

**PARK & RECREATION ADVISORY BOARD  
REGULAR MEETING  
December 10, 2020**

**Recreation Department - 50 Whiting Street  
6:00 P.M.**

**Minutes**

**PRESENT:** Tom Warnat, Donna Martin, Ezio Cappozzi, Ben Gediman, Bill Bulger, Quinn Wazorko, Chris DiTolla

**ABSENT:** Brent Davenport

**STAFF:** Courtney Hewett, Park and Recreation Director, Jennifer Dahlstrom, Recording Secretary, Jacob Rocco, Town Council Liaison

**I. Minutes**

**A motion was made by:** Quinn Wazorko to approve the October 15, 2020 Special Meeting Minutes.

**Seconded by:** Ben Gediman

**All in Favor 7 to 0**

**Motion Passes**

**II. ORAL PETITIONS**

None

**III. NEW BUSINESS**

- A. **Relay for Life** - The usual yearly request. Courtney shared the letter with the board requesting use of Norton Park starting June 5<sup>th</sup>, starting set up on June 4<sup>th</sup>.

**A motion was made by:** Quinn Wazorko to approve the Relay for Life Request for June 4 and 5<sup>th</sup> at Norton Park.

**Seconded by:** Chris DiTolla

**All in Favor 7 to 0**

**Motion Passes**

- B. **Contracted Programs** – Courtney talked about the possibility of contracted programs. Courtney has 2 contracted programs to discuss with the board.

1. **Engineering Program** – they provide the materials to the students and it is very expensive for the materials. Courtney does

not want to invest extensive amounts of money into a program that she is not sure if it will be popular. She will look into getting doing the program once she figures out if it is a viable option for Plainville. They have been doing virtual since last year, which is a plus. They know how to do virtual and do it well. Courtney is hoping to do it in January or February as one of the Winter Programs. Typically it is \$15 per child and she would do as many classes as the board would like. She would add \$5 to the program cost for organizing the program. No cost to the Town. Requires a minimum of 8 children per class. Virtual Program. Other communities have used them and are happy with the results. Courtney explained how the program works.

2. **Math / Science Program** - is the other option. 8 week program. Same kind of idea as the Engineering Program. Courtney wants to see how many people would sign their children up before spending town funds. Ages 6 to 10 years old.

The board discussed the programs and options. Courtney will reach out to both programs and get more information to share with the board at the next meeting.

#### IV. OTHER BUSINESS

1. **Men's Softball Team** – Courtney talked about one day permits for organizations that want to use the fields. Courtney talked about the possibility of a 1 day, sport special event permit price because of the field maintenance etc. Discussion followed.

The board talked about pricing and options. Courtney proposed a fee of 10 percent of the cost of the team. The board talked about a flat fee of \$200.00.

Courtney to draft a proposed fee policy and have it ready for the next meeting.

2. **Canal clean up** – Tom talked about cleaning up the canal. He talked about different options. Courtney and Tom to look into seeing if it can be tied into Rails to Trails. The other option is to check with Robert Lee to see what he thinks. Possibility of Town staff helping? Courtney to check with Robert.

3. **Memorial Request Policy**– rules need to be established for placing memorials in town parks. Courtney talked about the previous bench request. They added a plaque to another bench.

Courtney checked with Dave on the possibility of memorials at Trumbull or Paderewski Park. Courtney suggests if anyone is interested in placing a memorial they must put their intention in writing. Then the board can vote on it. Discussion followed. The board agrees that it would be a good suggestion that the request come from a Plainville resident. Courtney to talk to the Town Attorney and Robert to see if it can be restricted to people that have done things or volunteered for the town. It is on hold for now at Norton Park.

**A motion was made by:** Chris DiTolla to update the policies to state that memorials requests are on hold at Norton Park.

**Seconded by:** Quinn Wazorko

**All in Favor 7 to 0**

**Motion Passes**

4. **Fence Repair near 1<sup>st</sup> base dugout** - Courtney submitted a work order, she did not look at it yet. She has not heard anything if it has been fixed. Courtney to follow up.
5. **Nancy Borio** – Courtney said that Nancy is retiring January 29, 2021. Nancy was with the town for 36 years. She will be missed.

## **V. ADJOURNMENT**

The board unanimously agreed to end the meeting at 6:35 pm.

Respectfully submitted,

*Jennifer Dahlstrom*

Recording Secretary