

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
Tuesday, January 16, 2024 – 6:30 p.m.**

6:30pm EXECUTIVE SESSION:

Personnel Matter

Chairman Wazorko called the Executive Session to order at 6:30 pm. Present were Council members Christopher, Gediman, Hurley, Tompkins, Underwood; Town Manager Paulhus, and Town Attorney Borea. Vice Chairwoman Morante attended via zoom.

Discussion ensued. No votes were taken.

The Executive Session was adjourned at 7:00 p.m.

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
January 16, 2024 – 7:00p.m.**

I. PRESENTATIONS:

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

December 18, 2023 and January 2, 2024, Regular Meeting; January 8, 2024, Special Meeting

IV. ANNOUNCEMENTS – REPORTS

1. Planning & Zoning Commission 8-24 Referral RE: Middle School Renovation Project

V. APPOINTMENTS/RESIGNATIONS

1. Inland Wetlands Commission Re-appointments
2. Fire Department
3. Middle School Plainville Building Project Communication Steering Committee Appointment
4. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Honor Heights Sewer Project Update
2. Robertson Airport Projects Update
3. Financial Dashboard
4. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairman Wazorko, Council members Christopher, Gediman, Hurley, Tompkins, Underwood; Town Manager Paulhus, and Town Attorney Borea. Vice Chairwoman Morante and Town Clerk Arena attended via zoom. Assistant Town Manager Cirioli was absent.

Councilman Underwood led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

III. MINUTES OF PREVIOUS MEETING

Councilwoman Christopher motioned to approve the minutes of December 13, 2023 Special Meeting. The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

1. Planning & Zoning Commission 8-24 Referral RE: Middle School Renovation Project

Town Manager Paulhus stated a letter from the Town Planner in response to the 8-24 referral for the Middle School Plainville Renovation Project has been acknowledged and approved, the Planning and Zoning Commission finds no conflict at this time.

Vice Chairwoman Morante attended the January meetings of the Committee on Aging, Conservation Commission and the Library Board of Trustees.

V. APPOINTMENTS/RESIGNATION

Inland Wetlands Commission

Councilwoman Christopher motioned to reappoint Rejean Carrier to the Inland Wetlands Commission for the new term ending January 7, 2026. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Councilwoman Christopher motioned to reappoint Paul Martin to the Inland Wetlands Commission for the new term ending January 7, 2026. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Fire Department

Councilman Underwood motioned to accept with regret the resignation of Zachary Parker from the Plainville Fire Department. The motion was seconded by Councilman Gediman and passed 7-0.

Councilman Underwood motioned to appoint Taylor Cavaliere, 35 Hemingway Street, as a Regular Firefighter to the Plainville Fire Department. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Middle School Plainville Building Project Communication Steering Committee

Councilman Gediman motioned to appoint Jered Bruzas, to the Middle School Plainville Building Project Communication Steering Committee. The motion was seconded by Councilwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **Honor Heights Sewer Project Update**

Now that the Water Pollution Control Authority has established the Statutory Final Assessment Value of \$5,000.00 per property, a payment plan, and incentives package, the process will move forward internally with staff. Listed below are some of the action items we will be working on:

1. Engineering/Town Clerk/Town Attorney – Prepare and File Assessment Documents on the land records– Target Date February 1, 2024.
2. Town Manager/ Engineering – Prepare and distribute mailing to residents summarizing previous actions and the process moving forward – Target Date February 1, 2024.
3. Finance/Tax/Assessor – Develop and implement the process for payment of the final assessment and loan program – loan documents will need to be prepared.
4. Town Manager/Engineering – Finalize and distribute contractor’s list – Target Date February 8, 2024. Coordinate outreach and discussion with interested contractors.
5. Clarification on the eligibility for deferment of the assessment.

- **Robertson Airport Projects Update**

There has been progress on several projects at Robertson Airport over the past six months. These improvements have been crucial in enhancing the safety, functionality, and overall efficiency of the airport and include PAPI, AWOS, Segmented Circle, and Wind Cone Project. The Precision Approach Path Indicator (PAPI) system is designed to ensure accurate and reliable guidance for pilots during approach and landing. This system is new to the airport. These lights are installed at both ends of the runway and require a FAA flight check prior to approved utilization.

The Automated Weather Observing System (AWOS) provides pilots with continuous, real-time information and reports on airport weather conditions. This system is new to the airport and is fully operational. The installation of a new, illuminated wind cone and segmented circle enhances visibility of wind direction and intensity, assisting pilots in making informed decisions during takeoff and landing. This system is an upgrade from the former wind cone, and the system is fully operational.

- **Financial Dashboard**

The Financial Dashboard report has been provided to the Town Council through December 31, 2023 and has been posted to the Town website.

- **Happenings**

Town Clerk Arena announced activities and events within and including the Tax/Assessor Office and Senior Center. Further information can be found on the Town's website.

IX. PUBLIC COMMENTS

Marylin Charette, 18 Milford St., spoke on the MSP Referendum.

John Kisluk, 65 Forestville Ave., spoke on the MSP Renovate Like New project.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Tax Refunds- See Addendum

Councilwoman Christopher motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

1. Parking Ban Ordinance

Town Manager Paulhus stated this topic had been mentioned at previous Town Council meetings and he hopes to work with staff to suggest recommendations to revise this ordinance.

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 8:02 pm Councilman Hurley motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,



Cindy Arena, Town Clerk & Clerk of the Town Council

Refunds
Current Year

1/16/2024

Amount

1 Niki Koutovides, 131 Hollyberry Lane, Plainville, CT 06062	\$10.58
2 Enterprise FM Trust, 9315 Olive Boulevard, St. Louis, MO 63132	\$818.65
3 Enterprise FM Trust, 9315 Olive Boulevard, St. Louis, MO 63132	\$818.65
4 Enterprise FM Trust, 9315 Olive Boulevard, St. Louis, MO 63132	\$201.24
5 Financial Ser Veh Trust, 1400 City View Drive, Columbus, OH 43215	\$796.43
6 Charles A Steele, 492 East Street #C16, Plainville, CT 06062 \$200.15	
Total \$2,845.70	

Previous Year

1 Howard N Hermanson, 234 East Street Apt 13, Plainville, CT 06062	\$60.88
2 JP Morgan Chase Bank NA, P O Box 901098, Fort Worth, TX 76101	\$198.95
Total \$259.83	