

PLAINVILLE HOUSING AUTHORITY

REGULAR MEETING

APRIL 16, 2019

SUNSET COMMUNITY ROOM

5:30 pm

DISCUSSION MINUTES

PRESENT: D.Mazurek, R. Sheddan

ABSENT: D. Coughlin, E. Pires, D. Gorske,

STAFF: Linda DeZenzo, Executive Director, Jennifer Dahlstrom, Recording Secretary

VISITORS: None

I. ROLL CALL

There was no quorum. The meeting was continued as a discussion.

II. MINUTES

The March meeting minutes will be addressed at the May Meeting.

III. ORAL PETITIONS

None

IV. EXECUTIVE DIRECTOR / MAINTENANCE REPORT

VACANCIES: S25, S39, W6, W9, W12, W24, W28, W30 & W43

RENT COLLECTION: 100% collected

MAINTENANCE ISSUES

Medina Sewer & Drain

- W26 snaked bath tub drain & kitchen sink drain

JR Heating & Cooling

- C67, C71, S15, S18 & W13 repaired heat pumps
- W13 installed new heat pump

Wayne Sharp Plumbing

- C63 rebuild tub and shower valve
- S15 replace hot water heater

Wright Way Construction

- C80 install shower handle
- C52, C67 & S16 install closet door

Servpro

- S35 cleanup from flood

John & Jayson

- S1 install new knobs on stove
- S2 & C63 installed new wax ring
- C63 adjusted door frame and reinstalled door
- S35 caulked shower
- C51 installed new door closure
- S29 repaired storm door handle and lock
- S29 repaired two shades
- S29 adjusted door jamb and striker plate
- S1 adjusted weather stripping and adjusted striker plates on both doors
- W27 & W28 snaked drains & main sewer line
- S9 installed new flapper and fill valve
- S37 installed new refrigerator

- W39 rebuilt diverter
- S31 repaired blind
- W34 filled crack in bedroom door

- On Tues., March 19th we had our St. Patrick's Day Party with a fish dinner and bingo it was enjoyed by all.
- On Tuesday April 2nd we had our preventative maintenance done on our grinder pumps in the maintenance room.
- Linda explained that she is still working on recertifications.

The commissioners approve the report.

V. UNFINISHED BUSINESS

- A. Small cities grant was submitted. Linda should find out if we are approved in July or August.
- B. Pilot – Wed. April 3rd Linda reported that she met with the Town Manager about the outstanding amount owed on the Pilot. Linda will send some money each month to pay towards the money owed.

VI. NEW BUSINESS

- A. Executive Session – the commissioners went into Executive Session at 5:43 pm.
The commissioners came out of Executive Session at 6:07 pm.

- B. Rent Stratification – Linda discussed the possibility of raising the base rents based on a suggestion from Deb Olsen, from CHFA. It will be discussed further in May at the next meeting.

VII. ADJOURNMENT

Meeting adjourned at 6:08 pm.

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary