

**AVIATION COMMISSION  
Regular Meeting Minutes  
September 24, 2018 - 7:00 pm  
Municipal Center - Room 300**

**PRESENT:** The following members were present: Richard Piotrowski, Robert Mastrianni, Robert Zirpolo, Chuck Zettergren.

**ABSENT:** Byron Treado, Mark DePucchio, Reade Clemens

**VISITORS:** Ed Shelomis, Loureiro Engineering, Fraser Walsh, PE, AECOM, Lynn from Interstate Aviation, Dawn Guite, Recording Secretary, and Joe Corlis.

**I. Call To Order**

The meeting was called to order at 7:00 pm by Richard Piotrowski  
There was a quorum.

**II. Old Business**

1. **Review and approve August 27, 2018 Regular and September 5, 2018 Special Meeting Minutes**

Mr. Mastrianni made a motion to approve the Minutes of August 27, 2018 Regular Meeting as posted. Mr. Zettergren seconded the motion and they were approved unanimously by members present.

Mr. Zettergren made a motion to approve the Minutes of September 5, 2018 Special Meeting as posted. Mr. Mastrianni seconded the motion and they were approved unanimously by members present.

2. **Financial Report**

There was no Financial Report given.

**III. Other Business**

• **LEA Report**

Mr. Shelomis gave updates on the Apron Project.

- Apron Project Update

Phase I of the project is near completion. Within one week, planes can be moved back into their original spots. Phase II and III are progressing. Completion of concrete pour is scheduled for tomorrow, September 25, 2018, however, rain is predicted which may push this date out.

Milling will be completed on Saturday, September 29, 2018 and paving is scheduled for Monday, October 1, 2018. The number of tie-downs has been increased to 102. The additional cost for each tie-down is \$600.00 totaling \$72,000.00. Striping will be done to delineate tie-down and helicopter areas. The project plan incorporates drive through for planes.

Pavement shavings are collected and trucked out at an hourly rate of \$5,200.00 increasing the total to \$10,000.00. The Public Works Department did not want shavings put at originally planned area. The first truckload is at an Aiudi location. Public Works will determine where additional truckloads will be put.

Mr. Shelomis is contacting the FAA to see if they will contribute money to pay for the add-ons.

- Interstate Aviation Report

Lynn from Interstate Aviation reviewed the report with the meeting attendees. As of August 31, 2018 there were 38 planes in tie-downs. As of August 31, 2018, fuel sales were 100LL – 15,835.8 gals; Jet A sold 14,948.1 gals. There were 0 overages.

- 5-Year Airport Capital Improvement Plan

Fraser Walsh reported on the 5-Year Airport Capital Improvement Plan. Under the plan, work will not change much. A replacement of a fence (8 FT wire fence) will include a different entry gate with access card entry

- Any Other Items

There were no additional items.

#### **IV. Public Comment**

Mr. Corlis complimented Loureiro on the progress made on the phases of the Apron Project and is happy with the proposed completion date.

#### **V. Adjournment**

A motion was made by Mr. Mastrianni to adjourn the meeting.  
Mr. Zirpolo seconded the motion. The motion passed unanimously.

The meeting adjourned at 7:25 p.m.

Respectfully submitted,

*Dawn Guite*

Dawn Guite  
Recording Secretary