

**PARK & RECREATION ADVISORY**  
**Special Meeting- Concession Stand Sub Committee**  
**February 20, 2020**  
**Recreation Department - 50 Whiting Street**  
**6:00 P.M.**

**Minutes**

**Present:** Ezio Capozzi, Jr., Ben Gediman, Bill Bulger, Tom Warnat, Chris DiTolla, Quinn Christopher

**Staff:** Courtney Hewett, Park and Recreation Director

**I. NEW BUSINESS**

A. Concession stand policies/rental procedures at Norton –

- The board talked about the concession stand proposed rental policy that Courtney presented. Ben asked about the \$2 million dollar insurance policy that is required to rent the concession stand. Courtney said that is what she worked with in the past, but she is open to changing it if the board decides to.
- Courtney showed Robert Lee and he will take the proposed policy to the Town Attorney to look over, once the board is ready.
- Tom is concerned about who will be using the stand. The board agrees that Plainville organizations will be allowed to use it and other organizations from different towns with permission from the Park and Recreation Board. Plainville Soccer will be the main group using it.
- Courtney put in the policy that a staff person will be present at opening and closing when someone rents it. Courtney does not want the recreation staff cleaning up.
- Courtney called the Health Department and they will not need to inspect it for a 1 day permit as long as it is within the same serving boundaries of the main permit.
- The board discussed cooking and grills or what facilities would be available. The board talked about the ages that are able to work and cook in the stand. The board agrees that they will need to be 18 years old at least to cook.
- The board agrees that there should be a first aid kit available.

- The board agrees that there will be a \$250.00 clean up charge, if the stand is not clean when they leave.
- Town of Plainville to be listed as the second person on the insurance policy.

Courtney to make the policy changes and have Robert Lee and the Town Attorney look it over before the next meeting, if possible.

## II. ADJOURNMENT

**A motion was made by:** Ben Gediman to adjourn the meeting at 6:29 pm.

**Seconded by:** Ezio Cappozzi Jr.

**Vote: 6-0 in favor**

**Meeting adjourned at 6:29 pm**

Respectfully submitted,

*Jennifer Dahlstrom*

Jennifer Dahlstrom  
Recording Secretary