

PLAINVILLE HOUSING AUTHORITY
Regular Meeting
June 21, 2016
6:30 pm
Sunset Community Room, 20 Stillwell Drive

PRESENT: The following members were present: Robert Sheddan, David Coughlin, David Mazurek and Edna Pires

STAFF: Linda DeZenzo, Executive Director

ABSENT: Desiree Gorske

I. Call To Order

The meeting was called to order at 6:31 pm by David Coughlin, Chairman.

II. Minutes

- A. Motion to approve the Special Meeting Minutes of May 24, 2016**
by: Robert Sheddan
Second: David Mazurek

All in Favor 4 to 0

Minutes Approved

III. Oral Petitions

None

IV. May Financial Report

- A. Linda went over the Report with the commission.**

Motion to accept the May Financial Report by: Robert Sheddan
Second: David Mazurek

All in Favor 4 to 0

Report Accepted

V. Management / Maintenance Report

Linda reported that there is 1 vacancy C55.

W23 owes rent.

Linda DeZenzo presented the Maintenance Report.

JR Heating and Cooling

- W20 repaired heat pump

Reynold's Electric

- Woodmoor replaced 3 lights and install new one outside
- Sunset installed new light outside

Frank's Construction

- C71 repaired cabinet and closet doors and hardware

DDD Sewer

- W14 snaked kitchen and sink drain

Bristol Pest Control

- Quarterly Service

John

- W4 & W35 snaked and put acid down kitchen drain
- C66 installed new screen
- C67 repaired toilet seat
- C69 installed new hallway light fixture
- C60 installed new GFI in kitchen
- S32 installed new parking sign and pole
- W17 installed new shower head and diverator
- W18 installed new hot water heater and diverator
- C76 rehung shade
- On Friday, May 20th we had a Day of Caring with Plainville Rotary. They installed the stockade fencing up at Sunset
- On Wednesday, May 25, May 26, 31st and June 2nd Linda and John completed the apartment inspections (120 work orders)
- On Thursday, June 16th I went to housing court for W23 Mr. Gregory.
- On Monday, June 6th our resident Lillian Ouellette fell at Sunset.
- September Board Meetings will begin at 5:30 pm.

Motion to accept the Executive Director's / Maintenance Report by: David Mazurek

Second: Edna Pires

VI. Unfinished Business

1. CHFA approved the rent increase to 30% effective May 2017.
2. Linda to send a letter to residents August 1st and another one in January.
3. Solar is ongoing. (Should be done before winter)

Motion to hire Reynolds Electric, Curtis \$8000 for installation of a generator and the work associated with it by: David Mazurek

Second: Robert Sheddan

All in Favor 4 to 0

Motion Passes

Motion to table the Capital Improvement Plan until meeting in September

by: David Mazurek

Second: Robert Sheddan

All in Favor 4 to 0

Motion Passes

VII. Old Business

Motion to go into Executive Session: David Mazurek

Start: 6:56 pm

Second: Robert Sheddan

All in Favor 4 to 0

Motion Passes

Motion to come out of Executive Session: Edna Pires

End: 7:11 pm

Second: Robert Sheddan

All in Favor 4 to 0

Motion Passes

VIII. New Business

Please note that the Housing Authority will not meet in July or August.

IX. Adjournment

Motion to Adjourn by: David Mazurek

Second: Robert Sheddan

All in Favor 4 to 0

Motion passes, meeting adjourned at 7:11 pm.

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary