

**MINUTES
PLAINVILLE TOWN COUNCIL
COUNCIL CHAMBERS – MUNICIPAL CENTER
SPECIAL MEETING
June 5, 2023 – 6:15p.m.**

EXECUTIVE SESSION:

**Personnel Matter – Executive
Level Search**

Chairwoman Pugliese called the Executive Session to order at 6:18 pm. Present were Vice Chairman Underwood, Council members Morante, Tompkins, Catanzaro, Rocco, Wazorko, Town Manager Paulhus, and Assistant Town Manager Cirioli.

Also, in attendance Director of Finance Buden and Personnel Director Buden.

Discussion ensued. No votes were taken.

The Executive Session was adjourned at 6:59 p.m.

I. PRESENTATIONS:

II. PUBLIC HEARING

Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the restoration of exterior masonry at Plainville High School – Estimated cost \$170,000 (\$150,000 ARPA Funds)

III. MINUTES OF PREVIOUS MEETING

May 15, 2023, Regular Meeting

IV. ANNOUNCEMENTS – REPORTS

V. APPOINTMENTS/RESIGNATIONS

1. Economic Development Agency Appointment
2. Appointments and Re-appointments to Boards and Commissions

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. REPORT OF TOWN MANAGER

1. Revenue Collector's Suspense List
2. High School Masonry Restoration
3. Charter Revision Commission Recommendation – Final Draft Report
4. 4th Quarter Transfers and Additional Appropriation
5. Summer Schedule
6. Happenings

IX. PUBLIC COMMENTS

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act
2. Revenue Collector's Suspense List
3. Bid #2023-23, PHS Masonry Restoration
4. Establish public hearing for Charter Revision Commission's Final Draft Report
5. Establish public hearing for 4th Quarter Transfers
6. Establish public hearing for Additional Appropriation
7. Set Summer Schedule
8. Tax Refunds - Addendum

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

The regular meeting was called to order at 7:00 pm. Present were Chairwoman Pugliese, Vice Chairman Underwood, Council members Morante, Rocco, Tompkins, Catanzaro, Wazorko, Town Manager Paulhus, Assistant Town Manager Cirioli, Town Attorney Mastrianni, and Town Clerk Porrini.

Councilman Catanzaro led the Pledge of Allegiance

I. PRESENTATIONS

II. PUBLIC HEARING

Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the restoration of exterior masonry at Plainville High School - Estimated cost \$170,000 (\$150,000 ARPA Funds)

Town Clerk Porrini read the following legal notice:

**LEGAL NOTICE
TOWN OF PLAINVILLE
TOWN COUNCIL PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the Plainville Town Council will hold public hearing at 7:00 p.m. on Monday June 5, 2023, in the Council Chambers of the Municipal Center, One Central Square in Plainville to hear public comments regarding use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act for the restoration of exterior masonry at Plainville High School estimated cost \$170,000. (\$150,000 ARPA Funds)

Dated at Plainville, Connecticut this 1st day of June 2023.

Chairwoman Pugliese opened the meeting to public comments.

John Kisluk, 65 Forestville Ave., questioned the contractor for the masonry repair work.

Lou Frangos, 10 Fairbanks St., questioned the timing of the masonry repair work.

Gayle Black, 4 Cianci Ave., asked for clarification regarding the ARPA funds.

No additional public comments were made the public hearing was closed.

III. MINUTES OF PREVIOUS MEETING

Vice Chairman Underwood motioned to approve the minutes of May 15, 2023, Regular Meeting: The motion was seconded by Councilwoman Tompkins and passed 7-0.

IV. ANNOUNCEMENTS – REPORTS

Councilwoman Morante attended the May meeting of the Housing Authority.

Chairwoman Pugliese mentioned the 2023 Plainville High School Graduation date will be June 12th.

V. APPOINTMENTS/RESIGNATION

Economic Development Agency

Vice Chairman Underwood motioned to appoint Marc Romanow, (U), 147 Hollyberry Lane, as a Regular member of the Economic Development Agency. The motion was seconded by Councilwoman Tompkins and passed 7-0.

VI. BOARD OF EDUCATION LIAISON (3rd Monday Meetings Only)

VII. REPORT OF TOWN ATTORNEY

VIII. TOWN MANAGER

Town Manager Paulhus presented and discussed the following topics:

- **Revenue Collector's Suspense List**

The Revenue Collector has submitted a proposed Suspense List to the Town Council totaling \$173,367.66. The list is prepared in accordance with the CT State Statute Section 12-165, listing those taxes that the Revenue Collector believes to be uncollectable.

Motor Vehicle totals \$58,795.20, Personal Property totals \$66,949.05, Real Estate totals \$41,957.94 and deceased persons who previously owned motor vehicles and/or personal property totals \$5,665.47. The suspense list may still be collected and will be turned over to either a collection agency, the town attorney, or Town constables. The deceased file will not be turned over. Collections from last year's suspense list total approximately \$52,000.

There is an item under New Business regarding the Suspense List.

- **High School Masonry Restoration**

Using a combination of ARPA (\$150,000) and Capital funding (\$20,000), the Board of Education (BOE) is proposing to restore exterior masonry on the 1954 section of Plainville High School (PHS).

The oldest section of the school will have certain sections repointed. There has been some mortar deterioration over the years that must be addressed to maintain the integrity of the building but also to prevent water infiltration behind the bricks which would lead to larger problems inside the building. This would include sections around the old Kegel gymnasium and 100/200s section of the building. The project would include materials, cleaning, repairs, waterproofing, painting/staining, and inspection.

The scope of work is estimated to be approximately \$170,000 and will be utilizing the ezIQC contracting program through the Capital Region Purchasing Council.

There is an item under New Business

- **Charter Revision Commission Recommendation – Final Draft Report**

The Charter Revision Commission has submitted the final draft report for your review. Items in bold red font are proposed changes made by the Charter Revision Commission. Additions are underlined; Deletions have strikethroughs.

Proposed changes to the Town Charter include the following:

- Changes that allow for a waiver of the Town Manager Residency Requirement.
- Language changes to clarify allowing the Assistant TM to act on behalf of the Town Manager.
- Language to clarify participation in the Regional Health District.
- Language changes to clarify the all-day budget vote.
- Language changes to clarify gender references.

There is an item under New Business to establish a public hearing. There is a flow chart that indicates two options. I am recommending option #1 (green path).

- **4th Quarter Transfers and Additional Appropriation**

There are two items under New Business that would schedule Public Hearings at the June 19th Town Council meeting on the recommended 4th Quarter Transfers and an Additional Appropriation for FY23. Details on the transfers and additional appropriation will be available next week from the Finance Department.

- **Summer Schedule**

The Town Council has historically held only one regular meeting during the months of July, August, and September. Town staff is suggesting that regular meetings be held on July 17th, August 21st, and September 18th.

There is an item under New Business regarding the suggested dates.

- **Happenings**

Assistant Town Manager Cirioli reported on programs and activities with Town Departments. More information can be found at www.plainville.com.

IX. PUBLIC COMMENTS

John Kisluk, 65 Forestville Ave., spoke on various topics.

X. OLD BUSINESS

XI. NEW BUSINESS

1. Consider Use of Coronavirus State and Local Fiscal Recovery Funds associated with the American Rescue Plan Act

Vice Chairman Underwood motioned to authorize the use of Coronavirus State and Local Fiscal Recovery funds associated with the American Rescue Plan Act for the High School Masonry Restoration Project in the amount of \$150,000. The motion was seconded by Councilwoman Tompkins and passed 7-0.

2. Revenue Collector's Suspense List

Vice Chairman Underwood motioned to approve the Revenue Collector's Suspense List. Town The motion was seconded by Councilwoman Tompkins and passed 7-0.

3. Bid #2023-23, PHS Masonry Restoration

Vice Chairman Underwood motioned to award Bid #2023-23, High School Masonry Restoration, under Capitol Region Purchasing Council Work Order #113943 to Millennium Builders, Inc., Rocky Hill, CT, in the amount of \$170,137.37. The motion was seconded by Councilwoman Tompkins and passed 7-0.

4. Establish public hearing for Charter Revision Commission's Final Draft Report

Vice Chairman Underwood motioned to establish a public hearing on Monday, June 19, 2023, at 7:00pm in the Municipal Center to hear public comment regarding the Charter Revision Commission's Final Draft Report. The motion was seconded by Councilwoman Tompkins and passed 7-0.

5. Establish public hearing for 4th Quarter Transfers

Vice Chairman Underwood motioned to establish a public hearing on Monday, June 19, 2023, at 7:00pm in the Municipal Center to hear public comment regarding an ordinance entitled "Ordinance Establishing 4th Quarter Transfers for Fiscal Year Ending June 30, 2023". The motion was seconded by Councilwoman Tompkins and passed 7-0.

6. Establish public hearing for Additional Appropriation

Vice Chairman Underwood motioned to establish a public hearing on Monday, June 19, 2023, at 7:00pm in the Municipal Center to hear public comment regarding an additional appropriation for the Fiscal Year 2023 Budget. The motion was seconded by Councilwoman Tompkins and passed 7-0.

7. Set Summer Schedule

Vice Chairman Underwood motioned to set the Town Council regular meetings for July, August and September are:

July 17, 2023; August 21, 2023; and September 18, 2023

The motion was seconded by Councilwoman Tompkins and passed 7-0.

8. Tax Refunds- See Addendum

Councilman Underwood motioned to approve the tax refunds as listed on the Addendum. The motion was seconded by Councilwoman Tompkins and passed 7-0.

XII. OTHER DISCUSSIONS OF INTEREST

XIII. MATTER APPROPRIATE FOR EXECUTIVE SESSION

XIV. ADJOURNMENT

Respectfully submitted by,

Cindyl Perrini

6/5/23
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