

AVIATION MEETING
Regular Meeting Minutes
January 27, 2020 – 7:00 pm
Plainville Municipal Center – Room 300

PRESENT: The following members were present Byron Treado (*by phone*), Mark DePucchio, David King, Robert Mastrianni, Reade Clemens, Robert Zirpolo, Chuck Zettergren.

ABSENT: Richard Piotrowski

STAFF: Robert Lee, Town Manager

VISITORS: Nick Scata, (*by phone*), Interstate Aviation, Gerry D'Amico, (*by phone*), AECOM, David Underwood, (*called in by phone at 7:31 pm*), Town Council Liaison, Caitlin Prantis, Recording Secretary, Jim Platosh, AECOM, and Joe Corlis

I. Call To Order

The meeting was called to order by Robert Lee at 7:01 pm.
There was a quorum.

II. Old Business

Review & approve December 19, 2019 Special Meeting Minute

Mr. Zirpolo made a motion to approve the minutes of the December 19, 2019 Special Meeting as amended. Mr. Zettergren seconded the motion and they were approved unanimously by present members.

Mark DePucchio made a motion to move the AECOM Report to the first item under other business. Mr. King seconded the motion. The motion was discussed and passed unanimously.

III. Other Business

- **AECOM Report**

Mr. Platosh presented the rehabilitation design, schedule, & construction services of the taxiway from the AECOM Report provided at the meeting. The design has two objectives: remove & replace the pavement & meet FAA standards.

AECOME Report – Design:

1. Design is approximately 50% complete
2. Original plan: mill & overlay existing pavement
3. Early field work determined pavement needed complete rehabilitation
4. Discussion held with FAA
5. Complete rehabilitation requires that the taxiway design will need to comply with current FAA standards
 - a. 25' wide
 - b. New fillet design geometry
6. Narrowing taxiway requires new taxiway lighting
7. Anticipated construction schedule: 75 – 90 days
8. To work on the stub taxiways requires closing runway for up to 10 days
9. Coping meeting with FAA on February 5th
 - a) Develop construction stage scope of services

AECOM Report - Schedule:

1. Submit plans & specs March 2nd
2. Advertise for bids March 23rd
3. Bid opening April 15th
4. Submit grant application April 29th
5. FAA grant issued (estimated date) June 1st
6. Award construction contract June 15th
7. Notice to proceed July 7th v
8. Construction July 15th – October 15th

Construction services will be provided by AECOM and will include design advertising & bidding, full time on-site inspection & construction administration.

• **Discussion Pertaining to AECOM Report**

It came to light that the construction would take place at the height of the airport's summer season. This would involve a 10 day period where the runway would need to be closed to work on the stub. Several suggestions were made to rework the schedule to avoid working at the height of the season. Mr. Scata suggested holding off until September 1st. Mr. Lee asked Mr. D'Amico if it was possible to work on the cross connections at the end of construction rather than the middle. Mr. DePucchio questioned if access could be left on the outsides of the taxiway so it could remain open for part of the day. Mr. Scata raised the question about pricing if they chose to have the construction done at night. He will look at the numbers for revenue lost during a 10 day period and find the best time to close the airport down. Mr. Lee reiterated interesting the night time construction and asked mr D'Amico to speak with Barry about it in the near future.

The schedule is tentative and Mr. D'Amico has planned to speak further with Mr. Scata about scheduling options. The discussion was left off with the triangular section being broken up to allow for a right angle coming into the runway. The taxiway will have no impact on the distance of the usable runway.

- **Roof Repair Update**

Mr. Scata stated that there have been no repairs done to the roof due to the weather but the metal siding has been fixed and is ready for paint.

- **Financial Report**

There is no financial report for this meeting.

- **Interstate Aviation Report**

Mr. Scata gave an update on the siding, which the Aviation Commission approved, has been completed and is now ready for paint. He suggested making a plan to bid for the paint job. An assessment of the HVAC tower was completed and submitted it for an estimate on what needs to be done. Mr. Scata and Ziggy are ready to develop plans for interior renovations to be submitted to the committee for approval.

There was a request for the use of part of hanger one for a wedding. The price was not set yet. Mr. Lee inquired whether the airport would remain open during the wedding. Mr. Scata replied that they will cordon off hanger one but the rest of the airport will remain open.

Mr. Scata made a motion to approve the wedding request. Mr. Zirpolo seconded the motion. There was no discussion & the motion was approved unanimously.

IV. Executive Session: Lease Negotiation

Mr. DePucchio made a motion to enter Executive Session to discuss the commission's lease negotiation strategy at 7:48 pm. Mr. King seconded the motion. It was passed unanimously. Also present were; Byron Treado , (*by phone*), Dave Underwood, (*by phone*), Nick Scata, (*by phone at 8:22 pm*), Robert Mastrianni, David King, Mark DePucchio, Robert Zirpolo, Chuck Zettergren, Robert Lee, Reade Clemens

Mr. Lee made a motion to come out of Executive Session at 8:37 pm. Mr. DePucchio seconded the motion. It was passed unanimously.

- V. **Mr. Mastrianni made a motion that the committee moves forward with the draft of the lease extension with Interstate Aviation as proposed during Executive Session. Mr. Clemens seconds the motion. The motion was approved unanimously.**

VI. **Public Comments**

Mr. Corlis requested that the committee continues working on the taxiway rehabilitation.

Mr. DePucchio directed a comment toward Mr. Scata, with hopes that the AECOM will figure out a less intrusive construction schedule.

Mr. Zettergren thanked the commission members who worked with Mr. Scata to Draft the proposal.

Mr. Mastrianni continues to take issue with the lay out of the new taxiway and the triangular section that will get ripped out .

Mr. Clemens put forth the Mr. D'Amico should come up with three reasons to present to the FAA as to why we need the section at the end of the new taxiway.

Mr. Depucchio raised a safety concern with removing the triangular section at the north end of the taxiway. Our access is very narrow which could potentially make it difficult to see the airplanes on short final. The committee is in agreement on this point.

Mr. Scata raised a point to the contrary that the risk comes when a pilot isn't paying attention while on a back taxi, at an un-towered airport.

VII. **Adjournment**

Mr. DePucchio motioned to adjourn the meeting. Mr. Zirpolo seconded the motion. The motion was passed unanimously.

The meeting adjourned at 8:47 pm

Considerately submitted,

Caitlin Prantis
Recording Secretary