

PLAINVILLE HOUSING AUTHORITY

REGULAR MEETING

January 21, 2020

SUNSET COMMUNITY ROOM

5:30 pm

MINUTES

PRESENT: D.Mazurek, R. Sheddan, D.Tino, D. Coughlin

ABSENT: E. Pires

STAFF: Linda DeZenzo, Executive Director, Jennifer Dahlstrom, Recording Secretary

I. ROLL CALL

E. Pires had an excused absence.

II. MINUTES

A motion was made by: D. Coughlin to approve the regular meeting minutes from Special Meeting December 19, 2019.

Seconded by: D. Tino

All in Favor 4 to 0

Motion Passes, Minutes Accepted

III. ORAL PETITIONS

None, no one was present.

IV. FINANCIAL REPORT

William Ryan was not present at the meeting. Linda will share the Financials at the meeting in February.

V. EXECUTIVE DIRECTOR / MAINTENANCE REPORT

VACANCIES

S15, S19, W29, W30, W37

RENT COLLECTIONS

100% COLLECTED

MAINTENANCE ISSUES

Medina Sewer & Drain

- Woodmoor Building Q snaked main line from outside cleanout
- Woodmoor apt W27 & W 28 snaked kitchen sink drains and main line

Wright Way Construction

- Helped John around the property

Masotti Electric

- Repaired light pole at Woodmoor

TEC Control

- Installed new battery in the fire panel

Michael Sloane Remodeling

- S15 paint
- W21 paint

VI. UNFINISHED BUSINESS

- A. Housing - Linda reported that she is hoping that the construction will start for the Grant for Woodmoor / Centerview sometime in April. She shared that if there is extra money left once the bathrooms are complete that they will put in new wood and storm doors for the residents. She will update the Board as she hears of any additional progress.
- B. Resident Update – Linda reported that the resident that was caught smoking in her apartment and charged the \$100.00 fee, did pay the fee to the Housing Authority.

VII. NEW BUSINESS

A. Executive Session –

A motion was made by: D. Coughlin to go into Executive Session at 5:49 pm.

Seconded by: D. Tino

All in Favor 4 to 0

Motion Passes

Start: 5:49 pm

A motion was made by: D. Coughlin to come out of Executive Session 6:05 pm.

Seconded by: R. Sheddan

All in Favor 4 to 0

Motion Passes

End: 6:05 pm

VIII. ADJOURNMENT

A motion was made by: D. Tino to adjourn the meeting at 6:06 pm.

Seconded by: D. Coughlin

All in Favor 4 to 0

Motion Passes, meeting adjourned at 6:06 pm

Respectfully submitted,

Jennifer Dahlstrom

Recording Secretary

John & Jayson

- W17 installed new refrigerator
 - S5, W21 & W33 installed new batteries and reset remote
 - C69 installed new hand held shower
 - W38 reset remote for heat pump
 - S32 installed new window in storm door
 - W5 installed new switch for fan
 - S6 installed new hand held shower head
 - C59 installed new thermostat
 - S24 installed new outside light fixture
 - Installed new flags at Sunset & Woodmoor
 - Snaked Woodmoor's mens room toilet and main line
 - W38 installed new shade
 - S6 adjusted fill valve
 - C71 snaked kitchen sink and main line
 - S5 installed new toilet handle and new flapper
 - W9 cleaned heat, reset remote and removed ice from fan outside heat pump
 - W28 removed ice from heat pump
 - S6 repaired closet door and put back on track
 - C58 checked thermostat and adjusted temp
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- On Thursday Dec 5th we took the residents on a trip to the Christmas Tree Shop and to Panera Bread for lunch. It was enjoyed by all.
 - On Tuesday Dec 10th we had our Holiday Party and Bingo for our residents. It was enjoyed by all.
 - Linda will be taking a Sexual Harassment Training class on February 7.
 - Linda reported that there is a second approved smoking area for residents located between Centerview and Woodmoor apartments.

A motion was made by: D. Tino to approve the Executive Director and Maintenance Report.

Seconded by: R. Shedd

All in Favor 4 to 0

Motion Passes

RECEIVED
JAN 22 2020
Carol A. Shuttles
TOWN CLERK