

Aviation Commission Meeting Minutes
Regular Meeting
March 28, 2022
7:00pm
Council Meeting Room, 300

PRESENT: The following members were present: Frank Cawley, Robert Mastrianni, Mark DePucchio, Jon Onisto and David King

ABSENT: Reade Clemens

STAFF: Robert E. Lee –*Town Manager*

VISITORS: Gerry D'Amico – *AECOM*, Nick Scata, *Interstate Aviation*, Ziggy Tomic, *Interstate Aviation*

I. CALL TO ORDER

The meeting was called to order by Mark DePucchio, Chairman at 7:00 pm.

II. OLD BUSINESS

A. February 28, 2022 Meeting Minutes

A motion was made by: Frank Cawley to approve the February 28, 2022 minutes with one change, there was an Executive Session during the meeting that should be on the minutes.

Seconded by: David King

All in Favor 5 to 0 Motion Passes Minutes Approved with change

III. OTHER BUSINESS

- A. 5 YEAR ACIP / Bipartisan Infrastructure Law (BIL)** – Robert and Gerry met with the FAA to discuss. Robert explained that Robertson Airport will receive a proposed \$159,000 a year, over the next 4 years. Robert was asked what airport projects this money could be used for. Robert suggested continuing on the apron project. The FAA said that it would be an eligible project. The apron areas that need to be done would need to be identified. Nick to sketch out the areas.

The current master plan should be updated. They are normally updated every 5 to 10 years and the last one was done 12-13 years ago. The commissioners discussed the master plan. The commissioners agree that it would be a good idea to update the plan. It will be discussed more at the next meeting.

B. T Hangar Discussion- will be discussed at the meeting in April.

C. Status of Property Release

Robert talked to FAA and they will release the land, when a plan is in place. They would prefer to lease the land, rather than selling it. Robert gave the commission some ideas of who might be interested in leasing the land. To be discussed more at meeting in April.

D. AECOM Report

Planning and design efforts continue to move forward on the PAPIS and AWOS systems. PAPIS, AWOS. Bidding process is complete. Phase 1 is PAPIS and the wind cone by the runway, night work will be done so that the airport can remain open. The commissioners discussed concerns on shutdowns that will affect the airport operations. Nick does not believe it will be an issue, as the construction would take place in the winter. Construction hours would be 7 pm to 6 am. The grant will hopefully be issued by August 1st. Gerry reported that there is a 16-to-20-week delay for delivery on the AWOS, which means it would be delivered in December. PAPIS would be October.

Gerry reported that the FAA does not think that the supplementary wind cones will be necessary. The commission discussed it.

A motion was made by: Frank Cawley for Gerry from D'Amico to request that the FAA relocate both of the proposed wind cones.

Seconded by: Robert Mastrianni

All in Favor 5 to 0 Motion Passes, Gerry to contact the FAA and report at the next meeting.

If the FAA will not relocate the wind cones, the commission discussed abandoning the (south) wind cone. To be discussed at the next meeting.

E. Administrative Building Renovation Update

Nick provided an update on renovation progress. Renovations are progressing. Nick presented a request for reimbursement on additional construction items that came up unexpectedly. The commissioners would like to meet with Nick to discuss it further.

F. Interstate Aviation Report

Nick went over the report. He passed out a Fuel Sales Report and Tie down Report. Discussion followed.

G. Financial Report

H. Any Other Items

David King talked to the board about creating a FB page for Robertson Airport. Discussion followed.

IV. PUBLIC COMMENTS

None

V. ADJOURNMENT

A motion was made by: Frank Cawley to adjourn the meeting at 9:00 pm.

Seconded by: David King

All in Favor 5 to 0

Motion Passes, Meeting Adjourned at 9:00 pm.

Respectfully submitted,

Jennifer Dahlstrom

Recording Secretary