

MINUTES- DRAFT
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
REGULAR MEETING
October 3, 2022 – 7:00p.m.

I. PRESENTATIONS:

II. PUBLIC HEARING

1. Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the following projects:
 - a. Sidewalk Improvements in the amount of \$190,000
 - b. High School Boiler in the amount of \$698,000
 - c. Firehouse Window Replacement in the amount of \$84,500

III. MINUTES OF PREVIOUS MEETING

September 12, 2022, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Capital Project Building Committee Resignations
2. Appointments and Re-appointments to Boards and Commissions
3. Police Officer Appointment

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Honor Heights Sewer Project Discussion
2. Police Department Cruisers
3. Sewer Use Fee Discussion
4. White Oak Redevelopment Project Update
5. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act
2. Bid #2023-01, Design Build High School Boiler Project
3. Bid #2023-07, Firehouse Window Replacement
4. Bid #2023-06, Police Department Cruisers
5. Establish public hearing for Sewer User Fees
6. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Tompkins, Morante, Rocco, Catanzaro, Wazorko; Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Mastrianni and Town Clerk Porrini.

Councilman Rocco led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

**Town Clerk Porrini read the following legal notice:

LEGAL NOTICE TOWN OF PLAINVILLE TOWN COUNCIL PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold public hearings at 7:00 p.m. on Monday October 3, 2022, in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comments regarding:

1. Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the following projects:

- a. Plainville High School Boiler Replacement – Estimated cost \$698,000
- b. Fire Department Windows Replaced – Estimated cost \$130,000
- c. Sidewalk Installation – Requesting additional \$190,000 (Original Appropriation \$410,000)

Dated at Plainville, Connecticut this 29th day of September 2022.

Chairwoman Pugliese opened the public hearing to public comments. The public hearing was closed when no comments were made.

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of September 12, 2022, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATION **Capital Project Building Committee**

Councilman Rocco motioned to accept with regret the resignation of Mark Belanger from the Capital Projects Building Committee effective October 3, 2022. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Councilman Rocco motioned to accept with regret the resignation of Steve Martino from the Capital Projects Building Committee effective October 10, 2022. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Police Department

Councilwoman Tompkins motioned to appoint Al Aballo to the position of Police Officer effective October 4, 2022. The motion was seconded by Councilman Rocco and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

No report was given.

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

• **Honor Heights Sewer Project Discussion**

Based on the recommendation from the Engineering Department, I am requesting the Council consider forgoing the standard process to seek professional services related to the design work necessary to complete bid documents for the Honor Heights Sewer Project. The standard process involves soliciting design proposals through an advertisement. The Engineering Department requests authorization to preselect two consultants to provide design proposals. These two consultants, Tighe & Bond and LEA are the two professional engineering firms most familiar with the Town's sanitary sewer system. Unlike a bid for a commodity this process seeks to select an individual or firm for professional services.

Preselecting design consultants would expedite the selection process. If authorized, a recommendation for award would be available for the Town Council's consideration at their October 17, 2022, meeting. The time frame for the standard process involves approximately six weeks. This would mean a recommendation for award would not be available until the Town Council's second meeting in November. The project expectations are to begin construction in April 2023 in order that project can be completed by November 2023. Bid documents will need to be completed by February, thus, initiating the project design as soon as possible is critical to achieve the project schedule.

• **Police Department Cruisers**

Two Police Cruisers were approved under the Capital Improvement Plan (CIP) for FY 23. The Town will be purchasing (2) 2022 Ford Interceptor Utility Vehicles for front line patrol use. The vehicles will be purchased off state contract from Gengras Ford, LLC for \$34,664 each.

There is a separate line item of \$30,000 to cover the outfitting of the two vehicles. There is an item under New Business for the Town Council to award the vehicles under state bid number 019-0161.

• **Sewer User Fee Discussion**

Under the Town Charter, the Town Council also serves as the Water Pollution Control Agency for Plainville. As such, the Town Council sets the sewer user rate each October for bills that will be due on November 1st. The goal is to maintain a fund balance equal to three months' worth of the sewer operating budget, which is currently the case. The sewer user rate did not increase last year, and the recommendation is to remain at the same rate with no increase.

A Public hearing must be held before the Town Council can decide on any proposed change to the sewer user rate. There is an item under New Business that would set the Public Hearing for the next Town Council meeting on October 17th.

• **White Oak Redevelopment Project Update**

At the previous Town Council meeting you approved a resolution for Financial Assistance Proposal (FAP). The FAP will provide a State Grant of \$1,170,000 for the "remediation, abatement, and partial demolition of the former White Oak Corporation Office Center at 1 & 63 West Main Street". This property has been vacant since 2003. Manafort/Newport has finished cleaning out the debris within the White Oak Building. This project also requires a section § 8-24 referral to the Planning and Zoning Commission before the acquisition of property. The PZC acted favorably on Tuesday and voted the proposed purchase is in harmony with the Town's POCD.

The Town has applied and been accepted into the Abandoned Brownfield Clean-up Program. (ABC). This program offers municipalities and developers, who are not responsible for contamination, to be afforded liability

relief from responsibility to investigate and remediate off-site contamination provided that the project meet certain economic development thresholds and remediation is completed under a formal DEEP program. Manafort/Newport will also be applying to this program. Currently, Tighe & Bond, the Town's consultant for the remediation oversight, is completing pre-remediation work including updates to the Phase 1 Environmental Site Assessment Report and Environmental Condition Assessment Form (ECAAF) application. A title search is underway through Attorney Mastrianni who has secured the services of Attorney Bill Galske to complete the search for the two parcels.

- **Happenings**

Town Clerk Porrini reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

Gayle Black, 4 Cianci Ave., had concerns regarding the clean-up of the White Oak building.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act

Vice Chairman Underwood motioned to authorize the use of Coronavirus State and Local Fiscal Recovery funds associated with the American Rescue Plan Act for:

- a. Sidewalk Improvements for an additional amount of \$190,000 and amend the award of Sidewalk Construction Bid #2022-16E to D & P Morais Construction, Ludlow, MA, from \$332,350 to an amount not to exceed \$600,000
- b. High School Boiler in the amount of \$698,000
- c. Firehouse Window Replacement in the amount of \$84,500

The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Bid #2023-01, Design Build High School Boiler Project

Vice Chairman Underwood motioned to award Bid #2023-1, Design Build High School Boiler Project, to McKenney Mechanical, Newtown, CT, in the amount of \$698,000. The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Bid #2023-07, Firehouse Window Replacement

Vice Chairman Underwood motioned to waive the bid process and award Bid #2023,07, Firehouse Window Replacement, to The Window Shop, Plainville, CT, in the amount of \$84,500. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Bid #2023-06, Police Department Cruisers

Vice Chairman Underwood motioned to award Bid #2023-06, Police Department Cruisers, under State Contract #19 PSX 0161 to Gengras Ford, Plainville, CT, in the amount of \$69,328. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Establish public hearing for Sewer User Fees

Vice Chairman Underwood motioned for the Town Council acting as the Water Pollution Control Authority to establish a public hearing on Monday, October 17, 2022, at 7:00pm in the Municipal Center to hear public comment regarding the sewer user rate for the period November 1, 2022, to October 31, 2023. The motion was seconded by Councilwoman Tompkins and passed 7-0.

6. Tax Refunds- See Addendum

Vice Chairman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

At 7:33 pm Vice Chairman Underwood motioned to adjourn. The motion was seconded by Councilwoman Tompkins and passed 7-0.

Respectfully submitted by,

Cindy A. Porrini, Town Clerk
& Clerk of the Town Council

	Refunds	10/3/2022	
		Current Year	Amount
1	Cavallaro, Donna, 30 Robert St		250.94
2	Lozefski, Anthony, 15 Maxine Rd		160.86
3	Jutras, Alex, 27 Tomarack Dr, Bloomfield, CT		381.77
4	Poetzsch, Brian, 177 Tomlinson Ave		67.53
5	ACR Leasing LTD, Arlington, TX		136.71
	Total		\$997.81
		Previous Year	
1	VW Credit Leasing LTD, Libertyville, IL 60048		171.21
2	VW Credit Leasing LTD, Libertyville, IL 60048		346.81
3	Kandic, Admir, 30 Diamond Ave. #A3		136.72
	Total		\$654.74