

PARK & RECREATION ADVISORY BOARD
SPECIAL MEETING
SEPTEMBER 15, 2022

Location: Recreation Building
6:00 P.M.

Minutes

PRESENT: Ezio Cappozzi, Danielle Angelillo, Colin Cassidy, Quinn Christopher, Ben Gediman, Mary Tully

ABSENT: Brent Davenport

STAFF: Courtney Hewett, Park and Recreation Director

I. MINUTES

A motion was made by: Ezio Cappozzi to approve the June 16, 2022 Special Meeting Minutes.

Seconded by: Ben Gediman

All in Favor 5 to 0

Motion Passes

Minutes approved

II. ORAL PETITIONS

None

III. NEW BUSINESS

- A. Found Money Policy** – Courtney talked about the possibility of writing a “Found Money Policy”. Courtney explained that a camper found money over the summer and turned it into the Pool Staff. Courtney suggests that a policy should be put into place how to handle this situation, in case it comes up again.

Courtney proposed that if money is found at one of the parks, after 14 days, if no one claims the money, the person that found the money would be entitled to keep it. Until then, it would be kept at the Park and Recreation office. The board agrees that this is a good idea.

Courtney reported that she posts the policies on the website.

Courtney to write a policy and share it with the board at the next meeting for feedback. Courtney will also ask the Police Department for their input on the policy.

- B. Relay for Life Request** – It was a great success this past year. They would like to request use of Norton Park for set up June 2, 2023 and the relay would be June 3 and June 4, 2023
A motion was made by: B. Gediman to approve the request from the Relay for Life to use Norton Park on June 2, June 3, and June 4, 2023.
Seconded by: Quinn Christopher
All in Favor 5 to 0 **Motion Passes**
- C. Memorial Request** – Courtney shared a memorial request. The request is to put a plaque on a bench at Norton. The board asked Courtney to check on naming the pavilion area by the pool in her honor and a plaque for Mary Sisson. Courtney will check the bylaws to see if it is possible.
A motion was made by: Ben Gediman to approve a request from Mr. Donald Sisson for a memorial plaque on a bench in Norton Park or the pavilion area by the Berner pool, if it is allowed in the bylaws for Berner Pool, in honor of Mary Sisson.
Seconded by: Quinn Christopher
All in Favor 6 to 0 **Motion Passes**
- D. Fall Update** – Courtney shared the brochure. She talked about the Babysitting Program. It is going well. The PAL League is having good early registration. First normal Fall Season in a few years. Private Swim Lessons are full with a long wait list. Courtney to see if there is a possibility of adding more swim instructors or times to reduce the wait list. Mini Hoops very popular, 7 kids on wait list. New programs signups are going well.

IV. OTHER BUSINESS

- A. Outdoor Fitness Equipment** – should be installed shortly. Thank you to the Rotary Club for paying for it.
- B. Capital Improvement (Paderewski)** – Courtney asked for thoughts on what would be best to propose to the Town Council with the budget season approaching. Courtney thought an additional pavilion, where the tennis courts were would be a good idea. Discussion followed.
- C. Trail Public Meeting** – postponed

V. ADJOURNMENT

The board unanimously agreed to end the meeting at 6:35 pm.

Respectfully submitted,

Jennifer Dahlstrom

Recording Secretary