

PLAINVILLE BOARD OF EDUCATION
Meeting Minutes

Meeting Title: ~~*--Anticipated Executive Session--*~~
Interviews, Discussion and Possible Appointment of Plainville High School Assistant Principal

Date: Monday, January 14, 2019

Time: 6:00 PM

Place: Plainville High School, Administrative Suites
47 Robert Holcomb Way, Plainville, CT 06062

Attendees: Lori Consalvo, Deborah Hardy, Nicole Palmieri, Laurie Peterson, Crystal St. Lawrence, Becky Tyrrell, Kathy Wells and Foster White

Members Absent: Michael Giuliano

Early Departures: None

Also Present: Maureen Brummett, Ed.D., Superintendent of Schools
Jennifer DeLorenzo, Candidate

Interview and Discussion of Plainville High School Assistant Principal

Executive Session

Vice Chair Nicole Palmieri called the meeting to order at 6:10 PM. A MOTION WAS MADE BY CRYSTAL ST. LAWRENCE TO ENTER INTO EXECUTIVE SESSION. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

A MOTION WAS MADE BY FOSTER WHITE TO INVITE DR. MAUREEN BRUMMETT AND JENNIFER DELORENZO (Candidate) INTO EXECUTIVE SESSION. THE MOTION WAS SECONDED BY LAURIE PETERSON. THE MOTION UNANIMOUSLY CARRIED 9-0.

The Board interviewed Mrs. DeLorenzo for the Plainville High School Assistant Principal position.

A MOTION WAS MADE TO BY BECKY TYRRELL TO MOVE TO PUBLIC SESSION IN THE PLAINVILLE HIGH SCHOOL CAFETERIA AND TO VOTE ON THE APPOINTMENT OF MRS. DELORENZO UNDER ITEM XLD. NEW BUSINESS OF THE BOARD'S REGULAR BUSINESS MEETING AGENDA. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

The Executive Session of this meeting adjourned at 6:47 PM and convened in Public Session of the Board's Regular Business meeting.

PENDING BOARD OF EDUCATION APPROVAL
REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
MONDAY, JANUARY 14, 2019
Plainville High School Cafeteria
Plainville, Connecticut

Order of Business

6:00 p.m.

- I. ANTICIPATED EXECUTIVE SESSION: INTERVIEW OF CANDIDATE FOR PLAINVILLE HIGH SCHOOL ASSISTANT PRINCIPAL POSITION, ADMINISTRATIVE SUITE, PLAINVILLE HIGH SCHOOL**

6:45 p.m.

- II. TAKING OF BOARD OF EDUCATION PHOTO FOR 2019 PHS YEARBOOK, PLAINVILLE HIGH SCHOOL CAFETERIA**

7:00 p.m.

Regular Business Meeting of the Plainville Board of Education, PHS Cafeteria

- III. CONVENE: PLEDGE OF ALLEGIANCE**

Deborah Hardy, Board Chairperson, could not officiate the meeting this evening due to a bad case of laryngitis. Vice Chair Nicole Palmieri called the regular business meeting of the Plainville Board of Education to order at 7:00 PM. Becky Tyrrell led the Pledge of Allegiance.

Members Present: Mesdames Consalvo, Hardy, Palmieri, Peterson, St. Lawrence, Tyrrell, Wells, Messrs. Giuliano and White

Also Present: Maureen Brummett, Ed.D., Superintendent of Schools
Steven LePage, Assistant Superintendent
Sam Adlerstein, Director of Business and Operations
Allie Chambrello, Student Liaison
Madeline Rund, Student Liaison

Absent: None

Late Arrivals: None

Early Departures: None

Returns: None

- IV. SPECIAL PRESENTATIONS: EVERYDAY HERO PRESENTATION TO JULIE SIMARD, WHEELER SCHOOL NURSE**

- V. APPROVAL OF MINUTES**

A) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF DECEMBER 10, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY MICHAEL GIULIANO. THE MOTION UNANIMOUSLY CARRIED 9-0.

B) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF DECEMBER 3, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY TYRRELL. THE MOTION UNANIMOUSLY CARRIED 9-0.

C) A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING (FACILITIES SUBCOMMITTEE) OF DECEMBER 4, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY MICHAEL GIULIANO. THE MOTION UNANIMOUSLY CARRIED 9-0.

VI. CITIZEN COMMENTS

There were no Citizen's comments this evening.

A) RESPONSE TO CITIZEN COMMENTS

No Response to Citizen's Comments

VII. COUNCIL LIAISON

Mrs. Pugliese wished everyone a Happy New Year. She reported that on December 17th, the Town Council approved a bid from Bulldog Fire Apparatus of Bozrah, CT for a new fire pumper apparatus to replace a fire truck. The Fire Truck Committee met several times to make sure that all bids met the required specifications. Members of the committee are requesting that the Town Council authorize them to negotiate with Bulldog Fire Apparatus to bring the amount proposed closer to the estimate amount. Once the committee meets with Bulldog Fire Apparatus, the amount will then be brought back to the Council for approval.

Mrs. Pugliese also reported that Mark Devoe, Town Planner and Economic Development Director, has taken a new position in Middletown. She stated that Mr. Devoe was an avid supporter of bringing new businesses into Plainville for over ten years. He will be sorely missed. Garrett Daigle will take over during the interim until the position is filled.

Mrs. Pugliese stated that the recent vandalism regarding screws and nails puncturing tires continues. She stated that the Police Chief reported that many people have come forward regarding the tire punctures they have received. The Chief asks that residents continue to report such vandalism to the police department. The police have a plan of investigation and will build a case against the perpetrator(s) with this information.

Further, residents are asked to bring their Christmas trees to the Transfer Station on Granger Lane beginning December 27 to January 18. If you cannot get the tree to the Transfer Station, please leave the tree at the curb in front of your home from January 14-18 so that it may be picked up and disposed of by the Town.

Winners of the Fire Prevention Poster Contest, led by Fire Marshal Larry Sutherland, were honored by the Town Council on December 17th.

Justin Barrington was appointed to the position of Police Officer effective December 31, 2018. As a condition of continued employment, he must successfully complete all aspects of Basic training at the Connecticut Police Academy and Plainville Police Department Field Training Program.

Due to the complaint of town residents regarding the hardness of the water in Town, Valley Water hired Tighe & Bond to perform a study to determine options to soften the water delivered to Plainville residents. They then conducted a survey and asked for input. According to Valley Water, 18% of their customers responded with the following outcome:

--Two-thirds of the responses said that the hard water was either a moderate problem or not a problem at all.

--More than one-half of those who responded claimed they were unwilling to pay for any water rate increase for softening.

Valley Water will pursue an alternate course of action such as blending with their other water sources to reduce hardness. Town staff will meet with representatives from Valley Water, the State Department of Health and PURA to better understand what was proposed.

Mrs. Pugliese reported that the Board of Education and Town Council will hold their annual joint meeting to discuss the FY20 budget on January 15 beginning at 6 PM in the Plainville Public Library Auditorium. Residents are invited to attend. Mrs. Pugliese also stated that the Governor has delayed the presentation of his budget. It is expected to be reported at the end of the month.

The Town Council will begin worksessions during the month of March.

The Plainville Community Food Pantry will hold their annual dinner dance on January 26th at 6 PM at the Aqua Turf. This is one of the Food Pantry's major fundraisers. If you are interested in attending you may call Susie Woerz at the Food Pantry for tickets.

VIII. SUPERINTENDENT'S REPORT

A) State of Plainville High School

Dr. Brummett introduced Carl Johnson, High School Principal, to give a report on the status of Plainville High School.

Mr. Johnson began by reporting on enrollment for each class 2019-2022; the total number of staff; security enhancements; PHS School Improvement Goals; Student Instruction; Student Learning and Performance-SAT Results; Common Planning Time and; School Climate—Student Discipline. He also touched on highlights from the following departments: Unified Arts, Science, Library Media, Social Studies, Math as well as SAT/PSAT Interventions, English, School Counseling, Blue Devil Athletics, NEASC, Priority Areas for Growth, and Next Steps. Mr. Johnson gave a shout out to many faculty members, staff members, and administrators who are working diligently on student achievement. Mr. Johnson's PowerPoint is attached to this document.

Dr. Brummett, noting that Mr. Johnson has only been Plainville High School Principal for two months, commented on what a wonderful job he is doing and thanked him for his indepth report.

B) New PHS Course Proposal: AP French Language and Culture

Dr. Brummett called upon Judy Hahn, World Language teacher and Instructional Leader, grades 6-12 to give an overview of PHS's new Course Proposal for AP French Language and Culture.

The World Language Department is proposing to add Advanced Placement (AP) French Language and Culture to the PHS program of studies. The AP French Language and

Culture course emphasizes communication by applying the interpersonal, interpretive, and presentational modes of communication in real-life situations. This includes vocabulary usage, language control, communication strategies, and cultural awareness. The AP French Language and Culture course strives not to over emphasize grammatical accuracy at the expense of communication. To best facilitate the study of language and culture, the course is taught almost exclusively in French.

As a result of previously unforeseen circumstances, it was necessary to discontinue the offering of ECE French at PHS prior to the 2017-18 school year. There are no college level French courses offered at PHS currently. This course would not replace French 4 but would rather add to the possibility for all students to continue their study of French beyond the fourth year.

The Advantages:

- Qualifying AP exam scores allow students to earn college credits and therefore save money on college expenses.
- AP classes help students to develop college-level academic skills and demonstrate a student's ability to handle a challenging course load.
- Students wishing to pursue French in college would be on an even playing field with peer from other districts as a result of having a French course their senior year. Without this course, French students who earn credit for French 1 at the middle school will potentially finish their study of French in their junior year.

In 2018-19 a syllabus and course curriculum will be developed.

In 2019-20 full implementation will begin.

Summer of 2020—Year 1 will be evaluated and curriculum will be modified as needed.

The projected cost for all three years is \$7,470

C) Wheeler Project Update

Dr. Brummett reported both the Wheeler School project and the High school paving project as following:

The high school paving project is substantially completed with the exception of these punch list items:

- Installation of concrete pad and bike rack on north side of building.
- Contractor to provide as-builts.
- Finish installing pipes in asphalt for gate drop rods.
- Repair standing water issues in several areas.
- Complete topsoil and hydro-seeding in several locations.
- Speed bumps have sharp edges which are tripping hazards. Taper and paint arrows on approach.
- Clean out drainage system to remove any debris and flush sediment.
- Clean asphalt off brick at gym wall.
- Paint curbing along Robert Holcomb Way.

A few other small items: Contractors have completed installing the new oil fill and have delivered the additional signage Mr. Medic had wanted, so over 75% of the punch list has been completed. Mark from O&G is aware of these issues and plans on working with B&W to get them done this spring. We also purchased the wireless system to get LAN conductivity out at the concession stand. We just need to install it with Kevin and then we'll be able to start controlling things out there as well as installing cameras and a better security system.

As for the sound system.... when the ground thaws, a contractor or the Town will be needed to trench out along the outside of the fence between the two light poles on the street side of the field, dig out the conduit that runs from the street, under the field, to the concession stand and tie into that with a new conduit that will be laid between the poles in this new trench. Then, a speaker wire will need to be run from the press box to the electrical room, into the existing conduit that runs under the field to the new conduit that will be installed. Then run the speaker wire up the light poles to the new speakers that will also have to install.

Dr. Brummett will check with Dave Gagnard as to where the new sound system is currently located.

Key issues at Wheeler: Wheeler Phase 1 is largely complete and students/teachers were able to move back into brand new classrooms on Jan 2. This could not have been done without the leadership of Andrew Batchelder, his staff, and students. Parents have also been extremely supportive and understanding of the renovation project.

A reminder to the Board that the only new addition to Wheeler School is the Connector in the back of the school which was built for safety reasons. The rest of the project is renovations only.

Dr. Brummett thanked members of the leadership team for supporting Wheeler on the last day before break by sending staff to cover for teachers or by actually helping with the move themselves. (Matt Guarino and Steve LePage.)

In conclusion, Architects will soon be going to the State for playground equipment approval.

The project overall is running smoothly and Dr. Brummett plans to update the Board at least one more time this school year.

Dr. Brummett proudly reported that the Plainville Board of Education has once again received the Board of Distinction Award from CABB. This has been awarded to the Board for their high standards, dedication and team work. Plainville has received this award in 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 and again in 2018. She congratulated all members.

IX. BOARD SUBCOMMITTEE REPORTS

A. Student Representative Report

Student liaisons Allie Chambrello and Madeline Rund reported on the following:

- ▶ The last day of Quarter 2 is January 16th.
- ▶ Students are getting ready for mid-term exams, January 17-18 & 22-23(all days will be early dismissals)
- ▶ January 23rd is a PLC day for all schools (early dismissal all schools)
- ▶ Field Trip to MSP on January 30.
- ▶ Report cards will be issued on February 5
- ▶ PHS Class of 2023 Open House will take place on February 13. Grade 7 and 8 students will tour the High School.
- ▶ A highlight of this season's sports teams was presented
- ▶ Congratulations to Caitlin Barker who was named the Herald's Athlete of the Week

- B. Facilities Subcommittee Report—No Report**
- C. Policy Subcommittee Report—No Report**
- D. Finance Subcommittee Report—No Report**
- E. Advocacy Update—No Report**
- F. Turf Committee Report—No Report**
- G. PAC Liaison--Plainville High School Report**
Mr. White reported on the following:
▶ The PAC reviewed the number of students participating in athletics
▶ The PAC reviewed exam dates
▶ The Super Senior Banquet will be held on May 23
▶ Mr. PHS is scheduled for March 21
▶ Discussion ensued about instituting a fundraiser for VIP parking at Graduation
▶ There is a conflict with the next PAC meeting date. The March 13th date will likely be changed. More information will follow.
- H. PTO Liaison--Toffolon Elementary School Report**
Mrs. Consalvo reported on the following items:
▶ The PTO planned its next event, Sweetheart Bingo. It is an inexpensive, fun evening for Toffolon families and is scheduled for February 8th.
▶ The PTO also discussed upcoming fundraisers, events, and PTO sponsored assemblies.
▶ At a previous PTO meeting, parents expressed interest in pursuing a more environmental approach to lunchtime waste and possible recycling. Michael Koch, the new food service director, will talk with the PTO at their next meeting regarding possible avenues to explore.
▶ The next meeting is set for Thursday, February 7 at 7 PM in the Toffolon Cafeteria.
- I. PTO Liaison--Linden Street Elementary School Report**
Mrs. Wells reported on the following:
▶ The Linden PTO will order and pay for a new Lindy mascot costume.
▶ Linden's Snowflake Sway will take place on January 18th. Olaf, Elsa, Lindy, a bake sale, free snack, family dancing will be featured.
▶ The Linden PTO are working on a means to recycle food not eaten into compost. More information will follow.
▶ The Linden PTO asks that everyone attend a fundraiser at Jane's Place on Woodford Avenue on January 31. Jane's Place will give a percentage of their proceeds to Linden Street School. Jane's Place is a healthy food restaurant.
- J. PTC Liaison--Middle School of Plainville Report**
Ms. St. Lawrence reported on the following:
▶ The Five Below and Chipotle fundraisers went well.
▶ The MSP PTC will sponsor a carnation fundraiser in February.
▶ The next PTC meeting will commence on February 12 at 7 PM in the MSP Library
- K. PTO Liaison--Wheeler Elementary School Report—No Report**

► The next Wheeler PTO meeting is scheduled for Wednesday, January 16 at 6 PM in the Wheeler Library.

L. CREC Council Report—No Report

The next CREC Council meeting will be held on Wednesday, January 16.

M. Chairperson's Report

Mrs. Hardy reported on the following:

► Robotics interest at PHS is on the downslide, but interest is increasing at the Middle School level.

► Members of the Board will attend this year's Legislative Breakfast on January 24th at the State Capitol.

► School Budget time is upon us. A joint meeting between the Board of Education and the Town Council will be held on Tuesday, January 15 at the Plainville Public Library Auditorium at 6 PM. All are welcome.

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

A) Board Open Forum

Becky Tyrrell attended the High School's Winter Concert. She stated the concert was awesome and can't believe the number of students participating in the music programs.

B) Quarterly Special Education Cost Report (October, January, March and June)

As of January 14th there are currently 26 out-placements, plus 3 transition services and support placements and 11 magnet and tech support placements. The original budget for tuitions is as follows: \$1,605,000. Budgeted Excess Cost grant amount: (\$600,000). Open Choice tuition reimbursement: (\$250,000). Total revised budget for tuitions: \$755,000. Expenditures /Encumbrances to date: \$1,922,032. Expected remaining expenditures: (\$142,032). Expected excess cost reimbursement: (\$625,000). Expected Choice Reimbursement: (\$400,000). Total expected expenditures: \$755,000. Forecast Surplus/Deficit: \$0.

As of December 30, 2018 the district was (\$142,032) unfavorable to budget for outplaced tuition. The expenses above included all the known cost of out placements as of December 31, as if these would remain in effect for the full year. Changes are then recognized in our reporting as they happen. Four outplacements are planned to return to the District in January as of this writing. Note that keeping students in district often requires paraprofessional support beyond budget. The other significant variable impacting tuition is the Excess Cost grant, reimbursed based upon our actual spending on tuition and transportation. Mr. Adlerstein stated that it is too early to forecast. More information will become available in March.

Mrs. Tyrrell asked that numbers from the previous month's report be made available so that comparisons can be made.

C) Request Approval of New Course Proposal: AP French Language and Culture

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE PLAINVILLE HIGH SCHOOL AP FRENCH LANGUAGE AND CULTURE COURSE AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

D) Request Approval of Appointment: New Assistant Principal of Plainville High School

A MOTION WAS MADE BY LORI CONSALVO TO APPOINT JENNIFER DELORENZO AS PLAINVILLE HIGH SCHOOL'S NEW ASSISTANT PRINCIPAL, EFFECTIVE JANUARY 24, 2019. CRYSTAL ST. LAWRENCE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

XII. CONSENT AGENDA--Board Approval

- (A) Budget Object Summary
- (B) Food Service Report
- (C) Check Registers
- (D) Request Approval of PHS Jazz Band Trip to Berklee Jazz Festival, Boston, MA, January 25-26, 2019 (overnight trip)
- (E) HR Report (Informational Item)
- (F) Private Donation for the month of December (Informational Item)
 - VFW Donation for Volunteer Program's Reading Partners*\$300
 - Elizabeth Harding Norton Trust donation to Plainville High School for Bike Project.....\$500
 - Elizabeth Harding Norton Trust donation to Volunteer Program's KIKs Positive Kids Influencing Kids Program.....\$750

*VFW donation will cover the cost of books for the Reading Partners Program

A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

XIII. Review of Meeting

No comments were made.

XIV. Adjournment

A MOTION WAS MADE BY BECKY TYRRELL TO ADJOURN THE MEETING. LORI CONSALVO SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED. The meeting adjourned at 8:35 PM.

Respectfully submitted,



Joan Calistro
Recorder of Minutes

**REGULAR BUSINESS MEETING OF THE PLAINVILLE BOARD OF EDUCATION
PLAINVILLE, CONNECTICUT
SUMMARY OF MOTIONS
MONDAY, JANUARY 14, 2019**

Executive Session

2197. A MOTION WAS MADE BY CRYSTAL ST. LAWRENCE TO ENTER INTO EXECUTIVE SESSION. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.
2198. A MOTION WAS MADE BY FOSTER WHITE TO INVITE DR. MAUREEN BRUMMETT AND JENNIFER DELORENZO (Candidate) INTO EXECUTIVE SESSION. THE MOTION WAS SECONDED BY LAURIE PETERSON. THE MOTION UNANIMOUSLY CARRIED 9-0.
2199. A MOTION WAS MADE TO BY BECKY TYRRELL TO MOVE TO PUBLIC SESSION IN THE PLAINVILLE HIGH SCHOOL CAFETERIA AND TO VOTE ON THE APPOINTMENT OF MRS. DELORENZO UNDER ITEM XI.D. NEW BUSINESS OF THE BOARD'S REGULAR BUSINESS MEETING AGENDA. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.

Public Session

Approval of Minutes

2200. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S REGULAR BUSINESS MEETING OF DECEMBER 10, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY MICHAEL GIULIANO. THE MOTION UNANIMOUSLY CARRIED 9-0.
2201. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING OF DECEMBER 3, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY BECKY TYRRELL. THE MOTION UNANIMOUSLY CARRIED 9-0.
2202. A MOTION WAS MADE BY FOSTER WHITE TO APPROVE THE MINUTES OF THE BOARD'S SPECIAL MEETING (FACILITIES SUBCOMMITTEE) OF DECEMBER 4, 2018 AS PRESENTED. THE MOTION WAS SECONDED BY MICHAEL GIULIANO. THE MOTION UNANIMOUSLY CARRIED 9-0.
2203. Request Approval of New Course Proposal: AP French Language and Culture
- A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE PLAINVILLE HIGH SCHOOL AP FRENCH LANGUAGE AND CULTURE COURSE AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.
2204. Request Approval of Appointment: New Assistant Principal of Plainville High School
- A MOTION WAS MADE BY LORI CONSALVO TO APPOINT JENNIFER DELORENZO AS PLAINVILLE HIGH SCHOOL'S NEW ASSISTANT

**PRINCIPAL, EFFECTIVE JANUARY 24, 2019. CRYSTAL ST. LAWRENCE
SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED 9-0.**

2205. CONSENT AGENDA--Board Approval

- (A) Budget Object Summary
- (B) Food Service Report
- (C) Check Registers
- (D) Request Approval of PHS Jazz Band Trip to Berklee Jazz Festival, Boston, MA,
January 25-26, 2019 (overnight trip)
- (E) HR Report (Informational Item)
- (F) Private Donation for the month of December (Informational Item)
 - VFW Donation for Volunteer Program's Reading Partners*\$300
 - Elizabeth Harding Norton Trust donation to Plainville High School for Bike
Project.....\$500
 - Elizabeth Harding Norton Trust donation to Volunteer Program's KIKs Positive
Kids Influencing Kids Program.....\$750

*VFW donation will cover the cost of books for the Reading Partners Program

**A MOTION WAS MADE BY BECKY TYRRELL TO APPROVE THE CONSENT
AGENDA AS PRESENTED. FOSTER WHITE SECONDED THE MOTION. THE
MOTION UNANIMOUSLY CARRIED 9-0.**

2206. Adjournment

**A MOTION WAS MADE BY BECKY TYRRELL TO ADJOURN THE
MEETING. LORI CONSALVO SECONDED THE MOTION. THE MOTION
UNANIMOUSLY CARRIED. The meeting adjourned at 8:35 PM.**

RECEIVED

JAN 17 2019

Carol A. Skubely

TOWN CLERK