

AVIATION COMMISSION
Regular Meeting Minutes
January 28, 2019
7:00 pm
Municipal Center
Room 300

PRESENT: The following members were present: David King (alternate) Richard Piotrowski, Chuck Zettergren, and Mark DePucchio (by phone)

STAFF: Scott Colby, Jr. Assistant to the Town Manager, Robert E. Lee, Town Manager

ABSENT: Robert Mastrianni, Byron Treado, Reade Clemens, Robert Zirpolo,

VISITORS: Fraser Walsh, PE, AECOM, Jennifer Dahlstrom, Acting Recording Secretary, Joe Corlis, Lynn and Nick from Interstate Aviation

I. Call To Order

The meeting was called to order at 7:00 pm by Richard Piotrowski
There was a quorum.

II. Old Business

1. Review and approve November 26, 2018 Regular Meeting Minutes

Mr. Zettergren made a motion to approve the Minutes of November 26, 2018 Regular Meeting as posted. Mr. DePucchio seconded the motion and they were approved unanimously by members present.

2. Financial Report

Robert Lee went over the Financial Report.

III. Other Business

- Procedures Regarding Meeting Call-ins

Robert Lee talked about creating a policy regarding commissioner call ins for monthly Aviation Commission Meetings. He will present a proposed policy at the meeting in February.

- LEA Report and Apron Project Updates

There were no reports given.

- Interstate Aviation Report

Lynn from Interstate Aviation went over the report. The commissioners asked questions.

- Other items

1. Robert Lee talked about a gentleman that called him about installing hangars at the airport. Robert set up a preliminary meeting to figure out if it would be something that should be discussed at a future Aviation Commission meeting.
2. The commissioners talked about the proposed scope of repair work needed for the maintenance of the buildings and hangars at the airport. The commissioners would like to get independent fee estimates for budgeting purposes. Robert Lee to follow up and report at next meeting.
3. Wings and Wheels would like to use the airport on Saturday, June 8, 2019 for their annual event.

Mr. Zettergren made a motion to approve the request and allow Wings and Wheels to use the airport on Saturday, June 8, 2019 for their event. Mr. King seconded the motion and the motion passed unanimously.

IV. Public Comment

Mr. Corlis is happy to hear that there will be increased traffic at the airport.

V. Adjournment

A motion was made by Mr. Zettergren to adjourn the meeting. Mr. King seconded the motion which passed unanimously.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Jennifer Dahlstrom

Jennifer Dahlstrom
Acting Recording Secretary