

AVIATION COMMISSION
Regular Meeting
Minutes
February 26, 2018
7:00 pm
Municipal Center - Room 300

PRESENT: The following members were present: Byron Treado, Richard Piotrowski, Reade Clemens and Robert Zirpolo

ABSENT: Adam Bergenty, Robert Mastrianni, Mark DePucchio, and Robert Mercer.

STAFF: Scott Colby, Jr., Assistant to the Town Manager, Ty Cox, Town Council Liaison

VISITORS: Eric Pearson, CAP, Jennifer Dahlstrom Recording Secretary, Ed Shelomis, Loureiro Engineering, and Joe Corlis.

I. Call To Order

The meeting was called to order at 7:00 pm by Byron Treado, Chairman.
There was a quorum.

II. Old Business

1. Minutes of January 22, 2018

Mr. Piotrowski made a motion to approve the Minutes as written. Mr. Clemens seconded the motion and they were approved unanimously by members present.

2. Financial Report

There was no information available.

III. Other Business

A. Interstate Aviation Report

There was no information available.

- B. LEA Report – Ed Shelomis gave an update on documents for bidding for the Apron Rehabilitation for Robertson Airport.

1. Borings were completed in February
2. Topographic survey completed in February
3. Specifications are 75% complete
4. Construction drawings 40% complete
5. Pavement design completed in February – waiting for response
6. CSPP will be completed by the end of the week

- C. Review RFQ's for On Call - Scott talked to the commissioners on how they would like to proceed with the interviewing process for selecting a consultant.

The committee decided all commissioners should look through the information they received about the candidates and select (4) to interview.

Commissioners should email Lisa Metayer with their choices, by March 9. Scott will set up interviews with the selected candidates. The proposed date for the meeting is April 12th starting at 6:00 pm.

A motion was made by: R. Piotrowski to hold a Special Meeting on April 12 at 6:00 pm at the Municipal Center to interview the selected 4 candidates.

Seconded by: R. Clemens

All in Favor 4 to 0

Motion Passes

- D. Any Other Items

Mr. Pearson from CAP is wondering if it is a possibility for the CAP to have municipal electric rates. The electric bill at the brown house is very expensive. Scott to check with Robert and report back.

IV. Public Comments

Mr. Corlis said that everyone is going in the right direction for planning of projects. He complimented Ed Shelomis on how well he is doing with apron project for the airport.

V. Adjournment

A motion was made by: R. Piotrowski to adjourn the meeting at 7:41 pm.

Seconded by: R. Zirpolo

Passed unanimously

Meeting adjourned at 7:41 pm.

Respectfully submitted,

Jennifer Dahlstrom

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Recording Secretary