

**AVIATION COMMISSION**  
**Regular Meeting**  
**January 22, 2018**  
**7:00 pm**  
**Municipal Center - Room 300**

**Minutes**

**PRESENT:** The following members were present: Adam Bergenty, Richard Piotrowski, Mark DePucchio, Reade Clemens

**ABSENT:** Byron Treado, Robert Mastrianni, Robert Zirpolo and Robert Mercer

**STAFF:** Robert E. Lee, Town Manager, Scott Colby, Assistant to the Town Manager

**VISITORS:** Ed Shelomis, Loureiro Engineering, Lynn Michaud, Interstate Aviation and Joseph Corlis

**I. Call To Order**

The meeting was called to order at 7:00 pm by Rich Piotrowski, Vice Chairman.

**II. Old Business**

**A. Minutes of November 27, 2017**

**A motion was made by:** M. DePucchio to approve the Minutes of November 27, 2017.

**Seconded by:** R. Clemens

Approved unanimously by members present.

**B. Financial Report**

There was no information available.

**III. Other Business**

**A. Interstate Aviation Report**

Lynn went over the report. Discussion followed on the jets. Also discussed were the tie-downs at the airport.

**B. LEA Report – Ed reviewed the report with the commission members.**

Ed Shelomis gave an update on the meeting with FAA regarding scheduling of airport repairs and improvements. The focus will be on the Apron Rehabilitation Project and the Taxiway Design Project.

Ed talked about the FAA safety procedures on adding islands where there are intersections between taxiways or runways. The islands will have grass in the middle. Ed explained that is an FAA requirement. The commissioners asked about just adding grass instead of the islands. M. DePucchio expressed concerns about the barriers with the islands. Discussion followed.

**C. Review RFQ's for On-Call Consultant**

Seven submissions were received for the Airport On-Call Consultant RFQ. The commissioners will review them at the next meeting. The interview schedule will be discussed once the final Consultant selections have been made.

**IV. Public Comments**

Mr. Corlis said that everyone is going in the right direction for planning of projects.

**V. Adjournment**

**A motion was made by:** R. Clemens to adjourn the meeting.

**Second by:** M. DePucchio

**Meeting Adjourned at 8:20 pm**

Respectfully submitted,

*Jennifer Dahlstrom*

Jennifer Dahlstrom  
Recording Secretary