CT 06120**
Contact Person: **Tristan R. Kovatis** Tel. No.: **(860) 722-4819**
Company/Contact Person Email Address: **tkovatis@newcountry.com**
Contact Person Address: **Above**
Remittance Address: **Above**
Company Web Site: **https://www.newcountrymercedes.com/** Delivery: **Per Contract**
Certification Type (SBE, MBE or None): **None** Contract Value: **\$400,000.00 est.**
Prompt Payment Terms: **0% 00 Net 45** Agrees to Supply Political SubDivisions: **Yes**

Company Name: **Northwest Hills Automotive LLC**
Company Address: **2065 East Main Street, Torrington, CT 06790**
Contact Person: **Warren Ford** Tel. No.: **(203) 528-6674**
Company/Contact Person Email Address: **warren.ford@nwhcars.com**
Contact Person Address: **Above**
Remittance Address: **Above**
Company Web Site: **www.northwesthillsdealerships.com** Delivery: **Per Contract**
Certification Type (SBE, MBE or None): **None** Contract Value: **\$10,000,000.00 est.**
Prompt Payment Terms: **0% 00 Net 45** Agrees to Supply Political SubDivisions: **Yes**

Company Name: **Northwest Hills Chrysler Jeep LLC**
Company Address: **2033 East Main Street, Torrington, CT 06790**
Contact Person: **Warren Ford** Tel. No.: **(203) 528-6674**
Company/Contact Person Email Address: **warren.ford@nwhcars.com**
Contact Person Address: **Above**
Remittance Address: **Above**
Company Web Site: **www.northwesthillschrysler.com** Delivery: **Per Contract**
Certification Type (SBE, MBE or None): **None** Contract Value: **\$1,415,000.00 est.**
Prompt Payment Terms: **0% 00 Net 45** Agrees to Supply Political SubDivisions: **Yes**

Company Name: **Robert's Chrysler, Inc.**
Company Address: **120 South Broad St., Meriden, CT 06451**
Contact Person: **Peter Willis** Tel. No.: **(203) 430-9212**
Company/Contact Person Email Address: **pwillis@snet.net**
Contact Person Address: **Above**
Remittance Address: **Above**
Company Web Site: **robertschryslerdodge.net** Delivery: **Per Contract**
Certification Type (SBE, MBE or None): **None** Contract Value: **\$1,790,000.00 est.**
Prompt Payment Terms: **0% 00 Net 45** Agrees to Supply Political SubDivisions: **Yes**

Northwest Hills Automotive, LLC
 2065 East Main Street
 Torrington, CT 06790
 www.northwesthillsdealerships.com
 (203)528-6674



Quote # : 10/13/2020

Prepared For: PLAINVILLE

State Contract Award # : 19PSX0161


Make	Model Year	BASE BID MODEL DESCRIPTION
GMC	2021	3500 CAB CHASSIS 4X2

Base Warranty 36Mos 360000 Miles
Powertrain Warranty 5yr 100000 miles

Base Contrat Price \$26,841.00

Vehicle to include all manufacturers standard and optional equipment as described in the original bid specifications plus the following options:

Option or Model #	Discount %	Upgrades / Factory Options	QTY	MSRP (\$)	Discount (\$)	Net Amount (\$)
UPGRADE	12.00%	UPGRADE TO 4X4 CREW CAB SLE TRIM	1	\$11,400.00	\$1,368.00	\$10,032.00
L5P	12.00%	6.6 DIESEL ENGINE	1	\$9,890.00	\$1,186.80	\$8,703.20
QZT	12.00%	ALL TERRAIN TIRES	1	\$200.00	\$24.00	\$176.00
VYU	12.00%	SNOW PLOW PREP	1	\$150.00	\$18.00	\$132.00
WPF	12.00%	FLEET COMFORT GROUP	1	\$1,210.00	\$145.20	\$1,064.80
FPF	12.00%	MANUAL REGAN	1	\$250.00	\$30.00	\$220.00
9W4	12.00%	TANGIER ORANGE	1	\$450.00	\$54.00	\$396.00
5N5	12.00%	REAR CAMER KIT	1	\$73.00	\$8.76	\$64.24
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
					\$0.00	\$0.00
Totals:				\$23,623.00	\$2,834.76	\$20,788.24

After Market Options								
Item #	MFR	Discount	Description	QTY	List Price	State Discount (\$)	Net Amount (\$)	
1	HARTFORD	20%		1	\$17,821.25	\$ 3,564.25	14,257.00	
			Labor				0.00	
2						\$ -	0.00	
			Labor			\$ -	0.00	
3						\$ -	0.00	
			Labor			\$ -	0.00	
4						\$ -	0.00	
			Labor			\$ -	0.00	
5						\$ -	0.00	
			Labor			\$ -	0.00	
6						\$ -	0.00	
			Labor			\$ -	0.00	
Parts Aecessories and Labor							14,257.00	
Connecticut Motor Vehicle Fees								
Total Standard, Optional, and Aftermarket Equipment :						each \$	\$61,886.24	
				Units:	1	Total:	\$61,886.24	
Name:				QTY	Exterior		Interior	
FIN Code:								
VIN:								
				_____ 10/14/2020 _____ Signature Date				

We Have Good News!

The Senior Center will be holding a “gradual reopening” beginning Thursday, November 5. Reservations for activities begin November 2nd. We are excited about welcoming people back into the building and we will be reopening slowly, with caution. Our population is still the most at-risk group for contracting COVID-19 and complications arising out of being infected. Safety, for our members and our staff, will remain our highest priority. It is not only our biggest concern; it is our responsibility. In order to reopen, we must abide by state guidelines for three different sectors (per the Governor): Senior Centers, Indoor Recreation and Fitness Centers plus the Plainville-Southington Health District. We, more than anyone, wish we didn’t have to do this, but we are determined to follow the guidelines to keep everyone safe and healthy. Although it won’t be the same Senior Center you left on March 17th, we are excited to offer opportunities for people to see each other and have fun.

Can I just stop by the Senior Center any time I want? Unfortunately, **no**. Per the state guidelines, individuals must make an advance “reservation” to attend a program or service at the Senior Center. This is necessary for contact tracing in the event someone tests positive for COVID-19 and to keep track of the numbers of people in the building. For instance, if you want to speak with Stephanie the Social Worker, you must call for an appointment. If you want to play Bingo, you must call in advance to “register” to play. If you want to play billiards, you must call in advance to reserve the pool table to play. If you want to work out in the PEAK Center, you must call to reserve an appointment. If you want to take a fitness or art class, you must call in advance to reserve your spot. Each activity will have maximum attendance limits due to social distancing, the size of the room and the activity. Health department guidelines will limit your time at the Center to 1 hour.

MASKS: MASKS ARE MANDATORY. If you are unable to wear a mask, please call Shawn or Ronda at the Senior Center and we will try and make alternative arrangements for you to participate in programs or services virtually. Masks must be worn covering the nose and the mouth completely. Masks with ventilators are not acceptable, unless a paper disposable mask is worn over the ventilator mask.

Social Distancing: Everyone is required to maintain a 6-foot social distance while at the Senior Center (12 feet while exercising in the Fitness Center and during exercise classes).

Hand Sanitizer/Hand Washing: Hand sanitizer will be available at the entrance of every room. Members are required to use the hand sanitizer prior to entering a room. In addition, please wash your hands, frequently, for a minimum of 20 seconds.

Entrance/Exit: The “back” door with the long ramp (near where the Dial-a-Ride vehicle parks during the day) will serve as the only door people can enter. All other doors will be locked.

Check-In: Upon arrival at the Senior Center, all visitors will be required to “check-in” with a staff member/volunteer. The check-in station will be located at the coat room. Persons will be required to scan their Senior Center membership card; this is necessary for contact tracing if someone tests positive for COVID and to keep track of the numbers of people in the building. Each person will be required to complete and sign a completed COVID-19 Assessment form and place it in the designated area.

If a person shows up with COVID-19 signs or symptoms, they will be asked to go home immediately. If a person presents COVID-19 symptoms while at the Senior Center he/she will be asked to go home if they are able or ushered to a holding room and the health department will be notified. 911 will be called if necessary. The holding room will be sanitized after the person is removed.

COVID-19 Screening: Each person entering the Senior Center will be required to complete, sign and date a CDC Facilities COVID-19 Screening. Persons experiencing COVID-19 symptoms will not be allowed to enter. If you have a medical condition with conditions such as chronic cough, chronic diarrhea, chronic headaches, chronic shortness

of breath or difficulty breathing, we will require that you obtain a waiver from your medical physician that states that you have a chronic condition which is not a symptom of COVID-19. These waivers will be kept on file at the Senior Center. Please call the Senior Center to have the waiver sent to you prior to coming to the Senior Center.

Coats: The coat room will be closed. Coat racks will be stationed in the blue room, green room and PEAK Center. Please use these coat racks for your coats or put your coat on your chair.

Visiting: Per state guidelines, people will not be allowed to drop-in and “visit” for hours. We will have established “visiting” times throughout the week and people will have to call in advance to reserve a seat to visit. The living room will not be available for sitting and visiting. There are a few seats set up in the living room for individuals to sit and wait for their appointments with the nurse and/or social worker.

Billiards: You must call the Senior Center to reserve a play time. We will only be allowed to use one pool table at a time. Two players maximum. No spectators. Bring your own cue stick (if possible). Players are responsible for washing/sanitizing the pool balls, bridge, pool table and cue stick if they borrow one both before they begin play and after ending the game. We hope that the billiards players might enjoy tournaments at Shooters in Southington. Details to follow.

Setback/Cards/Mexican train/Maj Jong/Scrabble: Unfortunately, state guidelines do not permit games that cannot be thoroughly cleaned (cards, board games, etc.) to be allowed in the Senior Center. It is also impossible to social distance (6-feet) while playing card and board games.

Bingo: Bingo will be allowed for up to 20 people plus Bingo volunteers. You will need to call to reserve a seat. Paper bingo cards will be used instead of our regular bingo cards. Dabbers will be available to purchase (\$1.00) or you can bring your own. You are not allowed to borrow other people’s dabbers. If you forget your dabber, you can purchase another one (\$1.00) from the Senior Center. Bingo will be 1 hour per State guidelines.

Classes: Classes will resume gradually and will have space limitations based on the size of our rooms and social distance requirements. Participants will have to register for classes in advance. Be sure that you can attend each session before signing up; we don’t want to see an empty seat that could have been filled by someone else.

Chair Fitness Classes (Power Burst, Chair Yoga): These classes will have a limit of 8 students per class and chairs will be spaced 6 feet apart from each other. Please be sure to stay in your designated area during the class. Masks must be worn during class.

Zumba Class: Limit of 6 students per class. Students will remain in a predesigned 12-foot square box and will not be required to wear a mask while participating in the class activity. Masks are required in the room until the class begins and anytime you are not in your 12-foot square area.

PEAK Fitness Center: PEAK Center members will be required to make an appointment to reserve a time to work out. Equipment will be limited and spaced to allow for a 12-foot social distance between individuals, so that masks will not be required while exercising. There will be separate days/times for cardio equipment and the weight training equipment. There will be a maximum of 5 people per time slot during the cardio appointments and 1 person during the weight training appointments. Individuals will be required to wear a mask while walking around the fitness center; individuals will be allowed to remove their mask once they are on a piece of equipment.

Available equipment includes: 2 NuSteps, 1 treadmill, 1 elliptical and a choice of either the Espresso bike or the recumbent bike. All weight machines will be accessible during the weight training appointment times only. Use of the weight machines will not be allowed during cardio appointments.

Participants will be required to sanitize the equipment before using and after using each piece. Spray sanitizer and paper towels will be available.

Arts & Crafts Classes, Coloring Club, Open Quilting, Open Knitting, Open Painting: Students/participants must pre-register for classes/craft programs ahead of time to reserve their space. Classes such as ceramics, and acrylic painting, will be limited to 20 students + 1 instructor. Per state guidelines, students will be required to bring their own supplies (paints, glazes, brushes, fabric, knitting needles, yarn, etc.) and are not allowed to share materials. Classes will be 1 hour long per Health Department guidelines.

Meals/Eating/Drinking: Per state guidelines, the congregate meal program (Bonnie's lunch) is not allowed to operate. Because of social distancing requirements, our Senior Center Le Petit Café, will also not reopen at this time.

We will not be offering coffee or tea. There is one water station available, but you must bring your own water bottle. The water station is in the hallway from the "blue" room to the café. All other water fountains are not available.

Computers: Three computers are available for use by Senior Center members. Advance appointments are necessary to reserve a computer. Time limit is 1 hour. Individuals must sanitize the keyboard and mouse prior to and after using the computer.

Trips: We will not be offering trips until sometime in 2021 (hopefully).

EXPENDITURES Through September 30, 2020

Town Budget	
Budget Total = \$	62,499,198
Through 9/30/20 \$	20,461,000
% Spent =	32.74%
2 Year Avg. =	31.67%

Gen. Govt. Budget	
Budget Total = \$	23,354,931
Through 9/30/20 \$	9,814,757
% Spent =	42.02%
2 Year Avg. =	38.20%

Board of Ed. Budget	
Budget Total = \$	39,144,267
Through 9/30/20 \$	10,646,243
% Spent =	27.20%
2 Year Avg. =	27.66%

Police OT		
Budget Amount =	\$550,000	
Through 9/30/20	\$ 139,698	% Spent = 25.40%
2 Year Avg. =	\$ 181,320	
Difference = \$	(41,622)	

Hauler Tonnages - MSW	
Tip Fee = \$67.01/5,500 tons budgeted =	\$368,555
Through 9/30/20	1,637.90
2 Year Avg. =	1,465.37
Difference	172.53

Represents Approx. \$11,561 to date

Roadways OT		
Budget Amount =	\$73,010	
Through 9/30/20	\$ 25,897	% Spent = 35.47%
2 Year Avg. =	\$ 12,036	
Difference = \$	13,861	

Hauler Tonnages - Recycling	
BUDGETED - \$88.47 tip fee / 1,400 tons =	\$123,858
Through 9/30/20	361.17
Previous Year	326.70
Difference	34.47
Expenditures to Date	\$28,624
Current Tip Fee = \$79.25/Last Year \$87.19	

Buildings & Grounds OT		
Budget Amount =	\$18,446	
Through 9/30/20	\$ 11,347	% Spent = 61.51%
2 Year Avg. =	\$ 13,538	
Difference = \$	(2,191)	

Roadways Snow OT		
Budget Amount =	\$52,150	
Through 9/30/20	\$ -	% Spent = 0.00%
2 Year Avg. =	\$ -	
Difference = \$	-	

Buildings & Grounds Snow OT		
Budget Amount =	\$24,957	
Through 9/30/20	\$ -	% Spent = 0.00%
2 Year Avg. =	\$ -	
Difference = \$	-	

\$ 62,499,198

UN-AUDITED UNASSIGNED FUND BALANCE (6/30/20)		11,000,710	17.60%
FY 21 use of fund balance - budgeted			
FY20 Tax Relief (budgeted \$300,000)	(300,000)	(300,000)	
CIP Contribution	(980,000)	(980,000)	
ESTIMATED UNASSIGNED FUND BALANCE (9/30/20)		9,720,710	15.55%

SPECIAL FUNDS Through September 30, 2020

Recreation Fund Budget Expenditures =		\$276,085
Through 9/30/20	\$	57,551
% Spent		20.85%
2 Year Avg.		44.46%

Robertson Airport Budget Expenditures =		\$89,465
Through 9/30/20	\$	865
% Spent		0.97%

WPCA Facility Budget Expenditures =		\$4,319,727
Through 9/30/20	\$	1,339,693
% Spent		31.01%
2 Year Avg.		41.22%

Plainville Library Budget Expenditures =		\$750,142
Through 9/30/20	\$	259,258
% Spent		34.56%
2 Year Avg.		38.97%

Recreation Fund Budget Revenues =		\$235,400
Through 9/30/20	\$	28,469
% Received		12.09%
2 Year Avg.		24.96%

Robertson Airport Budget Revenues =		\$120,000
Through 9/30/20	\$	20,000
% Received		16.67%
Robertson Airport Fund Balance =		\$569,625

WPCA Facility Budget Revenues =		\$3,906,500
Through 9/30/20	\$	106,585
% Received		2.73%
2 Year Avg.		1.90%

Plainville Library Fund Budget Revenues =		\$750,142
Through 9/30/20	\$	176,887
% Received		23.58%
2 Year Avg.		24.74%

Major Projects Report

9/30/2020

	Project Budget	Revenue To Date	Expenditures To Date	Project Balance	% Complete	Spent In September
Road Bond I	\$5,039,426	\$5,039,426	\$4,444,159	\$595,267	88.19%	\$ -
Road Bond II	\$5,000,000		\$1,316,114	\$3,683,886	26.32%	\$ -
Phosphorus Removal Project	\$15,737,895	\$6,497,723	\$15,729,038	\$8,857	99.94%	\$ 359,983
Encumbrances To Date			-\$244,446	\$244,446		\$ (244,446)
		\$6,497,723	\$15,484,592	\$253,303		\$ 115,537
		Referendum Amount = \$15,140,040/WPCA Budget Contribution = \$597,855				
Wheeler School Project	\$23,515,000	\$8,082,971	\$ 21,287,982	\$2,227,018	90.53%	\$ (333,915)
PHS Parking Lot Project	\$1,745,000	\$1,745,000	\$1,611,372	\$133,628	92.34%	\$ -
Northwest Drive Rehabilitation	\$928,045	\$928,045	\$850,402	\$77,643	91.63%	\$ -
PHS Turf Maintenance Fund	N/A	\$118,651	\$18,415	\$100,236	N/A	\$ -

Refunds

10/19/2020

	Current Year	Amount
1	Bouchard, Rosemary, 10 Washington St	\$165.49
2	CCAP Auto Lease LTD, Dallas, TX	\$836.77
3	Nissan Infiniti LT, Dallas, TX	\$103.86
4	Rafiq, Aftab, 226 W Main St	\$207.72
5	Robertson, Dejaqweoshua, 250 Woodford Ave Apt 16	\$15.87
6	Sabatino, Nora, 123 Laurel CT	\$74.09
7	Wowk, Luke, 4 James Pl	\$40.51

Total **\$1,444.31**

	Prior Years	Amount
1	CCAP Auto Lease LTD, Dallas, TX	\$886.95
2	Nissan Infiniti LT, Dallas, TX	\$103.86

Total **\$990.81**

	Sewer User Fee	Amount
1	CB Olainville LLC, Greenwich, CT	\$50.00

Total **\$50.00**