

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
April 5, 2021 – 6:00p.m.**

EXECUTIVE SESSION: **Litigation Matter
Personnel Matter**

Vice Chairwoman Tompkins called the Executive Session to order at 6:00pm. Also, in attendance were, Council members Wazorko, Morante, and Underwood, Town Manager Lee, and Assistant Town Manager Daskal, and Attorney Eric Bartlett, of McGann, Bartlett & Brown. Absent Chairwoman Pugliese.

In attendance via zoom Council members Rocco and Gnazzo.

Discussion ensued regarding a litigation matter. No action was taken. At 6:22pm, a motion was made and seconded to adjourn the Executive Session.

Vice Chairwoman Tompkins called the Executive Session to order at 6:26pm. Also, in attendance were, Council members Wazorko, Morante, and Underwood, Town Manager Lee, and Assistant Town Manager Daskal.

In attendance via zoom Chairwoman Pugliese and Council members Rocco and Gnazzo.

Discussion ensued regarding a personnel matter. No action was taken. At 6:52pm, a motion was made and seconded to adjourn the Executive Session.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
April 5, 2021 – 7:00p.m.**

I. PRESENTATIONS:

II. PUBLIC HEARING

Town Council's FY 2022 Proposed Budget

III. MINUTES OF PREVIOUS MEETING

March 15, 2021 Regular Meeting, March 11 and 16, 2021 Budget Special Meetings.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Firefighter Appointments
2. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. EDA Revolving Loan Program Discussion
2. Airport Hangar 4 Roof Bid
3. Senior Center Kitchen Equipment Replacement
4. Clean Earth PFAS Discussion
5. COVID-19 Update
6. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Possible Action on the FY 2022 Proposed Budget
2. EDA Revolving Loan Policy
3. Airport Hangar 4 Roof Bid
4. Establish public hearing for 2021 Neighborhood Assistance Act
5. Fair Housing Resolution
6. Fair Housing Policy Statement
7. Title VI Equal Opportunity Statement
8. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

XIV. ADJOURNMENT

The Regular Meeting was called to order at 7:00 pm. Present were Vice Chairwoman Tompkins, Council members Wazorko, Morante, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Chomick, Superintendent LePage, Director of Business and Operations Alderstein, and Town Clerk Porrini. Chairwoman Pugliese was absent.

In attendance via zoom Council members Rocco and Gnazzo.

Councilman Underwood led the Pledge of Allegiance.

I. PRESENTATIONS

II. PUBLIC HEARING

Town Clerk Porrini read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING
APRIL 5, 2021**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold a public hearing on Monday, April 5, 2021 at 7:00 p.m. in the Council Chambers of the Municipal Center, One Central Square for the purpose of hearing public comment on the Town Council's Fiscal Year 2022 proposed budget.

Copies of the proposed budget are available at the Town Clerk's office during regular business hours.

Dated at Plainville, Connecticut this 1st day of April 2021.

The meeting was opened for public comments via email or call in. Moderator DeMur stated there were no listeners, and the hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Councilman Wazorko motioned to approve the minutes of March 15, 2021 Regular Meeting; March 11 and 16, 2021 Budget Special Meetings. The motion was seconded by Councilman Underwood and passed 6-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante commented on the Conservation Commission will be hosting a Pequabuck River clean-up on Saturday, April 24, 2021. Paderewski Park will schedule a second clean-up this Spring.

V. APPOINTMENTS/RESIGNATION

1. Fire Department

- a. Councilman Gnazzo motioned to appoint Daniel Bezubik, 31 Topview Terrace – Bristol as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilman Underwood and passed 6-0.**
- b. Councilman Gnazzo motioned to appoint Jessica Blier, 190 Tomlinson Avenue, Unit 4E, as a Probationary Firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Morante and passed 6-0.**

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report was given.

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Lee presented and discussed the following topics:

- **EDA Revolving Loan Program Discussion**

At the last meeting, the Town Council discussed amending the EDA Revolving Loan Program to allow a forgivable loan up to \$10K to assist existing Plainville businesses to remain located and open in town. The new policy would sunset at the end of the year. The Economic Development Agency met on March 18th and endorsed the proposed policy. The proposed changes were included in the meeting package information. There is an item under New Business regarding the proposed changes to the EDA Revolving Loan Program.

- **Airport Hangar 4 Roof Bid**

The Hangar 4 roof is approximately 50 years old, has several leaks and has reached the end of its useful life. On March 3rd seven bids were received to replace the metal roof on Hangar 4 at Robertson Airport. The low bid was submitted by Ultimate Construction in the amount of \$133,000. There were also four alternates that were part of the bid.

They were:

Alternate 1 – replacing the lightening protection;

Alternate 2 – installation of new roof de-icing equipment;

Alternate 3 – installing new gutters;

Alternate 4 – replacing insulation on a portion of the hangar.

The total bid – including the four alternates - was \$218,428.

On March 22nd, the Aviation Commission met to discuss the low bid and to make a recommendation to the Town Council. Town staff, the architect for the project, and Nick Scata from Interstate Aviation all recommended that it include all four of the alternates. After much discussion, the Aviation Commission was deadlocked on whether to include Alternates 1, 2 & 3. Three members were in favor of them while three others were not. While Aviation Commission member Byron Treado was not present at the meeting – he indicated in a follow-up discussion that he would have voted in favor of including all four of the alternates. Town staff, Tom Arcari, Jr. (architect), Nick Scata and four members of the Aviation Commission are recommending that Ultimate Construction from Southington, CT be awarded the Hangar 4 Roof Replacement project in the amount of \$218,428. All monies for this project will come from the Aviation Fund. (i.e., no Town contribution) There is an item under New Business regarding this recommendation.

- **Senior Center Kitchen Equipment Replacement**

Senior Center staff recently notified me that they were having gas leak problems with their commercial stove. This stove is about 40 years old and repair parts are very hard to locate – if at all. They were also having difficulties with a commercial dishwasher as well. While this equipment has been relatively dormant since the Senior Center suspended their meal program due to the pandemic, it is expected that they will be re-opening this program in the next several months. Senior Center staff has received three quotes for the replacement stove and dishwasher. The low quote was submitted by Kittredge Foodservice Equipment & Supplies in the amount of \$10,299. Town staff is recommending that the kitchen equipment be replaced at this time with the monies coming from the Contingency account. The Contingency account currently has approximately \$20K remaining.

- **Clean Earth PFAS Discussion**

Clean Earth and the Department of Energy & Environmental Protection (DEEP) would like to conduct a demonstration project to burn PFAS containing soil at their Plainville facility. They believe that the burning of this material will break down the chemical elements of PFAS and pose no environmental risk.

Clean Earth has also proposed paying the Town a host fee should there be a successful demonstration project and be approved by D.E.E.P. As part of the demonstration project, Clean Earth will be required to perform an outreach program to the Plainville community providing information about the proposal and including the opportunity for public input and questions. Clean Earth is also willing to reimburse the Town for costs associated with the hiring of a consultant to assist in the review of the demonstration project. On March 29th and 30th Town staff conducted five interviews with consultants that were pre-selected by the DEEP Remediation Division for work specific to PFAS sampling.

Based on these interviews, Town staff is recommending that the Town hire BL Companies of Meriden to assist Plainville in the project. No action is being requested this evening. Town staff will invite Clean Earth and BL Companies to attend the May 3rd Town Council meeting to discuss the demonstration project and their plans for public outreach. If approved, the earliest it could begin is late this summer or in the fall.

- **COVID-19 Update**

On March 19th, the Senior Center had a successful COVID-19 vaccination clinic where 200 Plainville seniors were able to get their first dose of the Moderna vaccine. The second dose is scheduled for April 19th.

The Senior Center will also be conducting a second vaccine clinic on April 28th with the follow-up date occurring on May 26th. This clinic will be available to 100 Plainville residents 60+ years of age. Sign-ups for this COVID-19 vaccination clinic will begin on Wednesday, April 7th beginning at 9:00 am.

Interested residents can call 860-747-5728 to make an appointment. Registration will remain open until filled. The clinic is sponsored by the Community Health Center from New Britain. The Plainville Southington Health District is also working with the Senior Center and Housing Authority to identify homebound seniors to arrange for at-home vaccinations as well. These seniors will receive the Johnson & Johnson vaccine which only requires one dose.

The Town of Plainville worked with the Hospital of Central Connecticut to conduct a COVID-19 vaccination clinic last Friday. One hundred eligible Plainville residents received their first vaccination at the Fire House. Their second dose is scheduled for April 30th at the same location.

Any Plainville resident having difficulty with scheduling a COVID-19 vaccination can contact the Plainville Southington Health District at 860-276-6277 at their staff will assist in finding an available slot for the vaccine.

- **Farmington Canal Trail**

The State Department of Transportation will be conducting a Public Information Meeting for Phase 1 of the trail on Thursday, June 3, 2021 beginning at 7:00 pm. This will be a video meeting (not in-person) due to the pandemic. Phase 1 is the southern segment of the trail from Norton Park to Town Line Road.

- **Memorial Day Parade**

The Memorial Day Parade is canceled due to the ongoing threat of the COVID-19 pandemic to the community.

- **Happenings**

Assistant Town Manager Daskal reported the Antiracism Task Force for the town is seeking new members. He also reported on activities and programs for the Tax Office and Senior Center details can

be found on the Town's website: www.plainvillect.com

IX. PUBLIC COMMENTS

Joanne Edman, 166 West Main St spoke in opposition to Alignment C and any trail alignments that impact neighborhoods and parks.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Possible Action on the FY 2022 Proposed Budget

Councilman Underwood motioned to approve:

- a. the General Government Fiscal Year 2022 Budget, including Debt Service and Capital Projects, of \$23,629,987**
- b. the Board of Education Fiscal Year 2022 Budget of \$39,826,972 for a total expenditure budget of \$63,456,959**

The motion was seconded by Councilman Wazorko and passed 6-0.

2. EDA Revolving Loan Policy

Councilman Underwood motioned to approve the Forgivable Revolving Loan Program Policy, as recommended by the Economic Development Agency. The motion was seconded by Councilwoman Morante and passed 6-0.

3. Airport Hangar 4 Roof Bid

Councilman Underwood motioned to approve Bid# #2021-12, Airport Hangar 4 Roof, and award to Ultimate Construction, Southington, CT, for the base bid plus Alternates 1, 2 3 and 4 for a total amount of \$218,428.

4. Establish Public Hearing for 2021 Neighborhood Assistance Act

Councilman Underwood motioned to establish a public hearing for Monday, May 17, 2021, at 7:00pm in the Municipal Center to hear public comment on applications regarding the 2021 Neighborhood Assistance Act. The motion was seconded by Councilman Wazorko and passed 6-0.

5. Fair Housing Resolution – See Addendum

Councilman Underwood motioned to adopt a resolution entitled “Fair Housing Resolution”. The motion was seconded by Councilwoman Morante and passed 6-0.

6. Fair Housing Policy Statement

Councilman Underwood motioned to re-appoint Town Manager Robert E. Lee as the Fair Housing Officer and authorize him to sign and implement the “Fair Housing Statement”. The motion was seconded by Councilman Wazorko and passed 6-0.

7. Title VI Equal Opportunity Statement

Councilman Underwood motioned to authorize Town Manager Lee to sign and implement Title VI Equal Opportunity Statement. The motion was seconded by Councilmen Wazorko and passed 6-0.

8. Tax Refunds- See Addendum

Councilman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Wazorko and passed 6-0.

XII. OTHER DISCUSSIONS OF INTEREST

Town Manager Lee received an email from Troop Leader Melissa Thorpe, of Troop 66006, thanking the town staff for their assistance with a Spring event held by the girl scout troop.

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

XIV. ADJOURNMENT

At 7:32 pm Councilwoman Morante motioned to adjourn. The motion was seconded by Councilman Wazorko and passed 6-0.

Respectfully submitted by,



Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

FAIR HOUSING RESOLUTION TOWN OF PLAINVILLE

- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The Town of Plainville is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of Plainville hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the chief executive officer of the Town of Plainville or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Plainville and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Refunds

4/5/2021

	Current Year	Amount
1	CWPM LLC, Plainville, CT	\$308.50
2	CWPM LLC, Plainville, CT	\$847.71
Total		\$1,156.21