

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
July 20, 2020 – 6:00p.m.**

EXECUTIVE SESSION: Potential Litigation Matter

Councilwoman Pugliese called the virtual Executive Session to order at 6:00pm. Also, in attendance were, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco and Underwood, Town Manager Lee, Assistant Town Manager Daskal, Town Attorney Mastrianni, Superintendent LePage and Director of Business and Operation Adlerstein

Discussion ensued regarding a potential litigation matter.

Executive Session ended at 6:45pm. No action was taken

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
July 20, 2020 – 7:00p.m.**

- I. PRESENTATIONS:**
- II. PUBLIC HEARING**
- III. MINUTES OF PREVIOUS MEETING**
June 15, 2020 Regular Meeting
- IV. ANNOUNCEMENTS – REPORTS**
- V. APPOINTMENTS/RESIGNATIONS**
 - 1. Probationary Firefighter Resignation
 - 2. Housing Authority Commission
 - 3. Aviation Commission
 - 4. Appointments and Re-appointments to Boards and Commissions
- VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)**

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Review of Police Policies-Police Chief Catania
2. Private Developer for White Oak-Draft RFQ
3. Farmington Canal Heritage Trail Update
4. Preliminary FY2020 Year End
5. Bid #2020-E, High School Security Vestibule
6. Bid #2021-02 Replacement 4WD Mower
7. COVID-19 Update
8. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Bid #2020-13E, High School Security Vestibule
2. Bid #2021-02 Replacement 4WD mower
3. Tax-Refunds-Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The Regular Meeting was virtually called to order at 7:00pm. Present remotely, were Chairwoman Pugliese, Vice Chairwoman Tompkins, Council members Wazorko, Morante, Gnazzo, Rocco, Underwood, Town Manager Lee, Assistant Town Manager Daskal, Attorney Mastrianni, Intern Kylie Boule and Town Clerk Skultety.

Also, in attendance were Chief Catania and Finance Director Buden.

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Vice Chairwoman Tompkins motioned to approve the minutes of June 15, 2020 Regular Meeting. The motion was seconded by Councilman Gnazzo and passed 7-0.

*Councilman Wazorko motioned to add agenda item:

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. Personnel Matter

The motion was seconded by Councilman Underwood and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Chairwoman Pugliese and other Town Council members visited the Fire Department to look at the new apparatus.

V. APPOINTMENTS/RESIGNATION

1. Probationary Firefighter

Councilman Gnazzo motioned to accept with regret the resignation of Probationary Firefighter Lauren Lederman from the Plainville Fire Department. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

2. Housing Authority

Councilman Underwood motioned to appoint Leona Bisson (D) 216 Trumbull Ave, to the Housing Authority for the term ending January 31, 2021. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

3. Aviation Commission

Councilman Wazorko motioned to appoint Francis Cawley (U)) 25 Usher Ave, as an Alternate Member of the Aviation Commission for the term ending October 31, 2021. The motion was seconded by Vice Chairwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

No report

VII. REPORT OF TOWN ATTORNEY

No report

VIII. REPORT OF TOWN MANAGER

- **Review of Police Policies – Police Chief Catania**

Chief Catania participated in the meeting to review the Plainville Police Department's "**Policy Governing Use of Force**". The policy was issued on April 1, 2019.

The Governor has requested that the Legislature meet in Special Session to consider several items. One of these items is proposed legislation entitled "*An Act Concerning Police Accountability*". Chief Catania explained the similarities and differences between the Plainville "Policy" and the proposed "Act".

Chief Catania spoke to the issue of police body cameras. Chief Catania and Town Manager Lee both are supportive of having the Plainville Police Department being equipped with body cameras. Initial cost and annual maintenance costs were discussed. There was a consensus of the Town Council to move forward with a proposal to purchase body cameras and related items sooner than later.

- **Private Developer for White Oak – Draft RFQ**

Town staff has developed a "Draft RFQ for the Former White Oak Construction Brownfield Redevelopment". The RFQ is aimed at engaging development firms for the purchase, remediation, redevelopment and marketing for the White Oak property.

The goal is to find a developer who is interested in developing a multi-use anchor tenant for the downtown.

The Town has submitted two state applications that are currently under review. These applications include a request to modify the groundwater classification from GA to GB as well as acceptance into the Abandoned Brownfields Clean-Up Program. Approval of these two applications would make the White Oak property more attractive to potential developers.

It was the consensus of the Town Council to move forward and prepare the RFQ which should be ready the end of July or early August. Interested parties would address the Town Council with their proposals.

- **Farmington Canal Heritage Trail Update**

Scott Bushee from the Department of Transportation has finalized the alignment for Phase 1 from Norton Park to the Southington Town Line. The D.O.T. will now begin to develop a structure design for the boardwalk and bridges that will be required as part of Phase 1. They expect to complete their internal design review in the fall 2020 and should be in position to hold a public information meeting in early 2021.

The Phase 2 survey work has also been completed. This is the segment from Northwest Drive to Route 72.

Phase 3 which is the portion from Route 72 to Norton Park is currently being surveyed. The D.O.T. currently has two design engineers dedicated to the three sections of the trail through Plainville.

- **Preliminary FY2020 Year End**

According to Finance Director Rob Buden, preliminary figures indicate that the FY20 budget will return at least \$1M back to the General Fund. The year-end amounts have been difficult to calculate because of the COVID-19 expenses which are currently being finalized so they can be removed from the General Fund because state and federal reimbursements are anticipated.

Approximately half of the \$1M is expected to be the result of expenditures coming in less than budgeted with the other half coming from revenues that exceeded expectations.

The return to the general Fund could go as high as \$1.5M once the Board of Education “pre-payments” towards the FY21 budget have been finalized.

- **Bid #2020-13E, High School Security Vestibule**

On July 1, four bids were received for the Plainville High School Security Vestibule. The low bid was submitted by M A & M Inc. (dba Aresco Construction) of Middletown, CT in the amount of \$72,000. There was also one Alternate as part of the bid and Aresco quoted \$12,500 for that item.

The FY21 CIP Budget has a line item amount of \$70K for the project. Town Manager Lee spoke to both Steve LePage and Steve Busel regarding the bids. Steve Busel indicated that his staff could do some of the work in the Alternate which could decrease the amount by \$8,500 lowering the overall estimated cost of the project to \$76,000 +/- . The additional monies needed to complete the project (\$6K) can be funded by the Board of Education’s expected return of their FY20 monies.

- **Capital Improvements: Replacement of 4WD mower**

The FY21 Capital Improvement Budget included the replacement of a 4WD mower in the Building & Grounds Department for an estimated cost of \$30K. Submitted is a quote to purchase a Toro Groundmaster 3300 4WD mower from TurfProducts Corp. of Enfield for 26,272.61.

The quote for the mower is from Sourcewell which is a national co-operative pricing program for Municipalities, State governments and educational institutions. The discount from MSRP is 22%. For this reason, Town staff is recommending that the bid process be waived and the purchase of the mower from TurfProducts of Enfield be authorized this evening.

- **COVID-19 Update**

The Plainville Library will be opening to the public on Monday, July 27th. The hours of operation will be Monday to Thursday 10 AM to 7 PM and Friday from 10 AM to 5 PM. The library will open on Saturdays beginning after Labor Day.

Everyone who enters the library will be required to wear a mask and use hand sanitizer which will be available at the entry doors. The Library will provide masks for anyone who does not have one. Library use will be limited to “short trips or duration”. There will be computers available for public use, however, patrons will be limited to one 30-minute session per day. Meeting rooms will not be available for the time being.

Residents can gain additional information about the operation of the Library by contacting Trish Tomlinson, Library Director at ttomlinson@libraryconnection.info or by calling the library at 860-793-1446.

The Recreation Department has closed registration for pool passes for the summer. To date approximately 500 pool passes have been purchased. This has been done because the current restrictions prohibit no more than 50 people in the pool area at one time and it would not be feasible to provide three time slots per week if additional pool passes were purchased.

- **Happenings**

Town Intern Bouley reported on activities and programs including Tax & Assessing Office, Town Clerk, Senior Center Plainville, Family Resource Network and 2020 Census. Further information can be found at www.plainvillect.com

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave commented via email on various topics currently in the national news regarding police matters.

X. NEW BUSINESS

1. Bid #2020-13E, High School Security Vestibule

Vice Chairwoman Tompkins motioned to ratify the award of Bid #2020-13E, Plainville High School Security Vestibule, to M A & M Inc. (dba/Aresco Construction), Middletown, CT in the amount of \$72,000. The motion was seconded by Councilman Underwood and passed 7-0.

2. Bid #2021-02, Replacement 4WD Mower

Vice Chairwoman Tompkins motioned to waive the bid process and award Bid #2021-02, Replacement 4WD Mower, to TurfProducts Corp., Enfield, CT, in the amount of \$26,272.61. The motion was seconded by Councilman Wazorko and passed 7-0.

3. Tax Refunds- See Addendum

Vice Chairwoman Tompkins motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilman Underwood and passed 7-0.

XI. OTHER DISCUSSIONS OF INTEREST

XII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

1. *Personnel Matters

