

**Special Meeting Minutes**  
**CAPITAL PROJECT BUILDING COMMITTEE**  
**Middle School of Plainville Media Center**

**Committee:** Capital Project Building Committee

**Date:** Wednesday, July 28, 2021

**Time:** 6:00 pm

**Attendees:** Tom Arcari, Mark Belanger, Danny Carrier, Tom Lozaw, Steve Martino, Ken Restelli

**Absent:** Gil Nadeau, Richard Negro, Jim Tufts

**Also Present:** Assistant Town Manager: Matt Daskal, Superintendent: Steve LePage, Director of Business and Operations: Sam Adlerstein, Facilities Manager: Scott Martin

**Early Departure:**

**Call to Order:**

The meeting was called to order at 6:00 pm by Chairman Mark Belanger.

**Discussion and possible selection of an Owner's Project Management Service 'OPM' for the Middle School of Plainville Renovation Project**

Chairman Belanger stated that at the last meeting there were 3 presentations given as possible choices for an 'OPM' on the project. The Committee decided that Collier International and the Construction Solutions Group were the two that they would like to consider. Matt Daskal, Assistant Town Manager, was asked by the Committee to get a clarity of scope of the work from both companies. There was quite a discrepancy between the two bids. It was determined that Collier International did not include Architectural Services in their bid as was requested in the Request for Proposal 'RFP' and Construction Solutions Group had included Architectural Services. The 'RFP' requested all cost of services that would get the project through the pre-referendum phase. Mr. Daskal then asked Collier to revise their bid to include the Services of an Architect for the project and the amounts came in much closer. During the pre-referendum phase the architect is not concerned with design, they are signing off on certain elements for the project for the State. CSG also included a marketing component in their plan and reference checks came back extremely positive. Discussion continued.

**DANNY CARRIER MADE A MOTION TO HIRE CONSTRUCTION SOLUTIONS GROUP 'CSG' FOR THE PRE-REFERENDUM SERVICES ON THE MIDDLE SCHOOL OF PLAINVILLE RENOVATION PROJECT. STEVE MARTINO SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.**

**Adjournment**

**STEVE MARTINO MADE A MOTION TO ADJOURN THE MEETING. KEN RESTELLI SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE MOTION CARRIED.** The meeting was adjourned at 6:30 pm.

There will be a walkthrough of the Middle School of Plainville at the next meeting that will be held on Tuesday, August 17, 2021.

Respectfully Submitted,

Tina Gryguc

Tina Gryguc  
Recording Secretary

**MOTIONS MADE AT THE  
CAPITAL PROJECTS BUILDING COMMITTEE MEETING  
WEDNESDAY, JULY 28, 2021**

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