

AVIATION COMMISSION
Regular Meeting
June 26, 2017
7:00 pm
Room 300, Municipal Center

Minutes

PRESENT: The following members were present: Robert Mercer, Reade Clemens, Robert Zirpolo (arrived late) Richard Piotrowski, Byron Treado, Adam Bergenty (New Commission Member)

ABSENT: Mark DePucchio, Robert Mastrianni

VISITORS: Jonie McMillan, New Recording Secretary, Ed Shelomis, Loureiro Engineering, Joseph Corlis, Eric Pearson from CAP

I. Call To Order

The meeting was called to order at 7:00 pm by Byron Treado, Chairman.

A motion was made by: R. Piotrowski to elevate the alternate.

Second: R. Clemens

All in Favor 5 to 0

Motion Passes

II. Old Business

1. **Minutes**

A motion was made by: R. Piotrowski to approve the January 23, 2017 minutes as written.

Second: R. Clemens

All in Favor 5 to 0

Minutes Approved

2. **Financial Report** – None

III. Other Business

- A. Meeting Attendance – Byron asked all commissioners to please try to attend as many meetings as possible.
- B. Wings and Wheels – Byron told the commission that the Wings and Wheels was approved by staff because the commission did not have a quorum to meet.
- C. Interstate Aviation Report – Lynn emailed the report to the commission, she was not present at the meeting.
- D. LEA Report – Ed went over the report with the commission.

1. Capital Improvement Plan

- 2017 - Nothing Planned
- 2018 – Taxiway Design and Obstruction removal design and permitting.
- 2019 – Taxiway Construction and obstruction removal
- 2020 – Fence Replacement and rehabilitation design
- 2021 – Fence Replacement and rehabilitation construction

2. Sponsors Approach to FAA / CAA 5 Year Plan

- As of today, Robertson Airport has \$600,000.00 of entitlement funds available for airport projects.
- Ed is working on project readiness forms for using entitlement funds to work on the apron. This money will be used for design and construction of phase 1 of the apron rehabilitation project. This will require entitlement and Town funds to complete this project over many years.

3. Obstruction clearing at the south end of the runway

- This work will be coordinated by the Town Public works and is expected to begin at the beginning of 2017.
- When completed along with the obstruction lighting added to the two utility poles (by Eversource) the GPS should be ready for night flying authorization and begin the process for vertical guidance. Obstruction clearing and obstruction lighting is pending. Robert Mercer asked what is holding up Eversource putting the lights on their poles. Ed tried to contact Eversource, no response. Bryon to follow up with Robert.

C. Other Items

- Civil Air Patrol asked that the Town allow them to install a shed. Byron reminded Mr. Pearson that he needs to send a written request to Robert Lee before permission is granted.
- Civil Air Patrol asked if their tie down fee will be waived. Byron to follow up with Robert to confirm.
- Reade asked if it is possible for the members of the commission to get a tour of the airport. The commission decided that the meeting in September will take place on a Saturday morning and include a tour. Byron to talk to Bill O'Leary to confirm a good date and then communicate that to the commissioners.
- Jenn Dahlstrom will be resigning as Recording Secretary. She introduced Jonie McMillian, the new Recording Secretary for the Aviation Commission. The commissioners welcomed Jonie.
- **A motion was made by:** R. Piotrowski to cancel the Regularly scheduled July and August meetings of the Aviation Commission.

Second: R. Clemens

All in Favor 6 to 0

Motion Passes

- Next meeting will be in September, date tbd.

IV. **Public Comments**

Joseph Corlis is happy with how things are going at the airport. He is mentoring a gentleman that is interested in becoming a piolet.

V. Adjournment

Motion to Adjourn by: R. Piotrowski

Second: R. Mercer

All in Favor 6 to 0

Motion passes, meeting adjourned at 7:45 pm.

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Recording Secretary