

**AVIATION MEETING**  
**Regular Meeting Minutes**  
**October 26, 2020 – 7:00 pm**  
**Town Council Chamber**

**PRESENT:** The following members were present: Reade Clemens, Chuck Zettergren, David King, Frank Cawley, Robert Mastrianni, and Mark DePucchio *via phone call*.

**ABSENT:** Robert Zirpolo, Byron Treado, Jim Platosh

**STAFF:** Robert Lee - *Town Manager*, Matt Daskal – *Assistant Town Manager*, Caitlin Prinitis - *Recording Secretary*

**VISITORS:** Nick Scata - *Interstate Aviation*, Ziggy – *Interstate Aviation*, Gerry D’Amico – *AECOM (Via phone call)*, Matt Hughes - *AECOM*, David Underwood - *Town Council Liaison*, and Joe Corlis

**I. Call To Order**

The meeting was called to order by Reade Clemens at 7:00 pm.  
Mr. Cawley has been elevated to a regular member of the commission for this evening.  
There was a quorum.

**II. Old Business**

**Review & Approve September 28, 2020 Meeting Minutes**

**Mr. DePucchio made a motion to approve the minutes of the September 28 Meeting.**  
**Mr. Mastrianni seconded the motion and they were approved by present members.**

**III. Other Business**

**Hangar 4 Project Update**

Mr. Scata reported that renovations on the maintenance offices and lunchroom should wrap up by the end of the week. The metal work on the north side of the building has been completed. The exterior windows for the offices should be installed at some point during the next week.

The WPA was called out to inspect the building in the hopes that they identify the source of the odor so the situation can be rectified.

Ziggy spoke with Mr. Daskal & Mr. Lee about the roofing repair. There is water leaking in from the roof. Until there is a resolution, any further renovations, after the lunchroom and offices are completed, will be halted.

Ziggy explained that as they began installing insulation, the roof began to leak into the hangar. He would like to simplify the process for the roofing to get it moving forward.

The agenda put forward by Ziggy involves a simplistic approach: take the old roof off, put the new roof on, and haul the waste off site. He spoke with Mr. Daskal prior to the meeting, who agreed to reach out to the roofing contractor *Advanced Welding*.

Mr. DePucchio concurred. He would like to see the project done sooner rather than later. Mr. Mastrianni expressed that he would like the roof project to take precedence. He agrees that it does not make sense to continue forward with interior renovations until a new roof has been put on the structure.

Mr. Clemens reiterated that back in June and July the commission was working on ways to move this project along faster. The commission took pause and asked Mr. Daskal to put together a full blown assessment of the work that was needed in relation to pricing.

### **Roof Project Update**

Mr. Daskal made clarifications toward the roof project and its' forward trajectory. The conversations that were referenced earlier were held in the end of June. They covered the initial phases of the Aviation Commission making a determination on whether they would seek a repair option or a full blown roof replacement. The decision to move ahead on the roof replacement came in the month of July.

When Mr. Daskal met with Ziggy on site, they came to a consensus that regardless of when the project was initiated, using their vendor or the town's, there would be a substantial lead time that would come into play.

The agreed upon path forward with Interstate Aviation is that the temporary repairs to the roof will carry it through the winter season. In the spring a full replacement will be done.

Mr. Daskal reached out to *Advanced Welding* to clarify their quote for the entirety of the roof in addition to insulation on the front half of the building.

Mr. Mastrianni asked if there were any quotes that Mr. Daskal had come up with since the last meeting, as a reference.

Mr. Lee clarified that, as of right now, the commission does not have an updated quote. We're going to *Advanced Welding* to get an accurate and updated quote for the roofing project.

Ziggy posited that, going off the original quote given by *Advanced Welding* which was for only half the roof, we can expect to see double the amount. Material has gone up in price, and will go up again in December. Ziggy put forth the suggestion that we order the material now and store it. He also questioned whether this was something that the town was going to pay for.

Mr. DePucchio feels that the commission should take up the responsibility of paying for material. Additionally, he would like to see another quote.

Mr. Lee let the commission know that Mr. Daskal had reached out to *Silktown Roofing & Greenwood Industries* to solicit quotes from them as well.

Mr. King brought to light a quote that was given back in April of 2020 for the replacement of the entire roof. *D Zen Commercial Roofing* quoted the project at approximately \$64K.

Mr. DePucchio asked to have a conversation about the windows on the exterior of Hangar 4.

Mr. Lee informed the committee about a conversation held with Mr. Scata about the willingness of the Aviation Commission and Town to contribute to the windows and doors on the Administration Building. The town is responsible for repairs made to the exterior of the building. Mr. Lee feels the town should contribute to this portion of the upgrade.

Mr. Lee asked Mr. Scata for an update for the potential cost so it can be evaluated.

Mr. Scata had a construction company, *Core*, take the drawings from back in August and come up with a rough number to execute the plans. Initially they came up the figure of \$250K, which Mr. Scata rejected. He went back and asked what can be done to shave off \$100K.

Consecutively, Mr. Daskal asked for more detailed architectural sketches for window sizes, door sizes, and the patio. At this point, Mr. Scata is unwilling to spend money for more sketches of that nature.

Mr. Scata is going to get a hard number on the windows and entryways and report back to the commission on what he comes up with.

Mr. Clemens suggested that the committee come up with a rough number for the budget, that way Interstate Aviation will have a ballpark estimate to work off of.

### **AECOM Report – Taxiway Project Update**

Mr. D’Amico announced that AECOM has prepared the Project Readiness Form for the FAA. This is for next year’s project which includes PAPIs on both runways in addition to an AWOS system.

Mr. D’Amico gave an update on the construction status of the taxiway. *Tilcon* is close to finishing phase 1 & 2 of the project, which pertains to the south end. They finished paving and are moving on to putting down topsoil, seed, mulch and striping. The lights will also get hooked up this week, which brings them to stage 3 of the project.

The floor was next opened up for questions.

Mr. Mastrianni asked about the painting of the lines on the taxiway. To his understanding, he thought that it wasn’t included in the original project.

Mr. D’Amico reassured that painting the lines on the south apron is part of the project.

Ziggy asked about running conduit beneath the taxiway for the PAPI lights. By laying down PVC now, it will save excavation in the future. Mr. Daskal & Mr. D’Amico decided to get together to look at the plans and look into this further.

### **Sewer System Investigation Discussion**

An old pipe was found behind the refrigerator that was used as a drain for the ice. The pipe was no longer in use, but it was never plugged. The water trap in the pipe evaporated over time and the working hypothesis is that this is where the fumes are coming from. Water was poured into the pipe which will help to determine whether this is, in fact, where the odor is originating from.

Ziggy reported that another septic tank was discovered off of the maintenance bathroom.

Mr. Lee explained, additionally, that a report was made that indicated all the septic tanks need to be pumped down to gain more information about what they are dealing with.

Mr. Scata pointed out the the water shedding off of the roof is flowing directly into the manhole, filling the tank. Which raises the question, is the tank properly leeching?

### **Interstate Aviation Report**

Mr. Scata gave the report. A jet was lost to Canada in Hangar 1, but with winter coming, he presumes that he airport will get some solicitations for interior parking.

Hangar 6 has been selected as the most likely candidate to store the snow plow equipment.

Proposed ClearSpan Maintenance Structure Project was abandoned. It was becoming overly complicated.

Mr. DePucchio thought that it might be better to utilize the space on the north side of Hangar 1 to store the equipment. He wanted to know if it made sense to put up a shed roof and use that vicinity for storage.

Mr. Scata explained that the the cost to take that on would be too high, and it made more sense to utilize the space on the interior of Hangar 6 for storage.

### **Other Items**

A discussion was held on the Brown House. Mr. Lee addressed the committee on the roof repair needed for the structure. There is no FEMA money available for the needed repairs as the damage has taken place over a long period of time, and not solely during a damaging storm.

The Brown House is currently used by the Civil Air Patrol. Mr. Lee asked the commission if it wanted to contribute to the roof as requested by the CAP.

Mr. DePucchio pointed out that the Brown House is slated for removal on the airport master plan and asked why it is getting torn down if it's not impeding the use of the airport.

Mr. Lee queried that if the Brown House is not impeding upon the airport, would the commission want to invest in it?

Mr. King pointed out that the CAP is paying bottom dollar rent, so they should be expected to make any repairs needed to the structure.

Mr. Mastrianni made the point to keep the Brown House on the grounds that it's not obstructing the airport in any way, and it could be used later on down the line.

Mr. King posited that a rule should be put into place that if an organization comes to ask the commission for money, they need to provide a specific dollar amount.

#### **IV. Public Comments**

Mr. Corlis would like everyone to get together so the roof gets fixed. That way Interstate can move forward on the work they are doing on the inside of the facility. He doesn't think we should hold up the construction.

In reference to the Brown House, he would like Mr. Pearson to come in and speak with the commission. Mr. Corlis is looking at the subject through a historical lens, and feels keeping the building a part of the airport is important. Additionally, he doesn't want the CAP to leave the airport.

#### **V. Adjournment**

**Mr. Mastrianni motioned to adjourn the meeting. Mr. King seconded the motion. The motion was passed unanimously.**

The meeting adjourned at 8:43 pm.

Considerately submitted,

Caitlin Prantis  
Recording Secretary

