

**AVIATION COMMISSION
Regular Meeting
November 23, 2015
7:00 pm
Room 300, Municipal Center**

Minutes

PRESENT: The following members were present: Reade Clemens, R. Piotrowski, Byron Treado, R. Mercer, Mark DePucchio, and Robert Zirpolo (arrived late)

STAFF: Robert Lee, Town Manager

ABSENT: Robert Mastrianni

VISITORS: Lynn from Interstate Aviation, Joseph Corlis, Michael Bracken, Civil Air Patrol, Eric Peterson, Civil Air Patrol

I. Call To Order

The meeting was called to order at 7:02 pm by Byron Treado, Chairman.

II. Old Business

- A. Minutes of October 26, 2015 – Motion to approve the minutes with change by: Richard Piotrowski
Second: Mark DePucchio**

“No concerns from Town Council” needs to be added to the minutes under Farmington Canal Pavilion.

All in Favor 5 to 0

Minutes Approved

- B. Financial Report – no Financial Report, will be discussed at next meeting.**

IV. Other Business

- A. Taxiway Cracks – to be discussed under LEA Report.**

- B. Website** – Byron talked about the new Town Website that will be developed for the Town of Plainville. He expressed interest in having one created for the airport as well. The commission members discussed it. The commission thinks it might be a better idea to create a website and link it to the new town website like Meriden does.

The commission members are asked to bring some ideas of items that should be on the website to the next meeting. The commission is also asked to think about if it would be best to have the airport website linked to the town one or would it be better for the airport to have its own website.

Lynn explained that pilots use the Interstate Aviation website, which comes up when you type in Robertston airport or google airports in Plainville. To be discussed at next meeting.

- C. 2016 Meeting Schedule** –

Motion to approve the 2016 meeting schedule by: R. Piotrowski
Second: Reade Clemens

All in Favor 6 to 0 Motion Passes

- D. Interstate Aviation Report** – Lynn went over the report with the commission.

- E. LEA Report**

1. Pavement Management Study –

A. Visual evaluation of the pavement was conducted last week. Runway, taxiway and apron pavement were reviewed in detail.

B. Borings are being scheduled for obtaining soil samples in the taxiway and apron areas.

2. Obstruction Identification and Environmental Asset Study
- surveying of the control points has begun.

3. Obstruction lighting at the south end of the runway – met with Eversource and the Town of Plainville will purchase the lights and the utility company will install them.

4. Temporary taxiway crack repair detail

A. There are 14 – 15 large cracks in the taxiway that need to be patched. The town staff spoke to Labella Paving and they can do a fix to correct these cracks, but it must be done soon because of the asphalt plants closing middle of December for the season.

Motion to authorize the Town staff to hire LaBella Paving to fix 14-15 large cracks in the taxiway for the amount of \$6,000 - \$7,000 by: R. Piotrowski

Second: Robert Mercer

All in Favor 6 to 0

Motion Passes

There are also cracks in the runway at the seams that will need to be addressed in the spring.

Bob Bruno thinks that the FAA would consider paying for the repair work, he will check with FAA. Ed to follow up.

D. Other Items

1. Mark DePucchio was approved by the Town Council to be a permanent member of the commission.

2. Robert Mercer thinks that the directional signs and the main airport sign need to be updated. The commission agrees. Robert Mercer to come up with some ideas of what the signs should look like and where they should be placed for the next meeting. To be discussed further at next meeting.

3. Mark DePucchio brought up the idea of putting in a picnic area so town residents can come up and enjoy the airport. Mark to meet with Bill O'Leary and come up with a plan to present at the next meeting. Robert Zirpolo to help with creating the plan.

4. ADSB – Provides weather conditions to the pilots. It also helps to know where other planes are. Ed to consult Bruce at Passero to see if additional equipment is necessary to run the ADSB. Ed to report at next meeting.

5. December Meeting – there will not be a meeting in December.

V. Public Comments

1. Joseph Corlis – will come back with ideas next meeting on how to promote the airport.

2. Civil Air Patrol is still working on getting donations to do the roof on the Brown House. They mentioned the idea of solar panels to reduce energy costs. The commission explained that they are not sure what will happen with the brown house in the future and solar panels require a long term commitment.

Mr. Bracken explained that the energy bills are very expensive. Robert Lee to help Mr. Bracken and contact Eversource to see if there is anything that can be done to reduce the cost.

VI. Adjournment

Motion to adjourn by: Richard Piotrowski

Seconded by: Reade Clemens

All in Favor 6 to 0

Meeting adjourned at 8:35 pm

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary