

**AVIATION COMMISSION
Special Meeting
September 25, 2017
6:00 pm
Board Room, Robertson Airport**

Minutes

PRESENT: The following members were present: Reade Clemens, Mark DePucchio, Robert Mercer, Adam Bergenty, Robert Zirpolo (arrived at 7:05 pm), Byron Treado (left the meeting at 7:13 pm).

ABSENT: Richard Piotrowski, Robert Mastrianni

VISITORS: Dawn Guite, New Recording Secretary, Ed Shelomis, Loureiro Engineering, Bruce Clark, Passero, and Eric Pearson from CAP

I. Call To Order

The meeting was called to order at 6:00 pm by Byron Treado, Chairman.
There was a quorum.

The evening began with a tour of Robertson Airport led by Bill O'Leary. The tour included the outside area, runway and airplane hangars. Particular attention was paid to paved areas that will be discussed (Apron Project – Schematic Design) by Ed Shelomis and Bruce Clark. Bill pointed out paved areas that are in need of repair and resurfacing that are overgrown with grass, etc.

Bill O'Leary mentioned the two recent air accidents that took place recently. The first accident was in a tree along the periphery of the airport. The second, while accident did not occur at the airport; the plane had fuel tapped off at Robertson Airport. Reports of these accidents are on file and the facility was closed during fuel testing by World Fuel. A clean report for fuel was recorded.

II. Old Business

1. Minutes of June 26, 2017

M. DePucchio made a motion to approve the June 26, 2017 minutes with a change, #3, item 3, should read: This work will be coordinated by the Town Public works and is expected to begin at the beginning of 2018.

Second: R. Zirpolo

All in Favor 5 to 0

Minutes approved with change

2. Financial Report – None

III. Other Business

- A. Interstate Aviation Report – Lynn discussed the report at the meeting.
- B. LEA Report – Ed reviewed the report with the commission members.
 1. Night Approach (Runway 2N) – Emails from the FAA were discussed.
 - A night evaluation is required.
 - A certified letter from air manager is required ASAP explaining that obstructions have been removed.
 - A letter from the Town should state that obstructions on residential properties will be removed.
 - Intermediate trees have been removed.
 - Obstruction poles lights are functioning.
 2. Apron Project – Schematic Design
 - Robertson Airport will have \$600,000.00 of entitlement funds available for airport apron project.
 - Ed showed the schematic design to the commission members. A discussion took place where members see it as a benefit for drive through parking and decreasing areas where pavement needs refurbishment or replacement.
 - Discussion will continue at next meeting. Byron Treado left the meeting at 7:13 pm.
 - Master plan for the airport is understood to be documented and located at the Plainville Public Library. It will be needed for reference during discussions.
- C. Other Items
 - Jenn Dahlstrom has resigned as Recording Secretary. She introduced Dawn Guite, the new Recording Secretary for the Aviation Commission. The commissioners welcomed Dawn.

IV. Public Comments

There were no comments from the public.

V. Adjournment

Motion to Adjourn by: B. Treado

Second: M. DePucchio

All in Favor 5 to 0

Motion passes, meeting adjourned at 7:13 pm.

Respectfully submitted,

Dawn Guite

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Recording Secretary