



MINUTES
PLAINVILLE BOARD OF EDUCATION
FINANCE SUBCOMMITTEE MEETING
PLAINVILLE HIGH SCHOOL FACULTY ROOM
Monday, December 11, 2017– 6:30pm

MEMBERS PRESENT: Deborah Hardy, Laurie Peterson, and Kathy Wells

OTHERS IN ATTENDANCE: Superintendent Maureen Brummett, Ed.D., Asst. Superintendent Steven LePage, Director of Business and Operations, Sam Adlerstein, Kevin Ross, IT Director, Becky Tyrrell, Foster White and Crystal St. Lawrence

MEMBER(S) ABSENT: None

The meeting of the Finance Subcommittee was called to order at 6:32 PM by Dr. Maureen Brummett.

A MOTION WAS MADE BY DEBORAH HARDY TO ELECT LAURIE PETERSON AS THE PLAINVILLE BOARD OF EDUCATION'S FINANCE SUBCOMMITTEE CHAIR. ANDREA SAUNDERS SECONDED THE MOTION. THE MOTION UNANIMOUSLY CARRIED.

Dr. Brummett reviewed the current Budget status, discussed the format and process of budget development documents for the upcoming 2018-19 Budget, and reviewed the budget calendar and task timeline.

Dr. Brummett then called upon Kevin Ross, the District's IT Director, to discuss Technology requests. Mr. Ross explained that since 2015, the district has been taking advantage of the State's E-Rate system. (This system is offered to help schools improve their networks and connectivity.) Mr. Ross noted that over \$23 million dollars in state funding was not used by other school districts.

- ▶ Since 2015, Plainville has had \$181,477.68 available if the district matches the rate dollar to dollar.
- ▶ In 2015 the district used \$33,535.15 for new network gear at Linden and Wheeler.
- ▶ In 2016 the district used \$67,010.38 for new wireless districtwide
- ▶ In 2017 the district used \$11,552 for a new Core switch at PHS

TOTAL OFFSET TO PLAINVILLE TO DATE = \$112,097.53

- ▶ In 2018 the district is looking to replace the networking equipment at Toffolon for approximately \$45,000. Total cost to Plainville will be \$22,500.

This year's requests include:

▶ Replacement Chromebooks at the elementary level	\$110,000
▶ Replacement Projects at PHS	\$ 87,500
▶ Networking Upgrades at MSP	\$ 45,000
▶ E-Rate Funding Match—Network Upgrades (MSP)	(\$ 22,500)
▶ Computer cases for grade 6 students	\$ 4,900
TOTAL—TECHNOLOGY:	\$224,900

Mr. Ross explained that the Chromebooks that are being replaced are from the 2014-15 school year. (Students received them when they were in grades 6, 7, and 8. These students are now in grades 9, 10, 11) The district is looking for Chromebooks for grades 6, and 10 and 11 next year (550 Chromebooks at \$200 for a total of \$110,000, including an additional \$4,900 for new cases for grade 6 students). Mr. Ross then reviewed the Capital Tech budgets for 2018-19 and 2019-20.

Dr. Brummett and Mr. Adlerstein then reviewed the Capital Budget with the Board. This year's Facilities Department requests include:

▶ Repair of the PHS Smoke Stack (deteriorating)	\$ 65,000
▶ Districtwide Cleaning Equipment	\$ 7,783
▶ Linden: Upgrade Building Automation System (lighting)	\$ 15,535
▶ PHS Upgrade A/C with Larger Unit	\$ 13,000
▶ Remove Underground Storage Tank at the Middle School	<u>\$ 15,000</u>
TOTAL--FACILITIES:	\$116,318

It was noted that the following items on last year's Capital Budget are now complete:

- ▶ PHS handicapped automatic handicap access door was installed
- ▶ PHS kitchen floor was repaired
- ▶ Districtwide security improvements are on hold (applied for security grant)
- ▶ PHS Technology Dept. partition doors are also on hold

It was the Board's consensus to bring the aforementioned Capital Plan (as presented) to the Board's next Business meeting for further discussion.

Mr. Adlerstein researched where the budget will stand with regard to contractual obligations, transportation costs, Technology costs and health insurance. Dr. Brummett stated that reallocation of funds which includes staffing changes and retirements, have not yet been factored into this number.

Mr. Adlerstein also reviewed the 2018-19 net per pupil expenditures by town and discussed the distribution of funding of the ECS grant for 2018-19.

A MOTION WAS MADE BY LAURIE PETERSON TO ADJOURN. THE MOTION WAS SECONDED BY KATHY WELLS. THE MOTION UNANIMOUSLY CARRIED. The meeting was adjourned at 6:56 PM.

Respectively Submitted,


Maureen Brummett, Ed.D.
Recorder of Minutes