

**MINUTES  
PLAINVILLE TOWN COUNCIL  
COUNCIL CHAMBERS – MUNICIPAL CENTER  
SPECIAL MEETING  
August 16, 2021 – 6:00 p.m.**

**WORK SESSION:**

**Marijuana Legislation**

Chairwoman Pugliese called the Work Session to order at 6:00 pm. Also, in attendance were, Vice Chairwoman Tompkins, Town Council members Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Mastrianni, and Town Clerk Porrini.

Councilman Wazorko was absent.

Also present were Garrett Daigle, Town Planner and Roberta Brown, Director of Youth Services.

Town Manager Lee began by stating a Cannabis Act had passed by Connecticut legislators in June. The Act created a committee to allow licenses for both growing and a dispensary. Applications won't be received probably until the end of this year or early next year. Decisions expect to be made as early as next Spring. Plainville is considered one of the towns that qualifies for some advantages for having a dispensary or a growing facility since we have a couple of census tracts that are considered, low or moderate income. Town Planner Garrett Daigle will review, our current zoning regulations as they relate to medical marijuana and what adjustments could be made, if to create the ability to have recreational marijuana.

A power point presentation was given by Town Planner Daigle. The existing zoning regulations section 2.04n of the zoning regulations, regulates medical marijuana growing in production facilities by a special exception.

The state statute will change the license types from just a producer and dispensary to nine new licenses for recreational marijuana, that's cultivator, micro cultivator, retailer, hybrid retailer, product manufacturer, food and beverage manufacturer, product packager, delivery service, and transporter. The Planning and Zoning commission is considering changing the regulation from medical marijuana dispensing growing to recreational marijuana dispensing and growing. Based on Plainville's current population, the town would only be allowed one dispensary until 2024. If Plainville receives an application, it would only be one for the next three years. A map was created detailing potential locations for a dispensary in a general commercial zone. The Town Planner's recommendation is to amend the current zoning regulation to include recreational sale.

Roberta Brown, Youth Services Director gave summary of effects of marijuana drug use in youths and young adults.

Discussion ensued

The Work Session was adjourned at 6:58pm. No action was taken.

- I. **PRESENTATIONS:**  
Fire Department Service Awards  
Former Chief Toner – Town Chair  
40+ Years of Active Fire Service
- II. **PUBLIC HEARING**
- III. **MINUTES OF PREVIOUS MEETING**  
July 19, 2021, Regular Meeting: July 26, 27, 29, and August 3, 2021, Special Meetings
- IV. **ANNOUNCEMENTS – REPORTS**
  1. Main Street Foundation Inc. Proclamation – 25 Year Anniversary
- V. **APPOINTMENTS/RESIGNATIONS**
  1. Appointments and Re-appointments to Boards and Commissions
- VI. **BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**
- VII. **REPORT OF TOWN ATTORNEY**
- VIII. **REPORT OF TOWN MANAGER**
  1. WPC Phosphorus Removal Project Update
  2. Bid #2020-08E, Townline Road Reconstruction
  3. Bid #2022-05E, Hot Crack Sealing
  4. Bid #2022-02, Utility Pavement Restoration
  5. Bid #2022-04, Buildings & Grounds Mower
  6. Financial Investments Discussion
  7. Valley Water Land Purchase Update
  8. COVID-19 Update
  9. Copiers/Printers RFP Discussion
  10. Robertson Airport Renovations Discussion
  11. Happenings
- IX. **PUBLIC COMMENTS**
- X. **OLD BUSINESS**
- XI. **NEW BUSINESS**
  1. Bid #2020-08E, Townline Road Reconstruction
  2. Bid #2022-05E, Hot Crack Sealing
  3. Bid #2022-02, Utility Pavement Restoration
  4. Bid #2022-04, Buildings & Grounds Mower
  5. RFP #2021-22, Copiers/Printers
  6. Bid #2022-06, Robertson Airport Windows
  7. Resolution regarding Financial Investments

Page 2 of 9

8. Establish public hearing regarding an Appropriation for Valley Water Land Purchase
9. Tax Refunds - Addendum

## **XII. OTHER DISCUSSIONS OF INTEREST**

## **XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

1. Land Acquisition

## **XIV. ADJOURNMENT**

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Mastrianni, and Town Clerk Porrini.

Councilman Wazorko was absent.

Councilman Gnazzo the Pledge of Allegiance.

### **I. PRESENTATIONS**

Councilman Gnazzo presented the following Firefighter Service Awards:

#### **Fire Department Service Awards**

Ronald Dievert	5 Years
Mark Cahill	30 Years
William Gammon	35 Years
Robert O'Dea	51 Years

#### **40+ Years of Active Fire Service**

At this time presentations were made by Councilman Gnazzo to active Firefighters that have served the Town of Plainville for 40 years or more. Receiving this recognition were Douglas Doughty, Jeffrey Johnson, David Mazurek, Richard Nichols, Robert O'Dea, Joseph Silverio, and Edgar Wynkoop.

#### **Kevin Toner**

Councilman Gnazzo presented former Fire Chief Kevin Toner with a Chair from the Town Council and thanked him for his years of service.

Fire Chief Moschini presented former Fire Chief Kevin Toner with a watch from the Department and the Fire Company.

Chairwoman Pugliese congratulated everyone and thanked them for their years of service.

### **II. PUBLIC HEARING**

### **III. MINUTES OF PREVIOUS MEETING**

**Vice Chairwoman Tompkins motioned to approve the minutes of July 19, 2021, Regular Meeting; July 26, 27, 29, and August 3, 2021, Special Meetings. The motion was seconded by Councilman Underwood and passed 6-0.**

#### **IV. ANNOUNCEMENTS – REPORTS**

**Councilman Underwood mentioned this year marks the 20-year Anniversary of the September 11<sup>th</sup> attack. A memorial gathering will be held on September 11, 2021, at 8:30 a.m. at Veterans Memorial Park.**

**Councilwoman Morante attended the August meeting of the Conservation Commission.**

**Chairwoman Pugliese read a proclamation regarding the 25<sup>th</sup> Year Anniversary of the Main Street Foundation Inc.**

#### **V. APPOINTMENTS/RESIGNATION**

**None**

#### **VI. BOARD OF EDUCATION LIAISON (3<sup>rd</sup> Monday Meetings Only)**

No report was given.

#### **VII. REPORT OF TOWN ATTORNEY**

No report was given.

#### **VIII. TOWN MANAGER**

Town Manager Lee presented and discussed the following topics:

- **WPC Phosphorus Removal Project Update**

The Town of Plainville began discussing a Phosphorus Removal Project for the Water Pollution Control Facility in 2014. This was in response to an anticipated new permit requirement to reduce total phosphorus release into the Pequabuck River. After several years of planning and securing state grants to pay for a portion, the project was approved at referendum in January 2019. Work began the following summer. The improvements were designed by Tighe & Bond and the construction was performed by Daniel O’Connell’s Sons of Holyoke, Massachusetts. Joe Alosso is here this evening to give a presentation of the project that recently was completed at the Wastewater Facility on Cronk Road.

- **Bid #2020-08E, Townline Road Reconstruction**

The Town was recently authorized by the State Department of Transportation to move forward with the “Reconstruction of Town Line Road”. The proposed improvements include full depth roadway reconstruction, minor roadway widening to achieve a uniform roadway width, minor drainage system improvements, installation of bituminous concrete curbing, guiderail, solar radar speed signs, pavement marking and signage. The reconstruction does not include the bridge located near Red Stone Street. This will be done as part of the Farmington Canal Heritage Trail Phase 1 project. The estimated cost for the project is \$1,322,400 which includes a 10% contingency. Funding for this project is provided under the Local Transportation Capital Improvement Program (LOTICIP). This project has a one hundred percent (100%) State participation ratio up to the total estimated project cost. On August 12th, seven bids for this work were received. The bids ranged in price from \$869,500 to \$1,279,420. The low bid was submitted by Tobacco & Sons Builders, Inc. of Bristol in the amount of \$869,500. Tobacco & Sons has performed similar work for Plainville in the past and has demonstrated that they can competently perform such work as outlined in the contract. Town staff is recommending that the Town Council award the Town Line Road Reconstruction Bid to Tobacco & Sons Builders, Inc. of Bristol in the amount of \$869,500. There is an item under New Business regarding this recommendation.

- **Bid #2021-05E, Hot Crack Sealing**

Town staff is making plans to perform the annual crack sealing of streets. Crack sealing the streets extends the service life of a road and staff is recommending utilizing CRCOG's Solicitation Invitation for Bid for Asphalt Pavement Crack Sealing. U-Seal of Bloomfield was deemed by CRCOG as the lowest responsible bidder. U-Seal has successfully completed similar work in Plainville. Town staff is recommending that U-Seal of Bloomfield, CT be awarded the bid to perform crack sealing this Fall at a price not to exceed \$50K. Monies will come from the Town Aid Road account. There is an item under New Business regarding this recommendation. If approved, the work will begin in September.

- **Bid #2022-02, Utility Pavement Restoration**

On July 22, the Town received three (3) bid proposals for pavement restoration of utility work for both this year and an estimated amount for next year. The scope of the project involves permanent street pavement restorations for various utility excavations in accordance with the revised Street Opening Ordinance adopted in June 2020. The Ordinance required that contractors that seek a street opening permit pay, in advance, a restoration fee to permanently repair the trench after completion. The Town would use these monies to hire a contractor to then repair the trenches in accordance with our specifications. The bid proposals ranged from \$25,500 to \$58,031. The low bid was submitted by Burns Construction of Stratford, CT in the amount of \$25,500. Burns Construction has completed similar work in Plainville in the recent past for Eversource Gas and has demonstrated they can competently perform such work as outlined in the contract. There is an item under New Business to award the Utility Pavement Restoration bid to Burns Construction of Stratford, CT in the amount of \$25,500. It is anticipated that the Town will collect sufficient restoration monies to cover the bid amount.

- **Bid #2022-04, Buildings & Grounds Mower**

The FY22 Capital Improvement Budget includes \$68,000 to purchase a new 4WD mower for the Buildings & Grounds Department. B&G is recommending that the Town purchase a Toro Groundmaster 4000-D mower at a cost of \$74,887.45. The price comes from "Sourcewell" a federal procurement program for local & state government entities which provides a 22% discount from the list price. While the recommendation exceeds the budgeted amount, there are monies left over from a recent truck purchase and an earlier mower purchase to cover the difference. There is an item under New Business to authorize the purchase of a Toro Groundmaster 4000-D mower from Turf Products of Enfield for \$74,887.45.

- **Financial Investments Discussion**

Finance Director Rob Buden is recommending that the Town Council authorize him to utilize Pershing LLC; Baker Group to invest Town Funds. His plan is to enter into a ladder agreement where Plainville buy up to \$250,000 in CDs from various banking institutions for various maturity dates to maximize investment income. All CDs are FDIC insured, which is why Town Finance staff would not exceed \$250,000 per institution. Town staff will receive a monthly investment return or loss, depending on market conditions. The maturity dates are typically 3 - 5 years in duration. This complies with the State of CT investment statute and is the same scenario Plainville currently uses with RBC with Library Trust Funds. If approved, Rob Buden would invest no more than \$1,000,000 in four separate accounts to increase investment returns. There is an item under New Business regarding this recommendation.

- **Valley Water Land Purchase Update**

As reported during the July 19th Town Council meeting, last November the Town entered a "Non-Binding Letter of Intent" with Valley Water Systems, Inc. to purchase 47.91 acres of property located on Ledge Road near Crescent Lake. The purchase price is \$300,000 and assumes that a State Grant was **not successful to pay** for a share of the purchase price. It should be noted that the Town has secured a commitment from a third-party to contribute one-half of the purchase price for this 47.91-acre parcel which would limit

8/16/21

Plainville's amount to no more than \$150,000. The land would be used for open space purposes and owned solely by the Town of Plainville. There is an item under New Business to schedule a Public Hearing on an additional appropriation of \$150,000 to purchase the Valley Water property near Crescent Lake for September 13, 2021, at 7:00 pm in the Municipal Center.

- **COVID-19 Update**

Last Thursday the State Health Department reported that Plainville is now classified in the "orange" category for COVID-19 for new cases. This is one step below the "red" category. According to the latest figures, Plainville's positive cases stood at 10.6 per 100,000 population which just qualified for the "orange" category. The region, which includes Southington and Middlefield as well, so far has had 35 cases since August 1st. That was roughly what the region had in July, but far below what occurred last fall and winter when we were in the 300-800 range. Last August the region had about 15 total cases for the month. CT's positivity rate has remained in the 3% range all week. Over half the country is over 10%.

At this time, because Executive Order 13a still remains in place, masks must continue to be worn in school. As this continues to be a state mandate, Boards of Education cannot relax this mask mandate. The entire country is experiencing a surge in cases but, when looking at cases in the Northeast (which has some of the highest vaccination rates in the country), the COVID-19 cases are very much lower when compared nationally. This shows the effectiveness of the vaccine. The vaccine remains readily available at our local pharmacies, urgent care centers and many physician offices. Many times, pharmacies and urgent care centers can vaccinate someone on a walk-in basis and have appointments available throughout the day.

- **Copiers/Printers Bid Discussion**

Matt Daskal will now give a presentation of a proposed plan to put together a comprehensive and coordinated Town wide contract for all printers and copiers.

There is also a recommendation under New Business to authorize a 36-month lease with The Office Works of Plainville to provide new copiers/printers lease and maintenance support for the same period.

- **Robertson Airport Renovations Discussion**

Matt Daskal will give the Town Council an update on the improvements being made at Robertson Airport. At their last meeting the Aviation Commission passed a motion to recommend sharing in the cost of renovating the Administration Building. Matt will review the proposed changes and shared costs. Part of the improvements include replacing the windows in the building.

There is an item under New Business to authorize the purchase of replacement windows from the Window Shop, Inc. of Plainville in the amount of \$35,871.15

- **Happenings**

Assistant Town Manager Daskal reported the delinquent tax notices have been mailed by the Tax Office details can be found on the Town's website: [www.plainvillect.com](http://www.plainvillect.com)

## **IX. PUBLIC COMMENTS**

Pat Kilby, commented on the selection process for hiring of new Police Chief and suggested renaming Neal Court in honor of Matthew Catania.

Officer Timothy Miller, spoke in support of Lt. Eric Peterson as candidate for new Police Chief.

Joanne Edman, 166 West Main St spoke in opposition to Alignment C of the proposed Trail.

8/16/21

Lou Frangos, 10 Fairbanks St, spoke regarding marijuana legislation impacting Plainville.

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**1. Bid #2020-08E, Townline Road Reconstruction**

Vice Chairwoman Tompkins motioned to award Bid #2020-08E, Town Line Road Reconstruction, to Tobacco & sons Builders Inc., Bristol, CT, in the amount of \$869,500. The motion was seconded by Councilman Underwood and passed 6-0.

**2. Bid #2022-05E, Hot Crack Sealing**

Vice Chairwoman Tompkins motioned to award Bid #2022-05E, Hot Crack Sealing, under the Capitol Region Council of Governments Bid #708 to U-SEAL, Bloomfield, CT, for an amount not to exceed \$50,000. The motion was seconded by Councilman Underwood and passed 6-0.

**3. Bid #2022-02, Utility Pavement Restoration**

Vice Chairwoman Tompkins motioned to award Bid #2022-02, Utility Pavement Restoration, to Burns Construction, Stratford, CT, in the amount of \$25,500. The motion was seconded by Councilman Gnazzo and passed 6-0.

**4. Bid #2022-04, Buildings & Grounds Mower**

Vice Chairwoman Tompkins motioned to waive the bid process and award Bid #2022-04, Buildings & Grounds Mower, to Turf Products, Enfield, CT, in the amount of \$74,887.45. The motion was seconded by Councilman Rocco and passed 6-0.

**5. RFP #2021-22, Copiers/Printers**

Vice Chairwoman Tompkins motioned to award RFP# 2021-22, Copies/Printers, to The Office Works, Plainville, CT, for a monthly amount of \$1750.50 plus per-page costs. The motion was seconded by Councilman Rocco and passed 6-0.

**6. Bid #2022-06, Robertson Airport Windows**

Vice Chairwoman Tompkins motioned to waive the bid process and award Bid #2022-06, Robertson Airport Windows, to The Window Shop Inc., Plainville, CT, in the amount of \$35,871.15. The motion was seconded by Councilman Rocco and passed 6-0.

**7. Resolution regarding Financial Investments**

Item postponed for the next meeting.

**8. Establish public hearing regarding an Appropriation for Valley Water Land Purchase**

Vice Chairwoman Tompkins motioned to establish a public hearing on Monday, September 13, 2021, at 7:00pm in the Municipal Center to hear public comment regarding an appropriation for the purchase of Valley Water Land. The motion was seconded by Councilwoman Morante and passed 6-0.

**9. Tax Refunds- See Addendum**

**Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Rocco and passed 6-0.**

**XII. OTHER DISCUSSIONS OF INTEREST**

Town Manager Lee mentioned the Town had received notification for a \$15,000 Affordable Housing Plan Technical Assistance Grant.

**XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION**

**1. Land Acquisition**

**At 8:38 pm Vice Chairwoman Tompkins motioned to enter Executive Session. The motion was seconded by Councilman Rocco and passed 6-0.**

All six Council members were present for the executive session along with Town Manager Lee, Assistant Town Manager Daskal, and Town Attorney Mastrianni. Discussion was held regarding a Land Acquisition Matter. A motion was made, seconded unanimously passed, to end the executive session at 9:00 pm. No further action was taken.

**XIV. ADJOURNMENT**

At 9:01 pm Vice Chairwoman Tompkins motioned to adjourn. The motion was seconded by Councilman Underwood and passed 6-0.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk  
& Clerk of the Town Council

\*\*\*\*\*

Refunds		8/16/2021
	Current Year	Amount
1	Staples, Jules 4 Meadowlark Ln	35.66
2	Shea, Rosa & Kevin, 31 Hemingway St	\$37.16
3	Joyce, Dolores, 22 Pinnacle Rd	\$5.74
4	Piotrowski Richard, 14 Peace Ct	\$78.52
5	Gravelle, Cedric & Sherryl 4 Meadow Rd	\$28.68
6	Navarro, Edgard 80 Broad St Apt 5	\$9.12
7	Ciemniewski, Jr., Robert, 7 Irving St	\$28.68
8	New Milford Donuts LLC, 55 Whiting St Ste 3C	\$12.52
9	Uncle Carney S LLC, 17 Eastwood Dr	\$36.29
10	Poulin, Jesse, 135 New Britain Ave U#1	\$40.00
11	Sharp, James C III, Brighton, MA	\$11.51



12	Mizzy Construction Inc, 463 East St	\$31.07
13	Mizzy Construction Inc, 463 East St	\$32.69
14	Mizzy Construction Inc, 463 East St	\$28.99
15	Heavy Metal Equipment, 342 Woodford Ave	\$743.59
16	Bedell, Thomas, 179 Southington Rd, Berlin	\$744.08
17	Wilson, Attone, 89 So. Washington St	\$58.69
	<b>Total</b>	<b>\$1,962.99</b>

	<b>Prior Years</b>	<b>Amount</b>
1	Wilson, Attone, 89 So. Washington St	\$23.20
	<b>Total</b>	<b>\$23.20</b>